



## VOLUNTEER REGISTRATION FORM

**PLEASE MAKE A COPY OR  
DOWNLOAD TO FILL IN**

Please complete and return the registration form to:

Greenhill YMCA  
Donard Park  
Newcastle, County Down  
BT33 0GR

Or by email to [volunteerrecruitment@greenhill-ymca.org](mailto:volunteerrecruitment@greenhill-ymca.org)

Insert  
picture  
here

### 1. PERSONAL INFORMATION

First Name:

Last Name:

Contact Number:

Email:

Date of Birth:

Gender:

Nationality:

Volunteering time: Please pick one from the following options

Long Term Volunteer Position: (Starting January ) ☐

(Starting September) ☐

Short term volunteer positions: Summer leader ☐

#### For Long Term Volunteer Positions ONLY

Please pick one from the following options

☐

Outdoor instructor

☐

Food service operation

☐

Administration

☐

Housekeeping and maintenance

☐

Communications

### 2. WORK EXPERIENCE

Please outline your experience in the field you are applying to. For outdoor instructors please include any experience working young people:

### 3. EDUCATION

Please tell us about your previous education, training or qualifications.

Please indicate your level of English speaking and comprehension:

English Speaking \_\_\_\_ (1= Very Poor – 5= Fluent)      Comprehension \_\_\_\_ (1= Very Poor – 5= Fluent)

### 4. MEDICAL BACKGROUND

Do you suffer from any of the following:

Epilepsy? Y/N \_\_\_\_ Asthma? Y/N \_\_\_\_ Diabetes? Y/N \_\_\_\_ Allergies Y/N \_\_\_\_ please state

Have you ever received treatment for any medical issues e.g. depression, eating disorders, addictions etc? Y/N Please give details. Answering yes, will not exclude you from consideration.

Have you any physical disability that would prevent you from undertaking the tasks required? Y/N please give details. Answering yes will not exclude you from consideration

Do you have any visible tattoos or body piercings? Y/N Please give details. Answering yes, will not exclude you from consideration.

### 5. SKILLS

Please outline your relevant and specific skills: e.g. group work skills, interpersonal skills etc

**Please list any other talents, skills, experiences or qualifications relevant to your application:**

## **6. MOTIVATION**

**Please outline your reasons for wanting to volunteer:**

## **7. DECLARATION OF CRIMINAL BACKGROUND**

The nature of the job for which you are applying will bring you into direct contact with children and young people, either as service users in their own right or the children of service users. It is also considered to be a Regulated Position.

**Is there any reason why you cannot work in a regulated position with young people? Y/N -**

Accordingly this post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. Therefore you are required to disclose information about all criminal convictions, both current and spent. YMCA Ireland have a policy on the Recruitment of Ex Offenders which is available on request or which can be found on our website - [www.ymca-ireland.net](http://www.ymca-ireland.net).

Declaration of a conviction will not necessarily mean disqualification from appointment. However, if it is subsequently found that you failed to declare a conviction, this will be regarded as gross misconduct, which could lead to your employment being terminated.

This post involves 'regulated activity' under the Safeguarding Vulnerable Groups (NI) Order 2007, therefore if your application is successful, YMCA Ireland will be required to undertake an ACCESSNI Enhanced Disclosure of Criminal Background before successful applicants can take up position.

The information you provide will be used solely for the purposes of this recruitment exercise and will be used for no other purpose.

**Name:**

**Please give details, including date, offense and sentence of all criminal convictions [spent *and* unspent] below:**

***If none, please write none, sign and date***

Signed:	(Deemed Signed)
Date:	

<b>8. REFEREES</b> Please send the reference form to your referees
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1.
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2.
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<b>9. HOW DID YOU HEAR ABOUT US?</b>
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ALL INFORMATION ON THIS REGISTRATION FORM IS HELD IN THE STRICTEST CONFIDENCE.  
ANY FALSE STATEMENTS OR FAILURE TO DISCLOSE INFORMATION MAY RESULT IN  
DISQUALIFICATION.

Signed:

Date: