

00/00/26 Agenda Template

XXX Community Schools Steering Committee Minutes and Agenda

Date -Time - Location

Members			
Student Reps	☐	Community Schools Coordinators	☐
Parents-Guardian-Family Reps	☐	Certificated- Reps	☐
Community Reps	☐	Classified Reps	☐
Site Administrator Reps	☐		☐

Public Attendees- Guests	

Meeting Roles -

Welcome Captain Persona encargada de dar la bienvenida 	Notetaker Persona que tomará los apuntes de la junta 	Process Monitor Monitor(a) de Procesos 	Equity Monitor Monitor(a) de Equidad 
Facilitator Facilitador(a) 	Communicator Comunicador 	Task Tracker Persona encargada de asegurar que se cumpla con las actividades propuestas 	Timekeeper Cronometrador(a) 

Welcome Captain - Facilitator - Notetaker - Communicator -	Process Monitor - Task Tracker - Equity Monitor - Timekeeper -
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MINUTES

Welcome and Logistics Time	Objective, Agenda, Community Agreements, Meeting Roles	
	Conocimiento	Led by:
Success & Impact Time	Items from Newsletter 1. 2. 3.	

Add School Logo and Information

	Essential Questions	
Review and Reflect Time	Goals/Data	
	Budget	
Decision-Making Time	Voting Item	
	Results	
Intentional Closure Time	Topic	
	Process Monitoring	

Next Steps/Agenda Items	
Priorities Next meeting:	

One-Pager

Site Steering Committee Bylaws	Allowables and Non-Allowables
26-27 XXX Implementation Plan - Link to Full Document	State Community Schools Framework
Infographic of Approval Process for Expenditures	Capacity Building Strategies

Add 26-27 CS Site Priorities

Priority 1	Insert Collective Priority 1	Insert Outcome/Indicators you aim to
Priority 2	Insert Collective Priority 2	Insert Outcome/Indicators you aim to
Priority 3	Insert Collective Priority 3	Insert Outcome/Indicators you aim to

Add 26-27 CS Goals/Action Steps by Strategy

Capacity Building	Goals	Action Steps
Strategy 2: Centering Community-Based Learning	1	
	2	
Strategy 3: Collaborative Leadership	1	
	2	
Strategy 4: Sustaining Staff and Resources	1	
	2	
Strategy 5: Strategic Community Partnerships	1	
	2	