

AK Student Honor Code

To foster a culture of academic integrity, our policy must be clear, consistent, and grounded in the principles of ethical behavior while also being empathetic to the developmental stage of our students. The following is a framework that combines best practices and addresses the nuanced scenarios that often arise.

Student Honor Code and Academic Integrity Policy

Ardrey Kell High School supports student adherence to the **CMS Student Honor Code** regarding ethical behavior and fair play. Cheating and plagiarism on assessments, homework, or any academic work will not be tolerated and will result in consequences. ***Any violation may also result in disqualification from the National Honor Society and other honor societies, as well as a loss of eligibility for school leadership roles and extracurricular activities.***

We uphold the principles of the **CMS Student Honor Code**:

"I will not cheat nor help others cheat. I will take pride in my school and how I represent it. I will be responsible for my actions. I understand that violating this honor code compromises my self-respect. I will follow this honor code and help others do the same."

Defining Cheating, Plagiarism, and Dishonesty

Cheating is defined as the act of misleading others through deception, lies, or trickery. This includes, but is not limited to:

- **Misrepresentation:** Claiming a work product is your own when it is not.
- **Unauthorized Collaboration:** Copying or allowing someone to copy your work (including classwork, homework, tests, quizzes, projects, labs, etc.). A student is responsible for their own work and what someone may do with it.
- **Unauthorized Use of Materials:** Using materials, study aids, books, formulas, calculators, electronic devices, or any source without the specific teacher's permission.
- **Online Testing Violations:** Having access to unapproved materials, devices, or information during (online) testing—even if you do not use them. This includes not turning in a cell phone, opening unauthorized browser tabs, or using apps outside of the testing link.

Plagiarism is the uncredited use of someone else's words or ideas. This includes:

- Cutting and pasting information from a website or online source without proper citation.
- Intentionally or unintentionally omitting quotation marks, citations, or a works cited page.
- Using Artificial Intelligence (AI) to produce a submission, or significant part of a submission, without the express approval and guidance of the teacher, and without proper citation.

Consequences for Violations

Our objective is to instill values of integrity and to address violations in a manner that supports student growth. While **flagrant dishonesty** merits consequences, we also recognize that poor decisions and mistakes are part of a child's development. Our protocol is designed to address both, with consequences becoming more serious with each subsequent offense.

1st Offense: A zero for the assignment, with an opportunity to redo the assignment for up to **50% credit**. The student's guardian will be contacted, and the incident will be recorded as a **Minor Incident** in EH.

2nd Offense: A zero for the assignment, with an opportunity to redo the assignment for up to **50% credit**. The student's guardian will be contacted, and the incident will be recorded as a **Major Incident** in EH, which will result in **In-School Suspension (ISS)**.

3rd+ Offense: A zero for the assignment. The student's guardian will be contacted, and the incident will be recorded as a **Major Incident** in EH, which may result in **Out-of-School Suspension (OSS)**.

Please note:

- *The opportunity to redo the assignment is intended to be an instructional consequence. Failure to redo the assignment within the teacher's stated timeframe will result in the zero grade remaining in the gradebook.*
- *Any part of this policy is subject to change based on district guidance.*
- *Incidents from any class are accumulated throughout the academic year and count towards progressive consequences.*