



1859 Bird Street, Oroville, CA 95965 • www.bcoe.org

Notice of Virtual Meetings for Synchronous Learning

Our Butte County Office of Education is working diligently to provide students with the most appropriate and engaging distance learning program. In order to provide your child/ren with meaningful learning experiences your teacher(s) may ask students to participate in an online meeting (video conference) using tools such as Zoom, Google Classroom, Google Meet, or other virtual conferencing tools. The meeting may resemble actions that may have already occurred in the teacher's physical classroom--whiteboard lessons, resource sharing, discussion, etc. In the virtual classroom, during instructional time, actions may include:

- Viewing a student's webcam
- Hearing the student through their microphone
- Reviewing student's questions and answers
- Engaging students in peer discussion
- Asking students to share work

The benefit these meetings provide for teachers include:

- Creating teaching presence
- Helping build a rapport with students
- Allowing a way to address different learning styles
- Engaging students
- Encouraging and motivating students to participate in group work
- Building camaraderie among students
- Creating opportunities for students to present to one another
- Increasing student satisfaction with the course and the instructor
- Helping eliminate student isolation

These meetings may also be recorded to ensure students who miss the synchronous meeting can review the lesson(s) on their own. The recordings will be protected and only shared with students, parent(s)/guardian(s) of students, and/or district personnel with a legitimate educational interest. Note: Students/families WILL NOT record nor disseminate the classroom session without consent from teachers and/or students.

Recommendations:

- Prepare a quiet and neutral area for students to engage in the meeting (i.e. dining room table).
- Ensure students are dressed appropriately during the meeting.
- Ensure students understand ALL behavior may be recorded, and they can be removed from a meeting.
- Review district Technology Acceptable/Responsible Use Policy for acceptable behavior and consequences.
- Prepare you and your students for online ethical behavior by reviewing [Raising Digital Citizens](#).

Please contact your child's school to opt-out of participating in video lessons.