Lower School Technology
(Specials Class in Rotation)

	Content	Skills
K - 1st Grade	**1.Course Intro** € Rules and Expectations € Lab etiquette € Equipment Familiarity	€ Log on and off computer € Power on and off computer € Follow computer lab rules € Identify computer, monitor, mouse, keyboard, CD/DVD drive, printer, headphones, speakers
	2.Mouse Basics	€ Pointing and moving cursor € Select/click and double click € Click/Select and hold € Drag and Drop € Opening and closing documents/files
	3. Digital Citizenship	€ Media Balance and Well Being € Privacy and Security € Digital Footprints and Identity € Relationships and Communication € Cyberbullying, Digital Drama and Hate Speech € News and Media Literacy
	4. Jungle Junior Typing Club	€ Letter Recognition € Finger Dexterity € Associating Fingers with Letters on the Keyboard
	5. Various Software and Applications	€ See Saw € Google Classroom € Typing Club

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2nd – 3rd Grades	**1.Course Intro** € Rules and Expectations € Lab etiquette € Equipment Familiarity	€ Log on and off computer € Power on and off computer € Follow computer lab rules
	2.Review of K- 1st material	
	3. Digital Citizenship	€ Media Balance and Well Being € Privacy and Security € Digital Footprints and Identity € Relationships and Communication € Cyberbullying, Digital Drama and Hate Speech € News and Media Literacy
	3.Intro to Keyboarding € Proper keyboarding posture € Home row keys € Introduction to Typing Jungle	€ QWERTY keyboard layout € QWERTY finger placement € Finger Assignments
	4. Various Software and Applications	€ See Saw € Google Classroom € Typing Club € Kami € Online Generators
	5. Research Basics	

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4th- 5th Grades	**1.Course Intro** € Rules and Expectations € Lab etiquette € Equipment Familiarity	€ Log on and off computer € Power on and off computer € Follow computer lab rules
	2.Review of K- 3rd grade material	
	3. Digital Citizenship	€ Media Balance and Well Being € Privacy and Security € Digital Footprints and Identity € Relationships and Communication € Cyberbullying, Digital Drama and Hate Speech € News and Media Literacy
	3.Keyboarding € Proper keyboarding posture € Parts of the keyboard € Typing Jungle € DC Typing € Manual Typing Instruction	€ QWERTY keyboard layout € QWERTY finger placement € Finger Assignments € Digital Citizenship content with keyboard practice
	4. Various Software and Applications	€ See Saw € Google Classroom € Typing Club € Kami € Online Generators
	5. Report formatting	€ MLA / Brochures / Research Papers
	6. Research	

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