

**PTO Meeting Minutes**  
**Wednesday, October 13, 2021**

**Sarah Keck-Bakai, President:** Present  
**Heather Richter, Vice President:** Present  
**Jamie Vagedes, Treasurer:** Present  
**Angela Eigel, Assistant Treasurer:** Present  
**Kitty Lohrum, Fundraising Co-Coordinator:** Present  
**Heather Hewitt, Fundraising Co-Coordinator:** Absent  
**Kristi Leitner, Social Event Co-Coordinator:** Present  
**Janelle Schneider, Social Event Co-Coordinator:** Absent  
**Kristi Kuhlman, Hospitality Coordinator:** Present  
**Amanda Lutz, Corresponding Secretary:** Present  
**Pascale Ledbetter, Recording Secretary:** Present  
**Sara Floro, Volunteer Coordinator:** Present  
**Jesse Morrison, Dad's Club Liaison:** Absent

The meeting was held in the library at Crestwood Elementary

**Administrators & Teacher Liaison present:** Krista Branding, Kit Norton, Charity Schluter, Mary Palumbo

**Approve September Minutes:**

- 1st - Kristi L
- 2nd - Jamie V
- All Approved

**Principal's Report:**

- The end of each quarter will feature a celebration with grade level assemblies honoring student achievements (academic or character)
- Leadership roles coming soon
- Shout out to staff for all their hard work
  - I-Ready implemented (the new math curriculum)
  - Piloting a new ELA curriculum
- Thank you for principals day
  - PTO and kids made it very special

**Teacher's Report:**

- Questions regarding grants
- 4th Grade was not notified of the raffle

**President's Report:**

- Thanked the board for help with events
- The PTO provided supplies for the school nurse
- Teacher's grants: \$3600 +/- has already been allocated and more requests have been made
  - An increase to \$6500 was proposed
    - Motion - Kristi Leitner
    - Unanimous approval
- School improvements - discussed outdoor reading area

### **Treasurer's Report**

- Fun Fair was a success - \$4292 profit
- Dine to Donate - Papa John's - \$392 profit
- Logo Wear - \$469 profit
- Birthday signs are still being ordered, but have slowed
- Shed should be moved from playground equipment (line item) into its own category
- Overall financials are doing well

### **Fundraising Report:**

- Charleston Wrap - in two days a profit of \$830 has been made
- Dine to Donate - Chick-fil-A is 10/14
- Discussed having a Logo Wear sale in December
- Discussed Trivia night or another adult fundraiser in March
- Discussed doing another Fun Fair in the spring

### **Social Report:**

- Fun Fair and Dudes/Donuts were very successful
- 10/30 is Trunk of Treat
  - 18 cars signed up so far
  - Currently taking candy donations

### **Hospitality Report:**

- October is a big appreciation month
  - Custodian and Principal appreciation was earlier this month
  - Cafeteria appreciation is coming up
  - Next week is Instructional Coaches appreciation
- Discussed doing: "All Treats and no Tricks" for teachers
  - Need candy and treats for the break room
- Discussed doing: "You've Been Elfed" for teachers around the holidays

### **Corresponding Secretary:**

- Welcome booklet is complete
- No requests for Website or Flyers
- Directory info is uploaded

**Volunteer Report:**

- Nothing to report

**Dad's Club:**

- Nothing to report

- Discussed helping the art teacher with Artsonia maybe getting some volunteers for uploading the art.

**General meeting held November 10th in the Crestwood Elementary Library**