



**МІНІСТЕРСТВО
ОСВІТИ І НАУКИ
УКРАЇНИ**

**POSITION: Senior Project Manager - Team Lead (Network Modernisation and Infrastructure, VET)
(Category 1)**

1. Objective(s) and Linkages to Reforms

The Recovery and Reform Support Team (RST) at the Ministry of Education and Science of Ukraine (MoES) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by donors to provide targeted technical support and assist the Ministry in the design and implementation of recovery and reform priorities. The RST assists in filling capacity gaps in the design and implementation of priority reform strategies and programmes while strengthening links and partnerships between the Ministry's priorities and relevant donor support.

The RST is part of the Ukraine Recovery and Reform Architecture (URA), a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine.

The RST assists the MoES in the implementation of priority education reforms in the following areas: Early Childhood and Preschool Education, general secondary education reform – the New Ukrainian School (NUS), Vocational Education and Training (VET), as well as Public Administration Reform (PAR) and Digital Transformation of Education.

2. Position and Reporting Line

The Senior Project Manager – Team Lead will report to the RST Director and maintain close coordination and collaboration with the relevant Deputy Minister, Director-General of the Directorate for Vocational Education and Training.

3. Assignment Start Date and Duration

The consultancy appointment is expected to start in March 2025. Duration of the assignment is subject to the availability of project funding, the consultant's performance, and the specific requirements of the RST. The probation period is two months.

4. Main Duties, Responsibilities and Deliverables

Responsible for leading a subteam of experts focused on optimising the vocational education and training (VET) school network, addressing property rights transitions, and implementing infrastructure modernisation projects. The position entails strategic oversight, operational management, and stakeholder coordination to ensure the efficient use of resources and successful delivery of the VET school modernisation agenda.

The Senior Project Manager will support the Ministry in the following priorities:

Strategic Leadership and Planning:

- Providing overall leadership and direction for the subteam of experts ensuring alignment with overall objectives and timelines;
- Defining strategic priorities, ensuring alignment with national VET reform goals and donor expectations;
- Establishing frameworks for decision-making, including criteria for selecting VET schools for modernisation and the allocation of financial resources;

Infrastructure Modernisation Oversight:

- Overseeing the reconstruction and modernisation portfolio for VET schools, ensuring projects are completed on time and within scope;
- Coordinating the development of technical specifications, procurement plans, and project timelines in compliance with national regulations and international standards;
- Monitoring and mitigating risks associated with large-scale infrastructure projects, ensuring compliance with environmental, safety, and quality standards;
- Overseeing the coordination of work on projects implemented by the European Investment Bank and Kreditanstalt für Wiederaufbau (KfW) on VET schools construction;

Stakeholder Engagement and Coordination:

- Fostering strong working relationships with the government, VET schools, local administrations, and the private sector to align efforts and maximize impact;
- Promoting synergies across various stakeholders to support a unified approach to VET network modernisation;
- Overseeing the coordination of work with local authorities;

Monitoring, Reporting, and Evaluation:

- Establishing and tracking key performance indicators (KPIs) to evaluate progress on VET network and modernisation projects;
- Preparing and presenting detailed reports for the Ministry of Education and Science, donors, and other stakeholders on the status and impact of initiatives;
- Using monitoring and evaluation insights to refine strategies and ensure continuous improvement;
- Overseeing the VET school network optimisation processes.

5. Qualifications, Skills and Experience**5.1 Qualifications and Skills:**

- Master's degree (or equivalent) in a relevant field (civil engineering, architecture, etc.);
- Exceptional command of the Ukrainian language and fluent English (B2+);
- Strong ability to articulate complex strategic concepts in both languages;
- Impeccable ethical standards;
- Strong interpersonal skills for effective collaboration with diverse stakeholders, including government officials, international donors, and other stakeholders;
- Proven track record of successful organisational management, with an emphasis on strategic planning, resource allocation, and performance optimization;
- Strong presentation skills;
- Strong analytical skills, with the ability to analyse complex data and trends to inform strategic decision-making;
- Capability to align strategic initiatives with broader political objectives and agendas;
- Advanced strategic thinking and planning skills, with a focus on developing and implementing long-term strategies;
- Proven leadership in guiding projects/ initiatives through transformative change, with a keen understanding of the strategic implications of policy decisions.

5.2 Professional Experience:

- More than 7 years of general post-graduate professional experience;
- More than 5 years of specific experience in the field of procurement of infrastructure, equipment and construction works;
- Proven capacity in leading organisational change and managing stakeholders;
- Ability to assess risks and opportunities, with a focus on achieving long-term objectives;
- Experience in fostering collaborative partnerships to achieve common objectives;
- Proficiency in project management methodologies, ensuring successful planning, execution, and monitoring of complex projects;
- Capability to deliver projects on time and within budget, demonstrating strong project governance.

5.3. Specific professional experience:

- Knowledge of the educational sphere and in particular the Vocational Education and Training sphere would be an asset;
- Experience in applying the results-based management (RBM) methodology in strategic planning;
- Experience in participating in working group meetings, consultation meetings, conferences, roundtables, seminars, training, and other relevant events with national stakeholders, including through moderating/facilitating discussions and delivering presentations;
- Experience in developing internal institutional regulations, guidelines and information materials on specific aspects;
- Experience in working with local and international experts;
- Experience in working with international financial institutions, government organisations, public bodies will be an advantage.

6. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, Latvia, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States, and the European Union.

Please note that selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and be delivered electronically by **12.02.2025**, 23:59 (Kyiv time) to the following address: rstmoes.recruitment@gmail.com. All submissions must include a completed [Application Form](#), [NDA form](#), the candidate's Curriculum Vitae, contact details for three referees who, if contacted, can attest to the professional and/or educational background of the candidate.

Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.

Only applications that have been submitted using the correct template and are duly completed will be considered.

8. Selection Procedure

Following the evaluation of all applications received, selected candidates may be invited to the tests. Only shortlisted candidates will be invited to the interview.