

Lamoille North Modified Unified Union School District,
96 Cricket Hill Road, Hyde Park, VT 05655

Request for Proposal

Lamoille North Modified Unified Union School

District

Hyde Park Elementary

**Johnson Elementary School
Eden Central School**

The Board of School Directors of the Lamoille North Modified Unified Union School District invite sealed requests for proposals for the service of providing:

Grounds Maintenance Services

In accordance with the specifications described herein

Proposals will be accepted via email at bidresponse@lnsd.org with “**Sealed Bid – Grounds Services**” in the subject line or signed and sealed with a notation on the outside of the envelope stating

“Sealed Bid – Ground Services” and will be accepted on or before, **Friday, May 10 @ 1:00 PM**

If you have any questions, please contact: Dylan Laflam, Facility Director at 802-851-1587 or dlaflam@luhs18.org

Please submit bids to:
Deborah Clark, Business Manager
Lamoille North Supervisory Union
96 Cricket Hill Road
Hyde Park, VT 05655

Please note: When completing the forms-Signatures are required on pages 2, 5 & 6

LAMOILLE NORTH MODIFIED UNIFIED UNION SCHOOL DISTRICT

GENERAL CONDITIONS FOR ALL BIDS/PROPOSALS

The District reserves the right to reject any or all bids/proposals submitted.

One of this bid/proposal are enclosed for your convenience. One copy of all required forms must be submitted in a SEALED envelope that is properly identified in accordance with the stated information.

The District reserves the right to return any merchandise that does not comply with the conditions and specifications.

The District reserves the right to increase or decrease quantities shown on the bid.

The District reserves the right to cancel purchase orders if the delivery of completion of service is not performed in accordance with the bidding document and/or if the approved budget does not appropriate funds for the purchase or service.

Bids/proposals will be awarded to the lowest responsible bidder complying with these conditions and specifications. In determining the successful bidder, the District reserves the right to consider overall quality of the item and service qualifications of the bidder.

The District reserves the right to vary from specifications as deemed to be in the best interest of the District.

All bids/proposals submitted must be valid for a period of sixty (60) days after the bid opening prior to award of the bid.

Except for delivery of goods, all prices are F.O.B. (their respective district). Exact delivery point will be determined and provided to the successful bidder at time of order.

All of the provisions in the Vermont Statute Title 16 §559, Public bids/proposals, are incorporated in this contract by reference.

If Bidder does not want to bid on all three locations please put and N/A for that site in the bid sheet

The successful bidder will be notified after the bid opening and subsequent approval by the District at its regular business meeting.

The signature below implies that all conditions and specifications have been read in full; the bidder understands same and is willing to comply with each.

Name of Company

Address of Company

Signature of Authorized Person

Federal Employer I.D. Number

Contact Person for Company

Contact Information

LAMOILLE NORTH MODIFIED UNIFIED UNION SCHOOL DISTRICT

96 Cricket Hill Road, Hyde Park, VT 05655

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“**Sealed Bid – Grounds Services**” in the subject line or signed and sealed
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Lawn Maintenance Bid & Proposed Specifications Schedule

Project Locations: Hyde Park Elementary School, 50 East Main Street, Hyde Park, VT 05655
Johnson Elementary School, 57 College Hill, Johnson, VT 05656
Eden Central School, 140 Knowles Flatt Road, Eden VT 05652

Contract Period: Date of Award May 2023 thru October 31, 2025

- **Scope of Services:** CONTRACTOR shall provide professional lawn maintenance services for the **Hyde Park Elementary School**. Services will include:
 1. Spring cleanup-removal of debris and raking of the areas mentioned below:
 2. Cutting grass in the following areas/lawns:
 - A. Courtyard around the school
 - B. The Soccer Field

- C. Side bank towards the road
- 3. Trimming
 - A. All sidewalks, parking lots, and common areas
- 4. All sidewalks are to be cleared of clippings
- 5. CONTRACTOR will dispose of debris and clippings in a legal manner
- 6. Grass will be cut as needed, but in no case shall the length of grass be less than 1.5 inches or greater than 3.0 inches. The actual schedule of grass cutting may change according to weather conditions and rainfall.
- 7. There will be no cutting of grass during school hours or when summer school classes are in session.

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- **Scope of Services:** CONTRACTOR shall provide professional lawn maintenance services for the **Johnson Elementary School**. Services will include:
 - 1. Spring cleanup-removal of debris and raking of the areas mentioned below:
 - 2. Cutting the grass in the following areas/lawns:
 - A. Playground
 - B. Pre-school playground in front of the school
 - C. Hill that connects to the playground area
 - D. All grass in front of fence that surrounds the playground
 - E. Area behind the school adjacent to the staff parking area
 - F. Area between the driveway and the Legion Field
 - G. Parking Lot with storage garage to the right of the school must have grassed area in front and back and up to the tree lines mowed.
 - 3. Trimming
 - A. All sidewalks, parking lots, and common areas
 - 4. All sidewalks are to be cleared of clippings.
 - 5. CONTRACTOR will dispose of debris and clippings in a legal manner
 - 6. Grass will be cut as needed, but in no case shall the length of grass be less than 1.5 inches or greater than 3.0 inches. The actual schedule of grass cutting may change according to the weather conditions and rainfall.
 - 7. There will be no cutting of grass during school hours or when summer school classes are in session.
 - **Scope of Services:** CONTRACTOR shall provide professional lawn maintenance services for the **Eden Central School**. Services will include:
 - 1. Spring cleanup-removal of debris and raking of the areas mentioned below:
 - 2. Cutting the grass in the following areas/lawns:
 - A. Playground
 - B. Pre-school playground
 - C. All grassed areas around school on both sides of the drives and parking lots
 - D. All grass area around garden and orchard spaces
 - E. Area behind the school that contains ball fields and pavilion
 - F. Area between the parking lot and Knowles Flat Road
 - 3. Trimming
 - A. All sidewalks, parking lots, and common areas
 - 4. All sidewalks are to be cleared of clippings.
 - 5. CONTRACTOR will dispose of debris and clippings in a legal manner

6. Grass will be cut as needed, but in no case shall the length of grass be less than 1.5 inches or greater than 3.0 inches. The actual schedule of grass cutting may change according to the weather conditions and rainfall.
7. There will be no cutting of grass during school hours or when summer school classes are in session.

Equipment:

The Contactor will be responsible for supplying the equipment, fuel and supplies for this contract.

Other:

The winning bidder shall obtain a \$500,000 liability insurance policy and shall provide the Lamoille North Modified Unified Union School District with a Certificate of Insurance naming the District as an additional Insured.

Damage:

Contractor acknowledges that they are responsible for reporting of damage immediately to Dylan Laflam, Facilities Director, and shall be held liable for damage as a result of their service.

Contract Award:

The contract award shall be based upon the following criteria (non-weighted),
a) base bid; b) sufficient experience and expertise; c) current workload of bidding Contractor; and d) positive references from past projects of similar size and scope.
This list is not all-inclusive and may be modified at any time.

The District reserves the right to award all contracts to a single vendor, or award single Contracts. If there is a discount for award of more than one or all Districts, please outline the discount on page 5 of this bid.

Information:

For further information contact:
Dylan Laflam, Facilities Director
736 VT Rte. 15W
Hyde Park, VT 05655
802-851-1394
dlafam@luhs18.org

Bid submission:

Submit your bid and references in a sealed envelope clearly marked "Lawn Maintenance Services" by Friday, May 10, 2023 at 1:00 pm to:

Deborah Clark, Business Manager
Lamoille North Supervisory Union
96 Cricket Hill Road
Hyde Park, VT 05655

LAWN MAINTENANCE BID & PROPOSED SPECIFICATIONS SCHEDULE
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Bid: Bidder agrees to perform the Work for the following amounts

Hyde Park

May 2023- October 31, 2025

Spring Cleanup, Cutting Grass, Trimming
and Cutting Removal

'23 \$ _____

'24 \$ _____

"24 \$ _____

Extra Services, If Requested (per hour)

\$ _____

Bid: Bidder agrees to perform the Work for the following amounts

Johnson

May 2023- October 31, 2025

Spring Cleanup, Cutting Grass, Trimming
and Cuttings Removal '23 \$ _____
'24 \$ _____
'25 \$ _____

Extra Services, If Requested (per hour) \$ _____

Bid: Bidder agrees to perform the Work for the following amounts
Eden

May 2023- October 31, 2025

Spring Cleanup, Cutting Grass, Trimming
and Cutting Removal '23 \$ _____
'24 \$ _____
"24 \$ _____

Extra Services, If Requested (per hour) \$ _____

Independence of Bid: By submission of this bid, each bidder certifies, and in the case of a joint Bid, each Party thereto certifies as to its own organization, that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any other competitor.

Signature Position Date

DISCOUNT PARAMETERS IF AWARDED MORE THAN ONE SCHOOL (If any)

LAMOILLE NORTH MODIFIED UNIFIED UNION SCHOOL DISTRICT

BIDDER'S STATEMENT OF QUALIFICATIONS

This form will be used in assessing a bidder's qualifications and to determine if the bid submitted is from a responsible bidder. Attach additional sheets is necessary.

Company Name: _____

Address: _____

Phone Number: _____

List other names your company goes by:

List completed projects similar in nature to this project that demonstrates your company's ability to perform the required services:

Project Name & Address	Telephone Number
_____	_____
_____	_____
_____	_____

List of Equipment to be used for this service:

Model	Year	Manufacturer
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any administrative actions either pending review by the State of determinations that the State has made regarding your company or Corporation. This would be court judgments and suits pending by a State or Federal Court. Include a listing of OSHA violations and any actions or orders pending or resolved with any State Agency. Detail this information on a separate sheet of paper. Such information should be for the last three (3) years.

I HEREBY CERTIFY THAT ALL INFORMATION SUPPLIED IS COMPLETE AND TRUE.

_____ Signature	_____ Date
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Title