

Appendix K
Scheduling of Dissertation Defense

Section I: To be completed prior to the defense and submitted to the PhD Advisor and PhD

Committee Chair:

Candidate Name:

Dissertation Title:

The defense should be scheduled at a time that all committee members are able to attend. Note that the committee chair must approve the student for defense prior to the defense date.

Defenses must take place by the following dates:

- May 1st for May graduation
- August 1st for August graduation
- December 1st for December graduation

Graduation application has been submitted for ___ May ___ August ___ December.

Scheduled date for defense: _____ Scheduled time for defense: _____ Scheduled location for defense (Zoom/Teams link if applicable): _____

Committee chair signature below indicates that all committee members have agreed the dissertation is ready for defense and the dissertation has been edited by a professional editor.

Committee Chair Signature: _____

PhD Committee Chair Approval: _____

This candidate:

_____ is currently registered for EDU 800.

_____ has applied for graduation.

_____ has had their dissertation edited, finalized, and approved by the committee.

Section II: To be completed after the defense and submitted to the PhD Advisor and the PhD Committee Chair.

_____ Defense Passed

_____ Defense Not Passed

_____ Revisions Required: _____

Committee Chair Signature _____

Signature indicates that all committee members agree the defense passed/did not pass.