

DEERFIELD SHOW CHOIR - CHARISMA 2019-2020

Parent Volunteers & Descriptions

Parent Volunteers are the heart and soul of the support system that makes Deerfield Show Choir a success! We consider our show choir students and parents one big family, and we need everyone to pitch in and use their talents, time, and interests for the benefit of our students. Please see below for a brief description of each volunteer position, and contact one of us for more information. For ease of transition and transferring knowledge, we would like to pair up returning parents with new parents, and parents of 7th/8th grade students with parents of 6th/7th grade students. If you haven't signed up yet to volunteer, please jump right in now and email us - we need you!

CRITICAL NEED	OPEN POSITION	Confirmed
Christine Wells Director Caruso & Shepard contact c wells@dps109.org	Kim Meunier Charisma Treasurer	Jenny Angel Parent Volunteer Coordinators

Committee Chairs Summary (Details on following pages)

Costumes: Mimi Shapkarov

Parent Volunteer Coordinator: Jenny Angel

Show Choir T-Shirts: Mimi Shapkarov

Retreat Coordinator: Christine Wells

Charisma Competition Chief: Hayun Cho

Coordinators:

- **Transportation:** Kim Parpala
- **Bus Chaperones:** Hayun Cho
- **Food/Snack:** Becca Canastra
- **Equipment Transportation:** Lisa Daniel (2 comps)
- **Make-up & Hair:** OPEN

Icy Cool Treats: OPEN (C) & OPEN (S)

- Volunteers no longer needed at Shepard for serving - please see SignUP in early Fall 2019!

Food/Snack: Becca Canastra

Event Coordinators:

- SHOWChoir Showcase (Jan) - will require its own committee - Melissa Miller
- Open House (April)- OPEN
- Spring Celebration (April) - OPEN

Historian (pictures): Elana Dorfman and Matt Rich

Videography: OPEN

PR/Social Media/Marketing Coordinator: Micky Baer

Charisma Facebook Page: Anastasia Balmer

Event Chaperones: **Melissa Miller**

DETAILS

Parent Volunteer Coordinator **Jenny Angel**

- **Time: throughout the year July - May**
- Organizes all parent volunteers throughout the year via email and Sign-Up Genius
- Retreat, January Showcase, Competitions, Open House, Spring Celebration

Costume Coordinator **Mimi Shapkarov**

Costume coordinator apprentice - assist with costume management (1 6th/7th grade parent) - **OPEN**

- **Time: late summer - December, finished after costumes distributed and altered**
- Organizes costume and shoe orders and fitting spreadsheet
- Works with costume company to order costumes
- Assist on day of fitting to organize measurements
- Assist on day of costume distributions to identify alterations

Costume fitting assistants (3-4 volunteers) - Charisma **OPEN SIGN-UP Mid August!**

- **Time: late summer - fall, finished after costumes have been distributed/altered**
- Assist seamstress on day of fitting to organize measurements
- Assist coordinators on day of costume distributions to identify alterations

T-Shirt coordinator and distribution - (1 volunteer) **Mimi Shapkarov**

Timing: Summer - finished in early September after T-shirts are distributed

- Work with directors and T-shirt company to design, order, and distribute Show Choir T-shirts to students and families at August retreat

COMPETITION CHIEF - **Hayun Cho (D. Kim)**

Be the point person between Christina & the Coordinators below

Transportation Coordinator (1 volunteer) **Kymm Parpala**

- **Time: early Fall and a few times throughout the year to verify details with transportation company**
- Works with bus company and treasurer to book and pay for transportation for all competitions and Hinsdale)

Competition Bus Chaperones **OPEN - 2 per event - See SignUp in the Fall**

- **Time: day of competition through bus return to school**
- Help with dinner distribution
- Supervising students on the bus and at competition venue
- Sign up per competition

Competition Equipment Crew (2-4 volunteers) **OPEN**

- **Time: Day into evening of each competition**
- Transport costumes and band equipment ahead of the group
- Come to the competition, help transport costumes and equipment to assigned areas
- Possible to sign up for separate or all competitions

Snack Coordinator (1 volunteer per event, or 1 for entire year) **Becca Canastra**

- **Time: throughout the year**
- Coordinate/bring snacks for all students in the group
- At events, during some rehearsals, Spring Celebration
- Open House, Extended Choreography Rehearsals, Spring Celebration

Event Chaperone (1-2 volunteers per event) - Charisma **OPEN**

- **Time: day of event**
- Help and student supervision at events throughout the year
- Possible to sign for a single event or the whole year
- Events include: Open House, Spring Celebration, January SHOWchoir SHOWcase, Sedgebrook

Makeup/Hair Volunteers (2-4 volunteers) **Stacy Rich & Marney Cohen**

- **Time: November/December tutorial, may also sign up to help @competition events**
- Run/help run makeup and hair application tutorial
- Coordinate makeup order with Walgreens
- Helping girls with makeup and hair, getting students dressed

Historians (1 or more volunteers) **Ariel Dorfman**

- **Time: throughout the year beginning at retreat**
- Take and photos and/or video, share with families throughout the year
- Take, upload, and share pictures and videos for events, at some rehearsals
- Create Spring Celebration montage

PR and Marketing (1 volunteer) - Charisma **Stacy & Matt Rich, Micky Baer**

- **Time: throughout the year**
- Facebook, Twitter, Instagram
- Help with recruitment and program communication in Spring

SHOWchoir SHOWcase Coordinator (1-2 volunteers) **OPEN**

- **Timing: Planning September - January, January 17th event**
- Coordinate volunteers, refreshments, event details, communication with judges and other exhibition groups
- SHOWchoir SHOWcase will be a Deerfield Show Choir Fundraiser January Exhibition Showcase and public performance; other area groups will be invited to perform

SHOWchoir SHOWcase Committee Members (2-3 volunteers) **Melissa Miller**

- **Timing: 2 weeks before January event through end of event**
- Assist coordinator in planning and staffing event positions, refreshments, community advertising

Icy Cool Treats Coordinator

1 coordinator @ Caruso **OPEN**, 1 coordinator @ Shepard **not sure if still needed**

Time: throughout the year at Shepard and Caruso

- Sets up the online ICT orders

- Coordinates/schedules/verifies ICT helpers for passing out treats
- Gets money to Treasurer

Icy Cool Treats Helpers none (C), **OPEN (S)** **Melissa Miller**

3-4 @ Shepard, 3-4 @ Caruso

- **Time: throughout the year at Shepard and Caruso**
- Pass out treats on treat days at CMS or SMS
- Possible to sign up for more or fewer times depending on availability

Retreat Volunteer Jobs (6-8 volunteers total) - Charisma

- **Time: Weekend of retreat 8/24-8/25**
- 1 Retreat lead parent: stay overnight on Saturday 8/24, help with meal tickets and room key distribution, manage other volunteers (Saturday afternoon/evening and Sunday morning) - **OPEN**
- 3-4 Bag helpers on Saturday afternoon (12:45 -1:30 p.m.), bring bags to rooms - **Lisa Daniel OPEN**
- 2-3 Swimming, movie and karaoke supervision helpers (Saturday evening) - **Mimi Shapkarov, OPEN**
- Snacks for afternoon 8/24 3:30 pm - **OPEN**
- Snacks for movie night 8/24 8:45 pm - **Lisa Daniel**
- Bagels/fruit/granola bars 8/25 11:30 am - **OPEN**
- Helpers on Sunday, baggage and cleanup: **Melissa Miller**

Charisma Band

Guitar: Asher Rigler

Keyboard/Piano: Sam Grinsphun

Bass guitar: Sean DelGrosso

Drums: **OPEN**

Alto Sax: Michael Schwartz

Trumpet/Uke: **OPEN**

Director: Christine Wells