

Dacula High School Student Absence/Tardy Excuse Note

Student's Full Name (First, Middle, Last) printed name and ID

Number _____

Date of Absence _____

Parent's/Guardian's Printed Name _____

Home and Work telephone numbers

Home: _____

Mother's Work: _____

Father's Work: _____

The state of Georgia will accept 8 reasons for a student to be considered excused from a school absence or tardy. Please check one of the below and have the student turn in the form to the attendance office the morning they return to school.

____ Personal illness jeopardizes personal health or health of others.

____ Serious illness or death in immediate family. List family member and relationship to student

____ Religious holiday.

____ Student under orders of government agency. Document must be attached.

____ Voter registration (Must be 18 years or older) or voting.

____ Conditions rendering school attendance impossible or hazardous to student's health or safety.

____ Test and physical exam for military service including National Guard. Documentation must be attached.

____ Student misses school days to spend time with active duty combat-zoned parent(s) who are about to leave for overseas deployment or who are between military deployments.

Whenever possible, attach a copy of formal documentation such as a doctor's note.

____ Unexcused absence with reason _____

Parent's notes will be accepted for up to ten (10) excused all day absences per school year and six (6) check ins per school year. Thereafter, the only excused reasons for absences or check-ins must be verified through the following formal documentation.

1. Doctor or hospital note.
2. Court or government mandated papers.
3. Funeral brochures or programs.

Excused documentation must be submitted to the attendance office within two (2) days of return to school. Failure to do so may result in the absence or tardy being unexcused.

I hereby certify that the above information is accurate and have attached all available formal documentation.

Parent/Guardian's Signature _____

Date: _____

A phone call to a parent or guardian may take place to verify authenticity.