



New Mexico Art Education Association

AWARDS NOMINATION GUIDELINES and DIRECTIONS

for 2025-26 Cycle

Nomination Deadline: Sunday, June 30, 2025

Selected Awardees hold their title for 2026

All nominations for state, regional, and national division art education awards must go through NMAEA's awards review process.

NMAEA State Level Award Guidelines:

- Nominators do not need to be a member of NMAEA/ NAEA, for state level awards, but are strongly encouraged. National Awards require membership to nominate.
- All nominees must be members of NMAEA/NAEA for a minimum of 2 years, in good standing, with the exception of those for the Phyllis Kennedy Community Advocacy Award for Art Education and the Max Coll and Catherine Joyce Coll's Award for Distinction in Art Education.
- Division Nominees must be currently employed in the field of art education for which the nominee is being nominated, and instruct at least 51% of their workday at the level in which they have been nominated.
- Selections are made by the NMAEA Awards Committee using category-specific rubrics also available on our website.
- Scoring for each award is based on a minimum score requirement which must be earned by the award recipient on the category- specific rubric. If no nominee receives a minimum score, the Awards Committee is not obligated to designate a recipient in that category.
- NMAEA presents state level awards at our recognition ceremony held during our fall conference.
- NMAEA Executive Officers, are exempt from being nominated for state level awards during their term. Other Council members are eligible for nomination. All NMAEA board members are listed on our website: <http://www.newmexicoarteducators.org>

NAEA National Level Award Guidelines:

- There are 28 award categories at the national level, including national regional divisions. NMAEA will put forth one nomination for each division category for national and national regional awards, if applicable. Nominees for national and national regional awards must meet minimum requirements according to NAEA guidelines and rubrics.
- Additional national awards can be submitted directly to NAEA by NMAEA members. However, if



you are interested in nominating or being nominated for a national award, please contact the NMAEA Awards Chair at awardschair@newmexicoarteducators and review the NAEA Awards packet at <http://www.arteducators.org/grants/naea-awards>.

How to submit your complete Nomination Packet

Process: • Complete the Online Call For Nominations Form.

- ALL nominations for ALL awards MUST be submitted using our online form, first.
- The Award Nomination Form is a Google Form.
- The Awards Nomination Form is completed by the nominator.
- You may nominate yourself.
- You will need the nominees contact information and write a 500 word statement / biography.
- Collect (2) Letters of Support
 - The Nominator can write one of the 2 letters required.
 - Must include the supporter's contact information.
 - Should be limited to one single-sided page
 - Must be scanned as a pdf and show the supporter's signature within that scan
 - Should be saved as "Name of Nominee-SupportLtr"
 - Must be emailed as an attachment
- Collect your Nominee's Resume or Curriculum Vitae
 - Must include the Nominee's contact information
 - Must be scanned or saved as a pdf
 - Should be saved as "Name of Nominee-Resume " or "Name of Nominee- Curriculum Vitae "
 - Must be emailed as an attachment
- Email Attachments to the Awards Chair
 - All files the should be emailed to the Awards Chair at awardschair@newmexicoarteducators.org
 - All completed packets will be forwarded to the NMAEA Awards Committee members for review.

Packet Contents:

- One completed online Award Nomination Form.
- TWO letters of support from an individual. If you are nominating yourself, three letters are required.
- A current Resume or Curriculum Vitae
- If selected, awardees will need to submit a headshot for the Awards Program.

PLEASE NOTE:

- Nomination Packets exceeding the amount of information requested may not be reviewed.
- Incomplete Nomination Packets may result in disqualification of the nominee for consideration.