



Commissions by Opheliona

Terms of Service
(Updated: 12/29/2019)

- By commissioning me you agree to the terms below.
- Prices are subject to change without notice.
 - Prices are also subject to change based on deadline/complexity/numerous edits, etc.

I have the right to turn down or cancel any commission request for any reason.

Correspondence regarding in progress commissions are made via email ONLY! Please don't send me social media asks/messages if you want to discuss commissions, I don't want to lose any of your info or questions! I also don't add clients to messaging programs such as Whatsapp, Discord, etc. so please do not ask.

Terms of Service/Pricing continue on the next page

<u>Portrait</u>	<u>Thigh-Up</u>	<u>Full body</u>
		
<i>Starting at \$45</i>	<i>Starting at \$75</i>	<i>Starting at \$95</i>
+Comes with your choice of transparent, white, or simple gradient background	+Comes with your choice of transparent, white, or simple gradient background	+Comes with your choice of transparent, white, or simple gradient background
+Additional characters +\$34	+Additional characters +\$56	+Additional characters +\$95*
		*Dependent on how much of the character is seen. Please contact me for more details

Prices listed above are NON NEGOTIABLE. I no longer offer discounted sketch commissions (unless otherwise stated via sale or special).

Any details such as: complicated armor/jewelry, weapons, pets, props, backgrounds, or any other details that will take extra time to draw will be an extra charge. The extra charge varies depending on what exactly you want drawn.

For anything I charge extra for, I charge an **hourly rate**. If you have any questions regarding this please contact me. This also includes any additional edits or charges that may be incurred during the commission.

- Complicated weapons start at \$12+/hour
- Complicated armor starts at \$15+/hour

Payment

- I **only** accept Paypal (USD) via Paypal Invoices.
- Payment is taken in full at the time of payment. For especially large commissions, payment plans can be arranged.
- If payment is not received within **7 days** your commission is cancelled and you lose your slot.
- Please do not send payment as a gift through paypal. [If you would like to leave a tip, you can do so through my ko-fi.](#)

Process

1. If you would like to order a commission, please do so using my google form.
 - a. Please provide clear, concise references of your character.
 - b. Please note that submitting a form does not guarantee a slot.
2. I will send you an email with a more detailed (if applicable) quote within 5 business days.
3. Once approved, I will send you an invoice to the email provided. Please keep in mind I will not start work until payment is sent.
4. Your place in the queue can be viewed at the following link:
<https://trello.com/b/Wv3IQLBp/commissions-by-opheliona> Please check with the queue before asking me about progress.
5. **Please allow at least 3-4 weeks for me to complete your commission! If you have a deadline, the shortest time frame I will accept is 14 days from the order date, and if applicable, a rush fee is required.**
6. **I do not work on weekends (Saturday and Sunday). I do not respond to emails after 7pm Pacific.**
7. I offer the opportunity for revisions when I send WIPs (works in progress) images, however **I do not do major edits or changes past the inking phase.**
8. Once I complete your piece, I will send you the hi-res jpg/png file(s) to the contact email provided. For reference I usually work at 4000x4000 pixels and 300dpi. **If you have specific size requirements, please let me know!**
9. I can make minor changes (ie: colors, small details) once completed, however I am unable to change major parts of the commission (such as pose) so be sure you like the sketch before I continue!

<i>Will Draw:</i> +Furries/Anthro +Male/Female/intersex/other gendered characters +OCs/MMO characters +Fanart +NSFW +Multiple characters +Animals/Dragons +Character design +Someone else's OC (however I need either permission or proof that it is a gift)	<i>Won't Draw:</i> +Caricature style +Someone else's style +Characters under 18 in a sexual manner (this includes aged up characters) +Beastiality/animal genitalia +Slut shaming +Rape +Mecha/Robots +Cars +Complicated backgrounds (ie cityscapes) +Character sheets
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Cancellations and Refunds

Refunds are given based on the amount of progress made. By approving the sketch, you agree to at least pay for that time spent should you have to cancel. (If I have not started the sketch, you have the opportunity for a full refund.)

I have the right to cancel your commission at any time. Refunds are no longer available once the work is finished and sent. I also have the right to cancel a commission based on poor communication.

You as the Client:

- **May** post your commission as long as proper credit is given.
- **May not** use any commission for a contest/intent to sell/commercial purposes.
 - Prints for personal use are ok
- Are responsible for saving and storing the files once they are sent.
- **May** ask to keep a commission private (meaning I don't post to any of my sites) or anonymous.
- **May not** resell the artwork or claim it as your own.
- **May not** remove my signature or watermark(s).
- **Agree that submitting a commission request means that you have read and understood the entirety of the ToS.**

>>Commission Request Form<<