# FOX LANE HIGH SCHOOL




# Student Handbook
# 2025-2026

# Bedford Central School District

## Our Mission

**The Bedford Central School District shall cultivate curiosity and a passion for learning by providing challenging educational opportunities for all students so they may achieve their full potential as productive and contributing members of society.**

## Our Vision

**Inspiring and Challenging Our Students**

# FOX LANE HIGH SCHOOL

## Our Philosophy

Fox Lane High School strives to be a community of learners where full human development and adaptability to change are the primary goals. We seek to foster these traits in a humane and caring climate in which diversity is respected. We are committed to nurturing responsibility, respect for individual rights, and active participation in community life as the necessary basis for a democratic society. In this endeavor, we encourage all members of the Fox Lane community to make choices, to share in decision-making and to accept consequences. We are determined to create a school where individuals feel both a sense of identity and of community in an environment of trust, confidence, justice, and openly honest communications.

Fox Lane is committed to helping students to use their minds well: to think critically, creatively, and independently. A liberal arts and sciences core serves as the basis of the curriculum. It is necessary for students to accomplish purposeful work, which is relevant to their lives and the challenges which confront them.

Teachers will encourage their students to develop an appreciation both for the individual disciplines and for the interconnected, interdisciplinary nature of knowledge and of the world. Students must continue to recognize, understand and appreciate our global community. Awareness of modern technological advances, environmental concerns and cultural diversity are integral to the academic process. The Fox Lane High School, in seeking to do its best for all its students, will provide experiences that are rich and that will help the individual advance toward maturity.

# FOX LANE HIGH SCHOOL

# STATEMENT OF GOALS

1. **To teach students that the primary responsibility for learning lies with the student.**

2. **To teach students that self-discipline is necessary for successful personal, social and intellectual growth.**

3. **To recognize that each of us has a responsibility to demonstrate respect, tolerance and care toward all members of the diverse community.**

4. **To encourage participation in the learning process from all members of the community including parents, teachers, students and businesses.**

5. **To provide a variety of learning environments and opportunities including interdisciplinary involvement.**

6. **To encourage students to accept challenges that expands the limits of their capabilities.**

7. **To develop a variety of modes for evaluating student progress. These assessments could include such things as exhibitions, portfolios, oral presentations, and multimedia formats in addition to the more traditional written assessments.**

8. **To provide adequate equipment to support learning in today's society. In this process, students will be introduced to various forms of contemporary technology.**

9. **To make the students aware of career choices, the process of seeking employment, and the methods of finding information relevant to their careers and interests.**

10. **To teach students the value of service to our local, national, and international communities.**

## School Contact Information

| | | |
|---|---|---|
| Principal | Dr. Jennifer Amos | (914) 241-6065 |
| Assistant Principal | Ms. Kristy Emery | 241-6056 |
| Assistant Principal | Mr. Daniel Mulvey | 241-6089 |
| Assistant Principal | Mr. Jason Spector | 241-6054 |
| Athletic Director | Mr. Adam Lodewick | 241-6167 |
| Assistant Athletic Director | Mr. Michael Tomassi | 241-6147 |
| English Coordinator | Ms. Patricia Johnsmeyer | 241-6035 |
| Director of ESOL | Ms. Adrienne Viscardi | 241-6080 |
| Hillside Coordinators | Mr. Greg Fedorczak | 241-1106 |
| | Ms. Margie Ramos | 241-1102 |
| Mathematics Coordinator | Mr. Thomas McGinn | 241-6046 |
| Performing Arts Coordinator | Mr. Matthew Vanacoro | 241-6072 |
| Science/Tech. Coordinator | Ms. Karyn Langke | 241-6043 |
| Social Studies/Business Coordinator | Ms. Jenny Olson | 241-6032 |
| Special Education Coordinator | Ms. Michele Zaino | 241-6239 |
| Visual Arts Coordinator | Ms. Heather Kranz | 241-6189 |
| World Language Coordinator | Ms. Lorraine Minotti | 241-6185 |

## Assistants to Building Administration

| | | |
|---|---|---|
| Assistant to the Principal | Ms. Margarita Ramirez | 241-6061 |
| Assistant to Kristy Emery | Ms. Tracey Matson | 241-6029 |
| Assistant to Jason Spector | Ms. Danielle Mangini | 241-6049 |
| Registrar | Ms. Patty Cord | 241-6093 |
| School Receptionist | Ms. Michele Lockwood | 241-6085 |
| Office Assistant / Attendance | TBD | 241-6059 |
| Purchasing | Ms. Liza Calderon | 241-6039 |
| Assistant to the Athletic Director | Ms. Jessica St. Cyr | 241-6076 |

## Pupil Personnel & Special Services

| | | |
|---|---|---|
| Counseling Coordinator | Ms. Jen Hickey | 241-6071 |
| School Counselors | Ms. Kristin Brown | 241-6191 |
| | Ms. Karen Deitch | 241-6190 |
| | Ms. Lisa Dunne | 241-6092 |
| | Ms. Rori Mackie | 241-6081 |
| | Ms. Jo-Ann Mullooly | 241-6117 |
| | Ms. Stephanie Sun | 241-6178 |
| School Psychologists | Dr. Jen Fields | 241-6164 |
| | Dr. Alyssa Kant | 241-6178 |
| | Dr. Mary Jean MacDonald | 241-6060 |
| Bilingual District Social Worker | Ms. Nalda Chery | 241-6582 |
| School Social Workers | Ms. Laura Elwood | 241-6078 |
| | Ms. Diana Binger | 241-6074 |
| Student Assistance Counselor | Ms. Angela Alvarado | 241-6050 |
| School Nurse | Ms. Theresa Tomassi | 241-6051 |
| Dean of Student Activities | Ms. Melissa Oricchio | 241-6499 |
| Dean for 9th and 11th Grades | Mr. Paul Cullagh | 241-6069 |
| Dean for 10th and 12th Grades | Mr. Cesar Salvador | 241-6091 |

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# Fox Lane High School Bell Schedules

Fox Lane High School school schedules are available on the following webpage: FLHS School Schedules. Students and parents can access their individual schedules and grade reporting via the StudentVUE and the ParentVUE.

# Attendance

Teachers are responsible for maintaining accurate attendance records, consistent communication to the student and parent for an unexcused absence, and for collaborating with school personnel (e.g. dean and counselor) if a chronic attendance issue exists.

## Absence From School Protocols

Parents/Guardians are asked to email (**FLHSattendance@bcsdny.org**) or call the Attendance Office (241-6059) to report their child's absence. Emails may be sent in languages other than English and will be processed. Even if the parent/guardian has reported an absence, a student should provide supporting documentation, if available, to the Attendance Office upon the student's return to school.

As per district policy, all students with an excused absence are expected upon their return to consult with their teachers regarding missed work. Students with excused absences will be given the opportunity to make up a test or other missed work and/or turn in a late assignment for inclusion in their final grade. Make-up opportunities must be completed by a certain date specified by the student's teacher for the class in question.

Absence due to chronic illness or hospitalization: If a student has a chronic illness or will miss several days of school, a parent/guardian should contact the Attendance Office immediately. Attendance and the student's school counselor will work together to help the family through the attendance appeal process.

In cases where a student is going to be absent for five days or more and home tutoring is necessary, the student's school counselor should be contacted.

**Excused Absences:** Excused absences will only be coded as such when the Attendance Office is notified by a parent or guardian that the student will be absent for a reason that is deemed 'excused'. Examples of excused absences are listed below.

**Unexcused Absences:** It is our expectation that all students will attend all of their scheduled classes while in school. Each unexcused absence must be addressed. From the first unexcused absence, a student must understand the seriousness of the act. Each unexcused absence will first be addressed by the teacher. If the student does not comply with a given consequence, or if problematic behavior persists, a referral will be made to the dean. The dean will initially utilize detention for this and other purposes. If a student cuts class, they may not be eligible for a formal appeal with regard to attendance.

Examples of unexcused absences include, but are not limited to cutting class, vacationing, non-school related activities, and family events.

**Early Departures:** Students are expected to be present in school through dismissal. They may not be dismissed from campus prior to this time unless (a) they are excused by the nurse due to medical reasons or (b) a parent or guardian contacts the Attendance Office requesting early dismissal. In this case, contact should be made with Attendance prior to 11:00 AM, or at least two hours prior to dismissal. In addition to stating the reason for the dismissal, the communication should also include the telephone number for parental confirmation. Please note that reasons such as obtaining a driver's license and non school related activities are NOT excused absences for an "Early Departure".

**Tardies:** If a student is chronically late to school and/or to class, they may be subject to disciplinary measures. Excessive tardiness will result in teacher intervention and possible dean intervention if the behavior continues. Three unexcused tardies will tally to equal one unexcused absence. Students that arrive late to class without permission, missing in excess of half of the class period will be marked absent by the teacher.

## Attendance Procedures

There is a direct correlation between student achievement and attendance. To complete a unit of study, a student must pass the course and Regents exam (if applicable). Should the student exceed 14 absences in a yearlong course, they may be subject to an attendance review process to determine if credit may be granted (or 7 in a semester course). A student may not exceed 7 absences in a Physical Education Class.

**All excused and unexcused absences, other than school-related activities are tallied.**

Absences in the LEFT-HAND column are tallied. Absences in the RIGHT-HAND column are NOT tallied. For example, if you are home ill for one day and you attend a field trip another day, you have:

- 2 absences from school (All absences are recorded.)
- 1 absence counted in the tally

| Tallied Excused Absences | Non-Tallied Excused Absences / Reassignments |
|---|---|
| ~Home ill | ~Music Rotational |
| ~Sent home by nurse | ~Field Trip |
| ~Doctor appointment | ~Approved FLHS athletic event |
| ~Hospitalization | ~Suspension |
| ~Religious observance | ~CSE/504 meeting |
| ~Court appearance | ~Counselor/clinical appointment |
| ~Funeral | ~School Testing |
| ~Family illness or death | ~Student Gov't. mtg. |
| ~Impassable roads due to inclement weather | ~College Visit (4) |
| | ~Science Research Appt. |
| | ~Home instruction |

**Warning Procedures/ Attendance Appeals**

Our school is committed to frequent notification regarding class attendance. We have implemented a notification system whereby parents will be notified the day of any class absence that was not previously reported by the parent at the beginning of that day. Additionally, warning notifications will be sent out home throughout the year for excessive absences.

Please note: All of the above tallies do not include reassigned absences described above.

When the accumulated absences reach the 15th absence (8 in a semester course) and we do not have an active attendance appeal letter or documentation on file:

- A meeting may occur which can include the student, the parent, the teacher, the school counselor, and an administrator to review the student's attendance.
- If in the process of review it is determined that the student has missed class due to "cutting," they may not be eligible for an attendance appeal. During the review process, if it is determined by the committee that the attendance is accurate, and that no extenuating circumstances warrant an appeal, then a notation of "E" will be recorded on the student's permanent record/transcript ("E" = excessive absences) and the student will not receive credit for the course.
    - The student will be required to continue attending the class beyond the point of receiving an "E" for the course. If, at the end of the course, the student's standing in the course has improved, an attendance appeal may be revisited to issue credit.

# Fox Lane Academics

## Course Offerings

Fox Lane High School offers a wide range of course offerings. Visit our school website for the Course Catalog. Students, with the help of parents and school counselors, are encouraged to take a long-range view of the high school program. As early as grade 9 students may work out a tentative four-year plan that is reviewed each year and modified as the student matures. Beyond graduation requirements, students should choose courses that reflect their goals, talents and interests by aiming for a full program rather than a minimal one. Colleges have their own requirements that need to be considered as well.

## Selecting Your High School Courses

**COURSE SELECTION TIMELINE**

**December - January** - Students learn about different courses, electives etc. in their content area classes during a "course selection week". At the end of the designated week, students fill out a course selection form indicating the class or classes they wish to consider for each

department in the next school year. Departments will make recommendations as students identify their interest in a course.

**January - February** - Counselors meet with 8th, 9th, 10th and 11th grade students to finalize course selection during the month of March. Each student meets with their assigned counselor to advise on and confirm course selections.

**January - February** – Course selections, based on department recommendations, are posted on Parent and Student portals. A notice is sent home via email to alert students and parents of the process for reviewing course requests, gaining a late recommendation from a department/teacher before the end of the school year, and considering an override of the department recommendation.

**Late February** is the deadline for students/parents to submit a request to override a department recommendation.

During the summer, a master schedule for the high school is finalized. In some cases, a student's selected courses conflict. For example, a student may have selected two courses that meet during the same period and, as result, access to both courses is impossible. Seniors tend to have more conflicts than underclassmen because they take a greater number of elective courses. In the case of conflicts, you may be asked to make choices, or your counselor will make additional selections for you. Original course requests may not be honored if a class is not offered due to low enrollment sectioning constraints.

In late August, student schedules will be posted on the student and parent portals. A separate communication is sent to explain how to handle questions and concerns. Adjustments may be made when necessary and where space is available. Ideally, requests for changes should be made before school opens by contacting your assigned school counselor.

## 9TH GRADE: SELECTING COURSES

Most diploma seeking ninth graders take six core academic courses. These core areas include English, Social Studies, Math, Science, World Language and Physical Education. Some students have a World Language exemption under decisions made by the Committee of Special Education.

## 9th GRADE - THE SIX CORE COURSES

**COURSE 1 - ENGLISH** – 4 credits of English are required to meet NYSED graduation requirements. All 9th graders are enrolled in the same course: English 1. Since all diploma bound students take the same English course in ninth grade, no course selection is required. An honors credential can be earned within this class at the end of ninth grade. Receiving an honors credential in English 1 is the cornerstone of receiving an English Department recommendation for English 2H in 10th grade. Parents will learn about the details of receiving an honors credential in English 1 at the annual Back to School Night in September. The English 1H designation is not included in the weighting formula for a student's cumulative average.

**COURSE 2 – SOCIAL STUDIES** – 4 credits of Social Studies are required to meet NYSED graduation requirements. All diploma bound students take Global Studies 9. An honors credential can be earned within this class at the end of ninth grade. Receiving an honors credential in Global Studies 9 is the cornerstone of receiving a Department recommendation for AP World History in 10th grade. Parents will learn about the details of receiving an honors credential at the annual Back to School Night in September. The Global Studies 9H designation is not included in the weighting formula for a student's cumulative average.

**COURSE 3 – PHYSICAL EDUCATION** – 2 credits of PE are required to meet NYSED graduation requirements (one half credit for each year of high school). All 9th graders must be enrolled in PE. Since all students enroll in the same PE course, no selection is required.

**COURSE 4 – WORLD LANGUAGES** – 1 credit of a World Language is required to meet minimum NYSED graduation requirements. However, most colleges require at least three credits to be an eligible applicant. When selecting a World Language course, students simply take the next course in their World Language sequence- levels 1, 2, or 3. Any unique circumstances regarding World Language placement can be discussed with the World Language Coordinator.

**COURSE 5 - MATH** – 3 credits of math are required to meet NYSED graduation requirements. The Math Department will make course recommendations for ninth grade between January and April of 8th grade. Students currently enrolled in Math 8 will receive a recommendation for either Algebra 1 or Algebra 1A. Students currently enrolled in Algebra 1 will receive a recommendation for either Geometry or Geometry Honors.

**COURSE 6 - SCIENCE** - 3 credits of science are required to meet NYSED graduation requirements. All diploma bound students take Living Environment. The Fox Lane High School Science Coordinator can help with any questions about the science program.

**9th GRADE: BEYOND THE SIX CORE COURSES–**

Students have two remaining periods to select other courses.

**COURSE 7 – ART/MUSIC REQUIREMENT** - 1 credit of art or music is required to meet NYSED graduation requirements. 9th graders have many elective choices that fulfill this one credit art or music requirement for graduation. The students will choose from Studio Art, Studio in Crafts, Band, Orchestra, Chorus, Music Technology, Performance Technology, Music Theory, Theater Arts, and Introduction to Engineering/Design and Drawing. Students are asked to select a first and second choice in case of scheduling conflicts.

**COURSE 8 – ADDITIONAL OPEN PERIOD – ENRICHMENT & SUPPORT**- It is highly recommended that students take Health in 9th grade so that the half credit NYSED graduation requirement is satisfied early in the student's high school career. However, some students will not have an open period in their schedule if they are placed in an academic support program such as the AVID Program, the Bridges Program, Resource

Room, or Support and Skills. Students in these programs will take Health in tenth grade. Students without one of the four support classes can opt to postpone Health until tenth grade in order to access other elective options. Students who do not have one of the listed support classes can use the Course 8 period to take Introduction to Engineering/Design and Drawing, Band, Orchestra, or Chorus as a ninth grader in addition to their Course 7 Art/Music requirement.

**SCHEDULE INFORMATION**

The Course Catalog has detailed information regarding key dates for adding or dropping classes or for changing levels or courses.

**Senior Courses & College Applications**

- Seniors who withdraw from a class (for any reason) after a college application has been submitted must directly contact the college(s) they applied to and inform the admissions committee(s) of the change to their "Courses in Progress." You may be asked by your counselor to receive written confirmation from a college to ensure an acceptance is not withdrawn due to the change of "courses in progress).

**REQUEST FOR A TEACHER CHANGE**

- Students and parents may not request a specific teacher under typical circumstances.
- Students and parents may request a teacher change before the start of the school year only if an extenuating circumstance is presented. This request is honored if the class size in another section is smaller and if the request does not significantly disrupt the student's schedule.
- All requests for a change of teacher must be sent to your school counselor before the start of the school year. This request must include a specific rationale. You cannot request a teacher change for an unsubstantiated reason.
- The administration must approve a request for a teacher change, after complete review of the rationale presented.

**MINIMUM ENROLLMENT –** All students at Fox Lane High School must carry a minimum of 5.5 credits during each academic year including Physical Education.

**ADVANCED PLACEMENT EXAMS**

Advanced Placement classes are amongst our most rigorous offerings. Students registered for AP courses are expected, but not required, to pay for and take the AP exam. Financial assistance is available for students who are enrolled in the free or reduced lunch program or who present a significant financial constraint. All AP courses will carry an additional weight of 10 add-on points.

**GRADING POLICY**

To determine your report card grades, teachers may include tests, quizzes, written work, homework, class participation, exhibitions, presentations, and reports. Final exams, including Regents exams, will count as 12% of the overall course average grade.

Students are graded on a numerical basis from 0-100. A student must have a final course average of 65 or better to pass a course and receive high school credit. There are no final course averages between 61 and 64 recorded. As a result, a calculated average of 61, 62, 63, or 64 for a course may receive a 60 for the year. A student receives the full credit value for passing a course. Partial credit is not awarded. The lowest grade awarded in any quarter is 50. However, there is no floor grade for a final exam or project.

In some courses, the Regents Exam often takes the place of a local final exam. If a Regents Exam is repeated at a later date, the highest grade will be posted on the student's transcript. However, the original final average for the class is not changed. Only the five Regents exams required for graduation are listed on the transcript.

**HONOR ROLL**

Each quarter students are recognized for academic achievement. Students with an average of 85 or higher are recognized on the Honor Roll. Students having an average of 90 or higher are recognized on the High Honor Roll. Our course weighting policy is used in determining eligibility for the quarterly honor roll.

**NATIONAL HONOR SOCIETY**

The FLHS Chapter of the NHS recognizes students for exemplary scholarship, service, character, and leadership. Membership is a privilege.

Membership in the Fox Lane Chapter of the NHS is an honor and carries with it responsibilities to the school, the student body, and to the community as a whole. With high expectations for FLHS NHS members, students are expected to be the best they can be. We encourage our students to look for ways to provide unexpected service, to lead and make a difference, to demonstrate positive character traits, and to maintain the highest level of scholarship.

Eligible candidates will meet the following criteria:

- Earn a cumulative GPA of 90.00% or higher by the end of the first semester of junior year. This GPA includes weighted courses and no rounding up of the GPA.
- Demonstrate consistent leadership and good character.
- Provide ongoing service to our school and community.

All juniors will receive an application to apply for the National Honor Society at the end of their junior year. Juniors that meet the aforementioned criteria are welcomed to apply for NHS, by completing and submitting an application for review by the FLHS NHS Faculty Council by August 1st of that same year. Once the review of the potential candidates is complete, candidates will be notified in September of the new school year. The length of time for this review may vary; however, the typical time for review is approximately four weeks from the application deadline. At the end of September, the National Honor Society Induction Ceremony will take place at FLHS.

For more information, visit FLHS National Honor Society.

**CLASS RANK**

Class rank is an internal high school indicator and is not furnished to colleges nor posted on student permanent record including the transcript. A grade distribution chart is provided to colleges on the Fox Lane High School Profile.

## NYSED GRADUATION REQUIREMENTS

### DIPLOMA HONORS DESIGNATION

Seniors graduating with a Regents Honors Diploma must earn an average of at least 90 on the following Regents Examinations: English, Global Studies, United States History and Government, one Math, and one Science Regents Exam.

### EARLY GRADUATION

A student desiring to graduate one year or one-half year early should discuss this fully with the school counselor as soon as possible and obtain the necessary application for approval. Students must secure recommendations from current teachers as to their opinion of your ability to handle an accelerated program, and parents must approve this request. The principal will make the final decision regarding a request to graduate early.

### INDEPENDENT STUDY

An Independent Study Program is available to students who propose an academic project and course of study for either a full credit or half a credit. The Independent Study is sponsored by a member of our faculty. This course of study will take the student beyond the current offerings in the course catalog. The application process details important information and deadlines. Note: A student must be in good standing academically and behaviourally to be considered for approval.

### MEETING COLLEGE DEMANDS

There are over 3000 colleges in the United States. Each college serves its own unique student community. In preparing for college, students at Fox Lane High School are encouraged to take a well-rounded academic curriculum. The general rule is to continue in the five core academic areas (English, Social Studies, Science, World Language and Math) throughout the four-year high school experience. Taking additional electives in art, music, technology, computers, business and the core areas is also recommended.

**SAT & ACT:** An **SAT** or **ACT** exam is still required by most colleges. Consult with your child's counselor regarding personalized planning of college admissions tests. We generally advise that students prepare for one of the tests. Khan Academy has several SAT practice tests and the ACT has one practice test. Taking one of each can help you decide which one is right for you.

**PSAT/NMSQT for 10th & 11th Graders:** The PSAT score is often used as a predictor of future SAT results. Those scoring in the upper 1% in New York State during the 11th grade test are entered in the National Merit Scholarship Competition. Fox Lane High School administers the PSAT to all juniors on the primary national test date. Although not strongly encouraged, 10th graders are allowed to take the October PSAT with the juniors.. The cost for the PSAT is absorbed by the school district for 11th graders. There is a fee of $20 for

10th graders who wish to take the exam. Only the test taken in junior year is used for eligibility for the National Merit Scholarship Qualifying Test (NMSQT).

### ASPIRE (A Senior Program for Internships, Research, & Enrichment)

ASPIRE is offered to seniors in good standing as a culminating "Senior Experience." For students scheduled for ASPIRE, the application process begins in October. Once accepted into the program, students begin to prepare resumes and cover letters in order to secure placements for May. Once this process begins, students are required to complete the program. In a second round, more applicants are accepted in January. ASPIRE is the ideal way for students to spend the last four to six weeks of high school. Students may begin their ASPIRE program on the Monday following the date of their last class, or the last AP exam associated with their class. All start dates will be on a Monday.

For students taking part in the ASPIRE program, academic courses grades will be reported as follows:

- Students participating in ASPIRE will earn grades in Q4 based upon the material covered through their last day of class attendance.
- The final grade will be an average of all 4 quarters and include a project or final, where appropriate.
- Cumulative assessments, projects, or papers, if applicable, will be administered prior to the universal start date for AP exams; this cumulative project grade will be reported in the Final Exam column and calculated into the final course grade, separate from Q4.

## New Students

When a student transfers to Fox Lane from another high school, the school counselor evaluates the student's previous academic information and enters the proper units of credit into the Fox Lane High School permanent record. If a student transfers to Fox Lane High School within the school year, previously earned grades are made available to the teachers and may be used in determining the final average for a Fox Lane course. Student grades awarded from other high schools are not calculated into the overall cumulative average reported on the Fox Lane High School transcript.

# Student Services

## School Counseling Department

All students are assigned a counselor upon entering the high school and most will have that counselor for four years. Although counselors get to know students best through frequent personal contacts, counselors gain a great deal of information about students through teacher reports, parent contact, student records and participation in Group Guidance. By

senior year, school counselors are in a position to write a careful summary recommendation for each student.

Each year the Counseling Department staff arranges evening programs for parents to share topics of interest in the development and ongoing planning for students. Special programs are indicated on the district calendar and reminders are sent through emails and other forms of electronic communications.

School counselors provide services to all students, including personal counseling, academic advising, test interpretation, record keeping, high school program planning, schedule changing, career planning, college placement, teacher liaison, and parent collaboration. Students receive these services in varying amounts according to their needs.

## Psychologist

High school psychologists provide critical data to assist in the determination of more appropriate ways to help students' access programs and services important to their success in high school. The psychologist uses a variety of tools and techniques in evaluating students: individualized testing, screening for proper educational placement, counseling, consulting and observation are among the skills they bring to work with students. In addition to evaluation, the psychologist provides short-term and ongoing counseling to students. Students may seek out the service of the psychologist or may request intervention through their counselors, teachers and parents. The psychologist is available for crisis and consultation sessions.

## Social Worker

Social Workers may be of service to a student and family by intervention during a crisis, by consultation with other school personnel, by referral to outside agencies, or by liaison work within the community. School social workers engage in group work with students and provide individual and family counseling around a variety of social needs that may be adversely affecting the student's ability to attain success in high school.

## Student Assistance Counselor

Through joint school districts' corporate and county funding, the Student Assistance Counselor (SAC) provides early intervention services for high school students who may be at risk for alcohol and substance-related issues. The SAC provides individual and group sessions, as well as parent consultations. Program services also include classroom presentations, prevention education in health classes, school-wide prevention awareness activities, parenting programs, and referrals to appropriate resources in the community when needed. Students may self-refer in order to seek assistance in dealing with friends or family members who may struggle with alcohol and/or substance misuse or to gain more information on the negative effects of substance abuse. Student confidentiality is honored.

# School Safety

## Bedford Central School District Code of Conduct

It is the purpose of the Board of Education of the Bedford Public Schools to operate the schools in a manner that will provide for the welfare and safety of all students who attend. The school's primary goal is to educate, not to discipline; however, when the behavior of individual students comes in conflict with the rights of others, corrective actions are indicated both for the benefit of that individual student and the school as a whole.

The norms of conduct for all students at Fox Lane High School shall be those of good citizens. Students attending Fox Lane shall be governed by the Board of Education approved Code of Conduct Policy. This policy is applicable in the school, on school grounds, at a school activity away from school (i.e. field trips or athletic contests), on the way to and from school, on the bus, and via social media. It is expected that every student reviews the full code of conduct available via this link: CODE OF CONDUCT.

## Fox Lane High School Philosophy for Student Conduct

Our primary goal at Fox Lane High School is to help students learn, develop and adapt to the demands of life. We believe that each student has the right to learn in a secure environment where educational excellence and social cooperation are valued and where distractions and disturbances are minimized.

We seek to balance an understanding of respect for the individual's right to make choices with a belief that those same individuals must learn to accept the consequences.

In our efforts to foster a climate where students can maximize their potential, social adaptation and social appropriateness need to be nurtured. If we expect Fox Lane's requirements for conduct and social behavior to help foster learning, formal and consistent application of the basic rules and their consequences is necessary. Finally, we believe that each student, parent, and staff member must thoroughly understand these basic rules and consequences, and that each member of the Fox Lane community must make a strong personal commitment to the fulfillment of these goals.

The students, staff and administration expect that all members make a conscientious effort toward positive behavior and a positive atmosphere for everyone. However, people who do not adhere to sound socially acceptable behavior must be aware of the consequences.

## Climate of Respect & Appropriate Language

Students are expected to show respect toward teachers and other staff members who are employed by the school. Blatant acts of insubordination (this includes withholding of name

when asked) will result in a Level II action as detailed in the FLHS Interventions and Consequences guidelines.

We expect students, while attending school and any school-sponsored function, to exhibit good manners and to refrain from using profane language in public. Those students who ignore this aspect of behavior will be subject to disciplinary action.

## Discrimination / Bullying / Cyberbullying

We are committed to providing a safe, positive learning experience for all students and staff; therefore, it shall be the policy of the school district to maintain an educational environment in which bullying or cyberbullying are not tolerated in any form.

The Board of Education of Bedford Central School District condemns and strictly prohibits all forms of discrimination and harassment, including bullying, cyberbullying, taunting, or intimidation on school grounds, school buses and at all school-sponsored functions, activities, programs and events.

Behaviors fostering or stemming from the following attitudes are prohibited and will result in disciplinary consequences.

1. Discrimination, which includes the use of race, color, creed, national origin, religion, gender, gender identity, sexual orientation, weight, economic status, or disability as a basis for treating others in a negative manner.
2. Bullying/harassment, which includes a sufficiently severe action or persistent pervasive pattern of actions or statements directed at an identifiable person or group which are intended to be, or which a reasonable person would perceive as, ridiculing or demeaning.
3. Intimidation and bullying, which include engaging in actions or statements that put an individual in fear of bodily harm.
4. Off-campus misconduct that endangers the health and safety of students or staff within the school or substantially disrupts the educational process. Examples of such misconduct include, but are not limited to:
    a. Cyberbullying as defined in the Bullying and Cyberbullying Policy #0115
    b. Using message boards to convey threats, derogatory comments or post pornographic pictures of students or faculty or staff
    c. Causing physical injury to a student

## Cell Phone Usage

Students are generally prohibited from using Internet-enabled devices during the school day anywhere on school grounds.

Students must be permitted to use an Internet-enabled device where required by law where the use is included in the student's:

- Individualized Education Program (IEP); or
- Section 504 Plan.

On-Site Storage of Internet-Enabled Devices Including Cell Phones:

Students must store their Internet-enabled devices in designated on-site storage areas during the school day. On-site storage areas may include, but are not limited to, student lockers, designated student cubbies in classrooms or hallways. The designated on-site storage areas must be easily accessible to students and provide adequate security to ensure the safekeeping of the student's devices. The District will communicate the procedures for storing and retrieving devices, ensuring that students understand their responsibilities in using the on-site storage facilities provided.

Methods for Parents to Contact Students During the School Day:

To accommodate necessary communication, parents or persons in parental relation may use the following methods to contact their student during school hours while adhering to this policy:

- School Office Phone: Parents or persons in parental relation may call the school's main office, and the office staff can relay messages to the student or call the student to the office to speak with their parent or person in parental relation.
- Classroom Intercom System: In case of an emergency, the school's main office can use the classroom intercom system to notify students directly or ask them to come to the office.
- Written Notes: Parents or persons in parental relation can drop off written notes at the school's main office, which can then be delivered to the student by school staff.

See District policy #7316 for more information about the use of internet-enabled devices during the school day.

If a student has a device confiscated:

- **At the first offense,** the device will be collected and turned in to the Attendance or Main Office and will be returned to the student at the end of the day.
- **At the second offense**, the device will be collected and turned in to the Attendance or Main Office and will be returned to the student's parent or guardian. The student will be issued an after school detention.
- **As a result of subsequent offenses,** in addition to the device being collected and turned into the Attendance or Main Office for parent/guardian collection, the student will be issued an after school detention and an individualized plan will be put in place that involves collecting the device at the start of the day and returning it at the end of the school day.

Responsible online behavior and digital citizenship are crucial for students, encompassing respectful interactions, privacy awareness, and the discerning use of online resources.

Taking Unwanted, Inappropriate, and/or Hurtful Photos or Videos of Others without Permission:

- **At the first offense**: One day of In-School Suspension (ISS) and the device will be collected and turned in to the Attendance or Main Office and will be returned to the student at the end of the day.
- **At the second offense**: Two days of ISS and the device will be collected and turned in to the Attendance or Main Office and will be returned to the student's parent or guardian.
- **At the third offense**: Three days of Out of School Suspension (OSS) and the device will be collected and turned in to the Attendance or Main Office and will be returned to the student's parent or guardian. An individualized plan will be put in place that involves collecting the device at the start of the day and returning it at the end of the school day.

**PLEASE NOTE:** *Fox Lane High School cannot accept responsibility for the possible loss or theft of cell phones or other personal student devices.*

## Drugs / Alcohol

The use of alcohol or other drugs (including electronic cigarettes and/or vape pens) is not allowed at Fox Lane High School or at any activity sponsored by the school. Any student arriving at an activity under the influence of alcohol or drugs, or anyone found using, possessing, or selling either alcohol or drugs or drug paraphernalia (including electronic cigarettes and/or vape pens) may be subject to the following:

- Suspension from school.
- Having the matter reported to the police with the possibility of being arrested.
- Being referred to the Student Assistance Counselor (SAC). After meeting with the student, the SAC will make a recommendation and advise the administration of the appropriate plan to be followed in treating the student.
- Possible steps that may be enacted include, but are not limited to:
    - Continued sessions with SAC.
    - Referral to a non-school agency or clinic.
    - Referral to medical personnel for testing related to substance use.

## School Attire

The purpose of the dress code for high school students is to provide guidelines for appropriate attire to be worn to school. Recognizing that tastes vary, as do opinions concerning appropriateness of dress, the administration is responsible for determining guidelines that will promote a safe school environment, academic achievement and good school citizenship. Articles of clothing that may create a safety issue or cause a level of attention that detracts from the central mission of the school, may be deemed inappropriate by the school administration. Students are provided with as much freedom as possible to express their individuality within our dress guidelines.

Since fashion trends may emerge that are not specifically "covered" in the policy, the administration reserves the right to amend the policy when the need arises. The following

is a set of guidelines that describes appropriate school attire. The guidelines are illustrative and do not enumerate every item that may be deemed inappropriate. We ask you to use it as a basis to form good judgments about the appropriateness of student attire. A student's dress, grooming, and appearance shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
3. Not include items that are vulgar, obscene, libelous, or denigrate others on account of race, color, religion, religious practice, weight, creed, national origin, ethnic group, gender, sexual orientation or disability.
4. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

This policy is not intended to abridge students' rights to express themselves. Its purpose is to foster a school environment in which students feel safe, comfortable, and can focus on their studies and activities. Students who do not adhere to this policy will be asked to change their attire and may be sent home for the day or placed in In-School Suspension at the discretion of administration. In the case of chronic violations of this policy, a parent meeting will be required. The school administration appreciates your support and understanding.

## Sexual Harassment

The Board of Education is committed to safeguarding the right of all students within the district to learn in an environment that is free from all forms of sexual harassment (Board of Education Policy #7551.) Conduct is deemed to be sexual harassment when the recipient perceives such behavior as unwelcome. It is irrelevant if the harasser had no intention to sexually harass the person.

A student can be subjected to sexual harassment by a student, employee, board member or any individual who foreseeably might come in contact with the student on school grounds or at school activities. Sexual harassment experienced by a student is not always easily recognized. The following are examples of sexual harassment one should be aware of when dealing with a complaint of alleged sexual harassment.

- Unwanted sexual behavior, which may include touching, verbal comments, sexual name calling, spreading sexual rumors, gestures, jokes, pictures, leers, overly personal conversation, cornering or blocking a student's movement, pulling at clothes, attempted rape and rape.

- A female student in a predominantly male class or vice versa is subjected to sexual remarks by students or teachers who regard the comments as joking and part of the usual classroom environment.

Any student who believes that they have been subjected to sexual harassment should report the alleged misconduct immediately so that appropriate corrective action may be taken at once. Student should report the incident to one of the following individuals:

Ms. Kristy Emery, Assistant Principal
Mr. Daniel Mulvey, Assistant Principal
Mr. Jason Spector, Assistant Principal

All reports of sexual harassment will be held in confidence, subject to all applicable laws and any relevant provisions found in the district's policy manual and collective bargaining agreements.

A detailed copy of this policy and its accompanying regulation is available in the front office of the high school and via this link.

## Smoking & Vaping

Smoking, using tobacco, or vaping of any kind are not permitted on BCSD grounds.

Use or possession of electronic cigarettes, vapes, or paraphernalia is prohibited and will result in suspension and possible referral to the Superintendent. Students will be referred to the Student Assistance Counselor as well.

## Bathroom

There may not be any more than four (4) students in a bathroom at one given time. If, upon entering, there are already four students in the bathroom, the entering student must wait outside in the hallway until a student exits.

There may never be more than one student in a bathroom stall. Students will be subject to disciplinary action should they be found to be in a bathroom stall with another student.

## Examples of Intervention & Consequences for Student Behavior

| | | |
|---|---|---|
| **Level 1** | Inappropriate behavior including dress, language, littering, cell phone usage, inappropriate bathroom conduct, etc. | Detention<br>1-2 Day Suspension<br>Work Detail<br>Loss of Driving Privileges<br>Loss of Lunchtime and Afterschool Privileges<br>Dean, Student, and Parent Conference |

| | | |
|---|---|---|
| **Level 2** | Insubordination<br>Leaving the grounds/building<br>Smoking / Vaping<br>Forgery<br>Bus Misconduct<br>Gambling<br>Vandalism<br>Plagiarism | Detention<br>1-4 Day Suspension<br>Work Detail<br>Written Apology<br>Loss of Driving Privileges<br>Loss of Lunchtime and Afterschool Privileges<br>Dean, Student, Parent, and Administrative Conference<br>Removal from class |
| **Level 3** | Verbal Abuse<br>Sexual Harassment<br>Stealing<br>Vandalism / Graffiti<br>Drug / Alcohol / Use, Sale, Possession, Under the Influence<br>Extortion<br>False Alarms<br>Threats | Administration, Student, Parent Conference<br>1-5 day Suspension with possibility of Superintendent's Hearing<br>Social Probation<br>Police Referral<br>Criminal Prosecution<br>Pay for Damages<br>Removal from class |

## Anonymous Alerts

*Anonymous Alerts* is a communication tool for sending private, anonymous messages on urgent or sensitive matters. The system allows students, parents and staff to confidentially report bullying, cyberbullying, safety concerns or issues, and other sensitive topics through private messages. All messages are secure, encrypted, and remain completely anonymous. Submitters do, however, have the option to reveal their identity if they prefer to have a person-to-person discussion. The system may be accessed as a website or as an app on your smartphone. To access from a computer/tablet go to http://www.anonymousalerts/BedfordCSD/ or click on the web button called "Anonymous Alerts' ' on the District website. The free "Anonymous Alerts'' app is available in the app store. The app username is *bedfordcsd* and the password is *bedfordcsd*. The implementation of this system reinforces our commitment to the safety and well-being of our students. The Bedford Central School District does not tolerate any behavior that intimidates, frightens, mistreats or discriminates.

## Emergency Response Protocols

Fox Lane High School employs six emergency protocols. These include: Fire Drills; Evacuation; Lockout; Lockdown; Early Dismissal; and Shelter in Place. Directions are posted in every classroom and office. Further, the school will conduct training and/or practice drills to prepare the school community in the event of any of these emergencies.

Students should be very familiar and comfortable with the six emergency protocols. Upon recognition of the alarm/announcement, students immediately maintain silence and follow the direction of the staff. Students who do not comply with the directives of staff during trainings and/or practice drills will be subject to disciplinary action.

## Visitors & Guests

**Adult visitors** to Fox Lane High School must have a scheduled appointment with a specific member of the faculty or staff in order to access the campus. All visitors must present a valid ID at the time of arrival. Once the appointment is confirmed, all visitors must report to the Main Office for a visitor's pass. The person with whom the visitor is meeting must come to the Main Office to escort the visitor to the meeting location. All visitors must report back to the Main Office to sign out before leaving.

**A student, who wishes to bring a non-enrolled student guest to school for a day, must go through an approval process; permission to bring a guest to school for a day is granted or denied at the discretion of administration.** An application form may be picked up to the Attendance Office at least three days before the anticipated day of the visit. This form must be presented to each of the student's teachers for each teacher's consent to bring the guest to his or her class for that day. This form must be returned to the Attendance Office at least two days before the planned visit to allow time for this request to be considered for approval. In addition, an assistant principal must approve the request. As the holiday schedules of schools may vary, visitors are not allowed on days leading up to or following a school vacation. After May 1st, visitors are not allowed.

## Weather Related / Emergency Closing

In case stormy weather necessitates the closing of school, the postponement of starting time or an early dismissal, an automated message from the school district will be sent to all families via email and telephone. The announcement will also be posted on the district website and local media.

## Where To Go For Help

| | |
|---|---|
| Northern Westchester Hospital | (914) 666-1200 Mt.Kisco/Westchester |
| County Mental Health Services | (914) 666- 4646 |
| Alcoholics Anonymous/ Westchester | (914) 949- 1200 |
| Westchester County Medical Center | (914) 493 -7000 |
| Neighbor's Link Northern Westchester | (914) 666-3410 |
| Lexington Center for Recovery/Mt. Kisco | (914) 666-6740 |

# Student Information

## Buses

Bus transportation is provided for all students. When buses are provided for school sponsored trips or activities, pupils representing this school are required to go in those buses and return in them. While buses are in operation the bus drivers have the same

authority as teachers, including the assignment of seats, supervision of conduct and, if necessary, the removal of a pupil from the bus and reporting such action to the Principal's office. All school rules apply on the buses. Late bus loops are available each school day (unless otherwise specified) for those participating in after-school activities.

## Cafeterias & Lunch Locations

Students are encouraged to eat lunch in either of the cafeterias or the Commons. At the discretion of the building administration, students are permitted to eat lunch in courtyard areas. Students are expected to clean up after themselves in all lunch locations. During lunch periods, students are not allowed outside of the building including the area near the stadium. Students are not permitted to order food from outside of the building during the school day. Any food ordered will not be accepted and will be turned away.

## Library

The library is a place to read or work quietly on school assignments, either independently or with your classmates. Students must check in at the Circulation Desk when they enter the library. Disruptive behaviors are not permitted. Students are expected to show respect to staff and to each other and to work quietly without disrupting the library environment. Students who are do not meet this expectation will lose their library privileges for a certain amount of time. The library media specialist and staff look forward to assisting you.

## Lockers & Valuables

All locks MUST be rented from the Attendance Office. Students should select an empty locker, fill out the appropriate form (found in the Attendance Office), and submit their *one time* payment of five dollars ($5.00). All Fox Lane locks are registered when rented and can be opened with a master key by administration. Locks purchased from any other outside vendor will be removed or "clipped" and the student must rent and register a Fox Lane lock. At the end of the school year, the locker MUST be cleaned out and the lock returned to the Attendance Office. Each year the student must choose and register their chosen locker, but the payment is made only once during their time at Fox Lane High School.

If a student loses his or her lock, it is the student's responsibility to alert the Attendance Office and to secure a new lock from the school and register that lock. Students are responsible for the contents of their lockers and should <u>never share</u> their locker or lock combinations with other students. A student's locker may be changed at the discretion of the building administration. It should be noted that if the Administration suspects that a student has drugs or other illegal items in his or her locker, Administration has the right to search the locker without the expressed permission of the student for the safety and

well-being of the school community. BEFORE LEAVING VALUABLES IN YOUR LOCKER, MAKE CERTAIN THAT IT IS SECURELY LOCKED!

## Lost & Found

Lost articles should be brought to the Attendance Office immediately. These articles will be held for one month and photos of the lost items will be displayed on the school monitors. If you have lost an item, after making a reasonable search, students should inquire in the Attendance Office if the item lost was returned.

## Nurse

In order to go to the nurse's office during a class period, a student must have a pass from the teacher. The nurse's office is for first aid and emergencies only. The school cannot administer medication (i.e. aspirin, eye drops, etc.) without permission from the family doctor. A student who wishes to go home because of illness should report to the nurse's office. If the student's parent consents, the student will receive a slip excusing him or her from school. If a student has to leave during the school day due to illness, the parent, or an adult designated by the parent, must pick the student up from the nurse's office. In case of minor or major injuries in school, students or teachers should send for the nurse.

## Recycling Policy

Fox Lane participates in single stream recycling. To recycle at our high school, toss all of your recyclables into the blue bins located in the classrooms, commons, cafeterias, and the library. Once they are collected by the custodians, the blue bags are sent to a facility where the recyclables are sorted into correct recycling groups. Recyclable materials include white and colored papers, glass and plastic bottles and containers (plastics #1-7), newspapers and corrugated cardboard, and metal and tin cans. We do not recycle food waste, paper cartons (ex. milk cartons), plastic wrappers or Styrofoam.

## Senior Driving on Campus

Students who are granted permission to drive their cars to school must meet the following criteria:

- Be a 12$^{th}$ grader in good standing.
- Be a fully licensed driver in the State of New York.
- Submit a permission form signed by a parent or guardian.

**Driving to school is a privilege. The school administration may exercise the right to rescind driving privilege at any time. This is usually due to the following:**

- Reckless driving: speeding, driving while on your cell phone, making an illegal left turn onto Route 172 (The speed limit on school property is 15 MPH).
- Leaving campus without permission.

- Leaving campus with a student who does not have permission or with an underclassman.
- Failing to report an on campus accident regardless of severity.
- Poor attendance: chronic lateness to school and/or cutting classes.
- Parking in non-designated spaces such as staff, visitor, handicap or "no parking" zones, or parking in student spaces in a different lot other than the one you are assigned.
- Allowing other students to use your parking permit.
- Suspension from school.

**Consequences for failure to comply with driving and parking regulations are:**
- 1st Offense: Warning/parent contact, Detention, Max 10 day suspension of parking.
- 2nd Offense: Suspension of driving privileges & senior privileges for up to 30 days.
- 3rd Offense: Permanent suspension of driving privileges.

**12th graders** are the only students with driving privileges during the standard school year.
**If any underclassmen park on campus, they will be subject to the following:**
- 1st offense: Up to one-month loss of senior driving privilege.
- 2nd offense: Minimum one-month loss of senior driving privilege.
- 3rd offense: Minimum two-month loss of senior driving privilege.
- Beyond 3rd offense: Loss of senior driving privilege.

# Sports & Athletics

For up to date information on Sports and Athletics visit the Health, Physical Education and Athletics webpage.

**INTERSCHOLASTIC SPORTS**
The athletic program at Fox Lane is an integral and vital part of the total school program and atmosphere. Many students are active in some phase of the program and the entire athletic department encourages as many students as possible to become involved in the various athletic groups that are available.

**NCAA ELIGIBILITY CENTER**
Students interested in participating in NCAA Division I or II athletics must register with the NCAA Eligibility Center. They should be completed and submitted to the NCAA at the end of 11th grade.

**INTERSCHOLASTIC SPORTS PROCEDURES**:
1. Practices are held daily after school. Buses are provided at 4:00, 4:30 and 5:15pm for transportation home. Students must provide their own transportation home following contests/and practices that go beyond 5:15 p.m.
2. Varsity and JV teams will have contests on weekends and during vacation.
3. Each student must register using Family ID prior each season with a current physical on file with the Health Office. The student must then be approved by the school physician before he or she may participate in the interscholastic sports program.

4. Athletes are expected to maintain a satisfactory level of academic performance. There is a Code of Conduct online that outlines specific policy and procedures set forth by BCSD. Coaches and classroom teachers maintain constant communication regarding our student athletes. Athletes will be provided time to see teachers if necessary for extra help before reporting to practice. Middle School athletes are required to attend a supervised Study Hall from 2:20 to 3:15 unless they are with an academic teacher.
5. Eighth graders wishing to participate on the JV or Varsity level will need to contact the Head Coach prior to the start of the season. The Head Coach will then administer a skills test; if the Coach deems the student is of JV or Varsity quality, they will submit their names to the Athletic Director, and a BCSD Certified Physical Education teacher will then administer the New York State Mandated Fitness Test. After passing all of the above requirements, the student will need final approval from our school doctor in order to **try-out** for the desired sport. This is known as the Advanced Placement Process (APP).
6. Please note: Prior to each season High School Varsity, JV and Freshman Coaches will meet with their student athletes sharing all pertinent information needed. The Middle School hosts a mandatory sports meeting for all athletes for the upcoming seasons and then individual coaches meet with their student athletes.

**INTERSCHOLASTIC SPORTS:**

**Fall (August-November): Cheerleading, Boys' & Girls' Cross Country, Field Hockey, Football, Boys' Soccer, Girls' Soccer, Girls' Volleyball, Boys' Volleyball, Girls' Tennis, Girls' Swim & Dive, Dance.

Winter (November-February): Girls' Basketball, Boys' Basketball, Cheerleading, Boys' and Girls' Skiing, Boys' & Girls Indoor Track, Wrestling, Boys' Ice Hockey, Merged Section One Girls' Ice Hockey, Boys' Swim & Dive, Dance, Pioneer Team.

Spring (March-June): Baseball, Boys' Golf, Girls' Golf, Boys' Lacrosse, Softball, Boys' Tennis, Girls' & Boys' Spring Track and Field, Girls' Lacrosse, Pioneer Team, Unified Basketball, Girls Flag Football.

****High school Varsity and JV Fall sports begin in August.**

## Student Activities

At Fox Lane High School, we believe that extracurricular activities support the growth of the whole student. Students learn time management skills in addition to other useful skills, such as effective collaboration and long-term planning. Student Government and clubs provide students with the opportunity to learn policy and business procedures including how to manage funds and create proposals. From students' participation and leadership within a government organization or club, students develop a greater sense of commitment, responsibility, and connection to peers and the school community.

## Clubs

In accordance with the Bedford Central School District's vision of "Inspiring and Challenging Our Students," we believe in offering opportunities and experiences for our students to explore both in and out of the classroom. Our high school clubs strive to meet the varied needs and interests of our student body. New club ideas are initiated by students and all clubs are student-run, and supported by a faculty advisor. To initiate a new club idea, students need to complete a form and speak with Ms. Emery.

At Fox Lane High School we believe that extracurricular activities support the growth and development of the whole student. Students learn better time management skills in addition to other useful skills, such as effective collaboration and long-term planning. Additionally, clubs provide students with the opportunity to learn business procedures including how to manage funds and create proposals. From students' participation and leadership within a club, students develop a greater sense of commitment, responsibility, and connection to peers and the school community.

In accordance with New York State guidelines, student clubs are formed for educational and school service purposes. Therefore, school clubs are able to:

- Participate in club activities after school on campus
- Participate in club activities off-campus given approval through the field trip approval process
- Hold fundraisers for an agreed-upon goal
- Raise awareness for an area of interest
- Model Fox Lane PRIDE through their meetings and events: Preparation-Respect-Involvement-Determination-Effort

Membership in student clubs is open to all students. To join a club, students need to attend club meetings and participate in club activities. Below is a list of clubs at Fox Lane High School that are current running, or have recently run:

Academic Challengers
AFS Club (American Field Service Intercultural Programs)
Anime Club
Art Club
AVID
Book Club
Bridges to Community
Chamber Choir
Chess Club
Clay Club
Commoners
Acapella/ Foxappella
Cooking Club
C.O.R.E./Wellness
Computer Science Club
Creative Writing
Cycle for Survival
Family Reach
Fashion and Design Club
Film Club
Filmmaking Club
Fire and Ice
Fishing Club
FLHS Animal Activist Club
Fox Lane Climbers
Fox Lane Players
French Club
Future Business Leaders of America

Garden and Sustainability
Gender, Race and Sexuality Alliance
Girls Who Code
Girls STEM
Habitat for Humanity
Hand in Hand
Hillside Student Activities Club
Hillside Yearbook
Human Right Activists Club
Instrumental Coaching
International Dance Club
Italian Club
JAM Club
Jazz Band
Language Club
Maker Club
Mathletes
Model Congress
Music Club
National Art Honor Society
National Honor Society
Operation Smile
Parliamentary Debate Club
Pep Band
Philosophy Club
Photography Club
Puente
Robotics
Rock Ensemble
Science Olympiad
Science Research
Sinfonia
Spanish Club
Student Athletic Club
Ultimate Frisbee Club
Vocal Coach
Yearbook
Young Democrats & Republicans
Youth in Action
Youth to Youth

Information regarding days, times, and locations that clubs meet is available in the daily announcements as well as on our website under "Students - Club Information."

## STUDENT GOVERNMENT & ACTIVITIES

At Fox Lane High School we believe that extracurricular activities support the growth and development of the whole student. Students learn time management skills in addition to other useful skills, such as effective collaboration and long-term planning. Additionally, Student Government and clubs provide students with the opportunity to learn policy and business procedures including how to manage funds and create proposals. From students' participation and leadership within a government organization or club, students develop a greater sense of commitment, responsibility, and connection to peers and the school community.

### STUDENT GOVERNMENT

The purpose of the Student Government is to represent the rights and opinions of the student body in a manner consistent with the mission and honor code of Fox Lane High School, to provide for appropriate student activities, and to join with the faculty, staff, and administrators of the school in building a stronger, more effective living and learning community. Our Student Government consists of two parts: Student Government Association and Student Union. Any students interested in serving on the Student Government Association or Student Union should see Ms. Emery.

### STUDENT GOVERNMENT ASSOCIATION (SGA)

The SGA is a group of elected students. This organization includes our two Student Representatives to the Board of Education and is also represented by students in all four grades. The SGA is committed to maintaining a membership that is reflective of our entire student body. The SGA meets regularly and addresses issues of school culture, governance,

and student affairs. Additionally, the students in the SGA manage funds which provide support for school ventures, initiatives, and special projects.

**STUDENT UNION**

Elected members of the Student Union promote and coordinate school wide activities at Fox Lane High School, encourage student involvement in school life, and facilitate student-led activities. Student Union works in collaboration with individual classes and is responsible for leading school spirit events, including homecoming, pep rallies, dances, school blood drives, etc. Student Union is represented by students in all four grades and is committed to maintaining a membership that represents our entire student body. Students who wish to serve are welcome to become a part of the Student Union. The Student Union elects from its membership officers to lead the club each year.

**ACTIVITIES & CLUBS**

In accordance with the Bedford Central School District's vision of *"Inspiring and Challenging Our Students,"* we believe in offering opportunities and experiences for our students to explore both in and out of the classroom. Our high school clubs strive to meet the varied needs and interests of our student body. New club ideas are initiated by students and all clubs are student-run and supported by a faculty advisor.

Visit Our Clubs Homepage Here

# Student Technology Use Policies

**Student Technology Acceptable Use Policy**
**Student Use of Personal Technology Policy**

The use of a computer network and technology tools, including the Internet, is a powerful and valuable educational and research tool. Technology provides a forum for learning various software applications and through online databases, websites and electronic mail, can significantly enhance educational experiences and provide statewide, national and global communication opportunities for staff and students.

All users of the District's computer network, technology hardware and the Internet must understand that use is a privilege, not a right, and that use entails responsibility. All hardware, software, storage media and devices, network accounts, and other technology at the District's schools and/or facilities are property of the District. The District reserves the right to control access to the Internet for all users of its computers and network. The rules and regulations governing the responsible use of the District's computer network system (inclusive of hardware and software) and access to the Internet are linked above. All students are expected to adhere to the technology use policy.

Per the district policy, personal technology use by students is permitted during the school day for instructional purposes and/or in approved locations only. Teachers will indicate when and if classroom use is acceptable. Teachers may require the use of school-issued devices within the classroom, including for digital/online testing.

## Transfer to Another School

When a student transfers to another school, they should contact the Fox Lane Registrar prior to leaving. The student will be given proper checkout forms. Books and any other FLHS resources are to be returned to curriculum areas.

## Working Papers

A certificate of employment is required of all young people under the age of 18 before they can begin to work. Students may obtain application forms in the Counseling Office of the high school. The physical examination for working papers, which must have been given no more than 12 months prior, must be signed either by the school physician or the student's own physician. The student's parent or guardian must sign the application itself.

## Public Notice

The Bedford Central School District, the Fox Lane Campus, Box 180, Mount Kisco, New York, 10549, does not discriminate on the basis of gender or sexual orientation in the educational programs or activities it operates; its requirement by Title IX of the Education Amendments of 1972 not to discriminate in educational programs and activities extends to employment and the admission of students. Inquiries concerning the employment and the admission of students, inquiries concerning the application of Title IX may be made to the Director of Personnel, Bedford Central School District, Box 180, Mount Kisco, New York, 10549 (241-6000).



Fox Lane High School

Bedford, New York

September 2025