

Little Chute Elementary School
Parent-Teacher Organization (PTO)



Board Meeting Minutes

February 13th, 2024, • 6:30 PM • LCES Library

I. WELCOME/INTRODUCTIONS

Meeting Attendance:

Megan Schommer, Melissa Barribeau, Jaimie Schuh, Amber Weyenberg, Martina Hunt, Lisa Klein, Melissa Yuska, Elizabeth Evers, Missy Hietpas, Amy Vanderloop.

2. BUDGET UPDATE

Overview: Are there any changes? (Jaimie Schuh, Amber Weyenberg)

Please refer to the [board meeting agenda](#).

3. TOPICS FOR DISCUSSION

a. OLD BUSINESS

● **New Playground** (Ms. Yuska)

Ms. Yuska will keep us informed with any updates about our new playground.

● **Snowflake Social (March 1)** (Megan Schommer)

Everything is ready.

● **Book Fair (PaperPie), (In-person sale: 2/12 and 2/15, 3:30 to 7pm. Online sale: until 2/16.** (Megan Schommer)

PaperPie representative will contact teachers for their orders.

● **Classroom Book Sales** (Mrs. Lisa Klein)

Mrs. Klein will contact Elsa for Spanish translation and then send the Google form to the school office for posting on our Parent Communication web page.

- **Treats for Troops** (Question from Samantha Busko), (Mrs. Lisa Klein)
 Would the PTO be willing to take over Treats for Troops (candy collection after Halloween) next school year?
 It includes the preplanning, calculating and coordinating the delivery of this candy.
 We will need a new chairperson for this event. If we decide to take over in the next school year 2024/2025.

- **Kwik Trip Sale** (Mrs. Jenna Hietpas)
 We will need a new chairperson to lead this fundraiser for the next school year 2024/2025.

- **Popcorn Day #2 (March 6th, packing March 5th before and after PTO meeting)**
 (Jaimie Schuh)
 Everyone is welcome to come and help pack popcorn. The school doors will be open at 6 pm, and we will be packing popcorn in the Multipurpose room. We will need to buy 5 bags of popcorn.

- **Parent - Teacher Conferences, Meals for teachers, (February 12-14)**
 (Amy Vanderloop, Andrea Zimmermann, Holly Brockman)
Here are some questions from the school staff:
 1. Can the PTO provide dinner exclusively for teachers on the days of parent-teacher conferences, before 3 pm?
 Yes, we can provide dinner.

 2. Could someone arrange for setup and cleanup **on the day** of the parent-teacher conferences?
 Yes, we can ask for more volunteers to help.

 3. Would it be possible for the PTO to share contact information for a point person in case anything runs out and the school needs assistance?
 Amy Vanderloop is the main contact, and she will share her phone number with the school office.

Mrs. Klein will send a food survey to all the teachers to gather their preferences for meals at the next P/T Conferences in the upcoming school year.

b. NEW BUSINESS

March

- **Snack Sale (March 21)** (Amber Hermsen, Lindsay Fenlon, Jaimie Schuh, Amber Weyenberg)
Everything is ready. Megan Schommer will use some snacks for our Snowflake Social event first.
- **Fang Reading Event (March 4 - 28)** (Megan Schommer)
LCES is set for Tuesday, May 14 (6:40pm). If families are unable to attend our family night, they can use the Reading Club Ticket for any April/May 2024 game (excluding Opening Day and weekday day games) at the same value, or they could still use it as a grass seat ticket for the remainder of the season.
- **Classroom Care Packages** (Megan Schommer)
Megan will first contact Melissa Suttner in the school office to check which supplies are provided by the school before going shopping.

April

- **Culver's SCOOPS Card Sale** (Jaimie Schuh, Missy Hietpas, Amber Weyenberg)
Additional information about the sale date will be provided at our next meeting.
- **Tom's Drive In (April 8)** (Jaimie Schuh)
We need to get ready the flyer and translated flyer for our Parent Communication page.

4. QUESTIONS AND CLOSING

The next PTO Meeting is scheduled for March 5th at 6:30 pm in the LCES Library.