

Logo	Site Safety Assessment Audit Checklist			Doc Ref #: XYZ/IMS/QHSE/F/00 Issue Date: DD-MM-YYYY Rev #: 00 Page 1 of 5
	QHSE Forms			
	Organization Name			

Assessment Ref #		Assessed By	
Project Name		Site Name	
Assessment Date		Next Assessment	

The following sample checklist is to be used by competent assessor to assess the site safety and score is to be awarded against every item. Separate observation sheet should be used to note down the observations noted during assessment and relevant control measures should be adopted to correct them. The checklist can be modified according to the need as well as site.

S/#	Criteria	Status			Score	
		Yes	No	N/A	Total Score	Awarded Score
1. Housekeeping						
1.1	Project worksite areas are tidy and free of excess trash, debris, or other waste?				2	
1.2	Walkways and passageways are properly clear of rubbish, and surface is even?				2	
1.3	All of the rubbish and waste material is removed and dumped safely on safe location?				2	
1.4	All of the electrical cords, wires, extensions are properly secure, tied, & secured to wall, or underground?				2	
1.5	Waste Drums are provided for waste segregation?				2	
1.6	Emergency Exits are free of blockages and rubbish material?				2	
Points Awarded					12	
2. Personal Protective Equipment – PPEs						
2.1	Workers provided and wearing PPEs at the worksite?				2	
2.2	Workers are wearing hard hats to avoid head injuries against falling objects?				2	

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S/#	Criteria	Status			Score	
		Yes	No	N/A	Total Score	Awarded Score
2.3	Hearing protection is used by workers when working in noisy area or with noise making equipment.				2	
2.4	When working with grinding, cutting equipment, eye protection is used by workers?				2	
2.5	Coverall and foot protection is used by the workers when working onsite?				2	
2.6	Special PPEs e.g., respirators, mesh gloves etc., are provided to workers?				2	
Points Awarded					12	
3. Work At Height Platforms – Scaffolding, Ladder						
3.1	Scaffolding and ladder are built as per specification by experienced manufacturer?				2	
3.2	Scaffolding is erected by competent workers?				2	
3.3	Scaffolding is inspected by the competent Scaffold Inspector, and tag is issued?				2	
3.4	Scaffolding is erected on firm and even ground, secured against rigid structure?				2	
3.5	Ladder is used for job, placed on firm ground, at an angle of 75° & extended 3ft above landing area.				2	
Points Awarded					10	
4. Fall Protection						
4.1	Fall protection is provided to the workers for work at height?				2	
4.2	Full body harness is provided to the workers for work at height in combination with other measures?				2	
4.3	Lifeline is provided to anchor the harness using lanyard?				2	
4.4	Dangerous edges are protected with guard railing to prevent the fall?				2	

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S/#	Criteria	Status			Total Score	
		Yes	No	N/A	Total Score	Awarded Score
7.1	Electrical equipment and cords are in good condition?				2	
7.2	Tools and equipment are maintained and stored by competent person?				2	
7.3	Tools with hydraulic or pneumatic hoses are properly secured?				2	
7.4	Job relevant tools are used for job execution?				2	
7.5	Damage tool use is discouraged, and removed from worksite?				2	
Points Awarded					10	
8. Fire Protection						
8.1	Flammables stored properly at the worksite away from the ignition source?				2	
8.2	The flammable storage area is away from the work activity area and used for storage only?				2	
8.2	Oxygen cylinders are stored separately from combustible materials?				2	
8.3	Flammable material containers are labelled and list is available?				2	
8.4	Firefighting equipment provided to fight the fire in case of incident?				2	
8.5	Flash Arrestor is used with welding and cutting equipment?				2	
8.6	Compressed gas cylinders are secured in specially designed cage?				2	
8.7	Regulators and hoses properly attached to the equipment?				2	
Points Awarded					14	

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S/#	Criteria	Status			Total Score	
		Yes	No	N/A	Total Score	Awarded Score
Total Points Awarded					82	

Score Classification		
✓	Score %	Classification
	90-100	Excellent
	70-90	Good
	40-70	Fair – Need Improvements
	25-40	Need Improvements Urgent
	0-24	Poor – Review System Immediately
Pre par ed By	Approved By	