Arts and Cultural Partner

Compliance Policy Form

This Compliance Policy Form is made as of this _____ day of _____, 20____ by and between Arts Every Day, Inc ("AED") and _____ (the "Artist").

Background.

AED has entered into a Pre-Qualified Service (PQS) Agreement with Baltimore City Public Schools (City Schools), and all services rendered through AED funds must be in compliance with the PQS Agreement and the City Schools Fingerprinting and Criminal Background Check Policy.

Compliance.

The Artist agrees to comply with City Schools Fingerprinting and Criminal Background Check policy, which requires, as a precondition to Artist's entry into a City School, that Artist undergo a criminal background check and fingerprinting conducted by the Human Resources Department of the City Schools (see Appendix A: Procedure). Artist agrees that Artist will not enter upon a City School to begin the services that are to be rendered with AED funds until Artist has completed a Baltimore City Schools background check and fingerprinting. Once an Artist has been processed through City Schools Human Resources, the Artist's clearance to enter a City school remains valid until there is a break in service of a year or more. This means that if the Artist has been fingerprinted previously by City Schools but has not worked in a City School within the past year, they will need to be printed and processed again. Any obligation of AED to pay Artist for Artist's services shall be conditioned upon AED's receipt of this signed compliance form.

The Artist agrees to advance Arts Every Day's mission and vision throughout their work with Arts Every Day Partner Schools:

- The arts are for everyone. In Baltimore City, historical oppression, systemic and institutional racism continue to contribute to inequitable access to a quality education that includes the arts. The arts are a human right.
- In our daily work we strive to: amplify the voices of underrepresented communities we serve, especially people of color; reflect the communities we serve within our arts partners, staff, and board of directors; advocate for funding, policies, and practices that remove barriers and advance equitable access to the arts; honor the artistic creative voices and lived experiences of our youth.

The Artist agrees to demonstrate respect for the voices, perspectives, and experiences of the communities served and impacted by Arts Every Day.

The Artist agrees to communicate in a clear, timely fashion with Arts Every Day and its City Schools affiliates at Arts Every Day Partner Schools. This includes:

- Prompt response (within 72 hours) to booking requests made through Arts Every Day's Provider Directory.
- Prompt notification to Arts Every Day and Partner School regarding cancellation/rescheduling needs. Providers who fail to appear for a booked program without communication may be removed from the Directory.
- Arts Every Day recognizes that emergencies happen and will work with Provider and Partner Schools to accommodate extenuating circumstances within reason.

Indemnification.

AED does not and will not take responsibility for any injury or damage caused or occurring during an AED sponsored workshop, residency or event. The Artist agrees to take full responsibility for, and defend and hold AED, its officers, the members of its Board of Directors and AED's employees and volunteers harmless from any and all losses, claims, demands, suits, injuries, or damage to property

or persons which may occur during the preparation for and the execution of the AED sponsored workshop, residency or event in which Artist is a participant, whether or not directly, or indirectly caused by the Artist. AED strongly recommends that the Artist obtain personal liability insurance.

Independent Contractor Status.

The Artist and all of Artist's employees, volunteers and/or agents are considered independent contractors with respect to services provided through the sponsorship of AED.

Arts Every Day reserves the right to remove artists, organizations, and programs from the directory at its reasonable and sole discretion.

Contact Information

Artist's Name: _____ DOB: _____

Organization/LLC: _____

Street Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

_____

Artist Signature

_____

Julia Di Bussolo

Arts Every Day, Executive Director

1505 Eutaw Place, St 204

Baltimore, MD 21217

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APPENDIX A: AED PROCEDURE FOR FINGERPRINTING AND CRIMINAL BACKGROUND CHECK FOR TEACHING ARTISTS

1. Get fingerprinted (and a background check) by Baltimore City Public Schools Human Resources at 200 E. North Avenue, Room 120 between 8am and 5pm. You can schedule an appointment online through this link: https://booknow.appointment-plus.com/b04ebxmq/ For information and assistance, call Baltimore City Schools at 410-396-8885.

2. Use the account number BCPS-0065 to bill fingerprinting and background check fees to Arts Every Day.