College and Agriculture and Life Sciences
School of Natural Resources and the Environment

Critical Thinking Final Reflection and Report Guidelines

I. Describe the history of the cooperating agency (your internship employer). Identify supervisors by names, titles, and responsibilities. [Not to exceed 500 words]

II. Summarize your activities during a typical day on the job. Highlight your activities during an especially eventful period of your internship. [Not to exceed 1,000 words]

III. Summarize the concepts, principles, and techniques you learned and applied during your internship experience. Explore the value of this knowledge in helping you to meet your career and educational goals. [Not to exceed five pages]

IV. Identify the concepts and principles that you had learned previously in the classroom that helped you perform your intern duties. [Not to exceed five pages]

V. Summarize your accomplishments and the contributions you made to the cooperating agency while working as an intern. [Not to exceed 1,000 words]

Each of the five sections described above must be included in your report for it to be graded. Presentation and writing quality will be a significant component of the report grade.

Hand in each of the six sections described above **and** your final evaluation completed by your site supervisor to the assignment dropbox. We will be paying attention to report organization and self-reflection rewarding reports that sound more like a human wrote it, not a GenAI robot. Editing is key here! We'd like to know what you think and feel about your internship and preparing for the next steps in your professional career.

Submit your report to your Internship Instructor in D2L who will review it for the above content and evaluate it based on its organization, presentation, content, analytical thinking, and writing skills.