

**BURLINGTON TOWNSHIP BOARD OF EDUCATION
PUBLIC BOARD MEETING
February 23, 2022**

I. CALL TO ORDER

The February 23, 2022, Public Board Meeting of the Burlington Township Board of Education was called to order by Mrs. Minors-Ferguson, President at 7:05 PM in the Board Conference Room, in the Hopkins Building located at 710 Jacksonville Road, Burlington, NJ. This meeting was also available to the public as a [Virtual Meeting](#).

II. STATEMENT OF CONFORMANCE

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On January 14, 2022, the Secretary gave notice of this public meeting to be held at 7:00 PM in the Board Conference Room of the Hopkins Building in the following manner:

- (a) Posted notice on the entranceway Door #18 of the BTHS Hopkins Building.
- (b) Notices sent to the Township Clerk; the Burlington County Times; and the Trenton Times.

III. FLAG SALUTE

IV. ROLL CALL

	<u>ARRIVAL</u>	<u>DEPARTURE</u>
Mrs. Lisa Bungarden	7:05 PM	8:13 PM
Mrs. Donna Custard	7:05 PM	8:13 PM
Mrs. Marilyn Dunham	Absent	---
Mrs. Susan Eichmann	7:05 PM	8:13 PM
Mrs. Lisa Hodnett	7:05 PM	8:13 PM
Mr. Edward Leak	7:05 PM	8:13 PM
Mrs. Velina Marie Riggi	7:05 PM	8:13 PM
Mrs. Antoinette Minors-Ferguson	7:05 PM	8:13 PM
Ms. Maeve Timms, Student Liaison*	7:05 PM	7:08 PM
Mrs. Mary Ann Bell, Superintendent	7:05 PM	8:13 PM
Mr. Nicholas Bice, BA/Board Secretary	7:05 PM	8:13 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.*	7:05 PM	8:13 PM
Mr. Christopher Giannotti, Asst. Supt. for Sp. Ed.*	7:05 PM	8:13 PM
Mr. David Serlin, Solicitor	7:05 PM	8:13 PM

*Virtual

V. EXECUTIVE SESSION

VI. APPROVAL OF THE MINUTES

On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of minutes from the following meeting

[January 5, 2022 Reorganization Meeting](#)

[January 19, 2022 Work Session](#)

[January 26, 2022 Executive Meeting](#)

[January 26, 2022 Public Board Meeting](#)

Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

VII. STUDENT LIAISON REPORT

Maeve Timm presented the [Student Liaison](#) report to the Board.

VIII. STUDENT AND STAFF RECOGNITIONS

- **Pride Students of the Month - [see list](#)**
- **Bowling Team Champions**

IX. COMMUNICATIONS

X. PRESENTATION

XI. RECESS - *Full copies of the agenda will be available after the recess*

XII. COMMITTEE REPORTS

Curriculum Committee - [see report](#)

Strategic Planning Committee - Mrs. Hodnett stated that the mask mandate will be lifted by the Governor on March 7, 2022.

Building and Grounds Committee - Mr. Bice discussed the project updates and the future referendum

Negotiations Committee - Mrs. Custard said the Committee is discussing the Central Office and Non-aligned contracts

Buildings & Grounds Committee - no report

Finance Committee - no report

Communications Committee - no report

Legislative Report - no report

Policy Committee - no report

Special Education Advisory Committee - no report

Scholarship Committee Report - no report

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - no report

XIII. SUPERINTENDENT'S MONTHLY REPORT

A. Personal Update - [SOARing beyond COVID-19, Feb 23](#)

B. [Superintendent's Monthly Report - February 2022](#)

XIV. OPEN TO THE PUBLIC (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

Lei Capuli-Faigao commented regarding the administrators and nurses having the ability to require masks in certain instances. She pointed out that allergy season is coming so symptoms could be attributable to allergies that needs to be taken into consideration. Mrs. Bell responded.

XV. SUPERINTENDENT BELL'S REPORT ON BOARD ACTION -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A. PERSONNEL

1. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following substitutes for the 2021/22 school year, pending meeting employment requirements, as listed:

SUBSTITUTES**Sub Teachers**

Lacey Alleman, Katherine Burris, Ramona Schlaegel

Sub Secretaries - none**Sub PAC - none****Sub Maintenance - none****Sub Nurses - none**

A. **PERSONNEL (Continued)**

Sub Bus Drivers - none

Sub Bus Aides - none

Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

2. Recommend accepting the following list of Emergent Hires, as listed: **none**
3. Recommend accepting, with regret, the **retirement/resignation** of: **none**
4. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following **leaves of absence**:
 - a. medical leave of absence for employee #19014703, utilizing sick days, effective January 26, 2022 through February 4, 2022, returning to work February 7, 2022.
 - b. medical leave of absence for employee #53129771, utilizing sick days, effective January 26, 2022 through March 4, 2022, returning to work March 7, 2022.
 - c. an unpaid family medical leave of absence for employee #34700468, effective February 9, 2022 through May 6, 2022, returning to work May 9, 2022.
 - d. medical leave of absence for employee #34655282, utilizing sick days, effective January 24, 2022 through January 31, 2022, returning to work February 1, 2022.
 - e. medical leave of absence for employee #54483409, utilizing sick and personal days, effective February 2, 2022 through March 30, 2022, returning to work March 31, 2022.
 - f. medical leave of absence for employee #18699587, utilizing sick days, effective January 24, 2022 through January 31, 2022, returning to work February 1, 2022.
 - g. medical leave of absence for employee #18524330, utilizing sick days, effective February 24, 2022 through April 14, 2022, returning to work April 25, 2022.
 - h. medical leave of absence for employee #19104827, utilizing sick days, effective January 28, 2022 through February 1, 2022, returning to work February 2, 2022.

A. PERSONNEL (Continued)

- i. unpaid family medical leave of absence for employee #19334176, effective February 7, 2022 through March 25, 2022, returning to work March 28, 2022.
 - j. medical leave of absence for employee #18747527, utilizing sick days, effective November 8, 2021 through June 30, 2022, returning to work July 1, 2022. *(Adjustment to end date previously approved on the December 15, 2021 agenda)*
 - k. unpaid family medical leave of absence for employee #12286704, effective February 18, 2022 through May 20, 2022, returning to work May 23, 2022.
 - l. maternity/child-rearing leave of absence for employee #32347213, utilizing sick days, effective May 2, 2022 through August 30, 2022, returning to work August 31, 2022.
 - m. to extend the child-rearing leave of absence for employee #71505481 effective October 3, 2022 through November 4, 2022, returning to work November 7, 2022.
 - n. medical leave of absence for employee #34673921, utilizing sick days, effective February 7, 2022 through February 28, 2022, returning to work March 1, 2022.
Roll Call Vote: 7 Ayes, 0 Nays, motion carried
5. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following **positions**:
- a. [Personnel Listing for 2021-2022 as of February 23, 2022](#) **Appendix PM6**
 - b. **Christian Sabatino** to serve as Summer Paint Team Supervisor.
 - c. **Keith Lex** to serve as substitute Summer Paint Team Supervisor.
 - d. **Lauren Flaherty** as Registered Nurse at Burlington Township Middle School @ SS, effective March 21, 2022, or sooner, through June 30, 2022, step "A" of the BTEA RN guide, prorated, salary as negotiated, pending meeting employment requirements *(Reaffirmed - Item originally approved February 16, 2022)*.
 - e. **Shawn Fitzpatrick** to serve as substitute Summer Paint Team Supervisor.
 - f. **James Biago** as Bus Driver, effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements.
 - g. **Tiffanie Eades** as Bus Driver, effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements.

A. PERSONNEL (Continued)

- h. **Tammy Johnson** as Bus Driver, effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements.
 - i. **Allison Marshall** as Bus Driver, effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements. Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
- 6. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following **transfers**:
 - a. **Rebecca Petrecca** from Special Education Teacher at B. Bernice Young School to Elementary Teacher at Fountain Woods School, effective February 24, 2022.
 - b. **Jennifer Leshner** - *temporary assignment change* from Part-time Academic Achievement Teacher at B. Bernice Young School to Full-time Interim Elementary Teacher at Fountain Woods School effective February 22, 2022 through June 30, 2022. Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
- 7. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits:
 - a. **Jennifer Pena-Jedwabny**, ESL Teacher at Fountain Woods School, from the MA + 15 level to the MA + 30 level, effective February 1, 2022. (All the necessary documentation has been received from Rowan University.) Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
- 8. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:
 - a. [Extra/Co-Curricular & Coaching Stipends for 2021-2022 as of February 23, 2022](#) **Appendix PM7**
 - b. rescind approval of **Kathleen Corvino** as Show Choir Assistant (Spring) at Burlington Township Middle School for the 2021-2022 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends Spreadsheet. Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
- 9. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of additional teaching time for the following staff members for the 2021-2022 school year, as listed:

A. PERSONNEL (Continued)

- a. [2021-2022 Extra Duties as of February 23, 2022](#) **Appendix PM8**
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
10. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of summer days for the following staff members, as listed:
- a. [2021-2022 Summer Extra Duties as of February 23, 2022](#) (*No changes this month.*)
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
11. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of deduct days for the following staff members, as listed:
- a. **Charlene Harris-Jenkins**-3 days, 1/26/2022, 1/27/2022 & 1/28/2022
- b. **Amanda Bijou** - 2 days, 1/20/2022 & 1/21/2022 & ½ day - 1/26/2022
- c. **Jill Houseworth** - 2 days, 1/26/2022 & 1/27/2022
- d. **Valerie McGill** - 2 days, 1/27/2022 & 1/28/2022
- e. **Frank Cerovsky** - 3 ½ days, 02/03/2022 - 02/08/2022
- f. **Jennifer Marino** - ½ day, 02/18/2022
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed: **none**
13. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following individuals for Contact Tracing, CPI, CPR/Code Blue & Team Guardian positions as listed:
- a. [2021-2022 Contact Tracing, CPI, CPR/Code Blue & Team Guardian Teams as of February 23, 2022](#) (*No changes this month.*)
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

B. STUDENTS

1. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of home instruction for the following students, as listed:
- a. **Student 4780656344**; effective dates pending.
Student 2511619027; effective 2/9/2022 to 4/15/2022

B. STUDENTS (Continued)

Student 6883548591; effective 2/16/2022 to 6/22/2022

Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

2. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the special education or alternative placement, as listed:
 - a. **Student 1865266553** to attend BCSSSD - Elementary Campus per IEP.
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability: **none**

C. MISCELLANEOUS

1. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:
 - a. [District Facilities Report - January 2022](#) **Appendix PM9**
 - b. [Field Trips - January 2022](#) **Appendix PM10**
 - c. [Student Demographics - January 2022](#) **Appendix PM11**
 - d. [Suspension Report - January 2022](#) **Appendix PM12**
(Report is considered privileged in nature.)
 - e. [Residency Flash Report - January 2022](#) **Appendix PM13**
 - f. **Presenter Approval Forms - January 2022 - None**
 - g. [Soaring Beyond COVID-19 2021-2022 Plan](#) **Appendix PM14**
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
2. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following Job Descriptions, Policies and Regulations, as listed:
 - a. First Reading **none**
 - b. Final Adoption:
[6147.11R - High School Grading](#)

C. MISCELLANEOUS (Continued)

- c. Job Descriptions - First Reading: **none**
 - d. Job Descriptions - Second Reading: **none**
 - e. Job Description - Reviewed: **none**
 - f. Rescind Job Description: **none**
Roll Call vote: 7 Ayes, 0 Nays, motion carried.
3. Recommend approval of overnight trips: **none**
4. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval to accept of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)
- a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.
Case Numbers - 227559
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
5. Recommend approval of the following curricula for the 2021-2022 school year: **none**
6. Recommend approval and acceptance of items required by the NJDOE as listed: **none**
7. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of school calendar:
- [2021-2022 Calendar](#) updated for BTHS to accommodate the new NJGPA test (*Reaffirmed - Item originally approved February 16, 2022*)
 - [2022-2023 Calendar](#) updated for orientations, Back to School Night, Conferences, Report Card dates
- Roll Call Vote: 7 Ayes, 0 Nays, motion carried. **Appendix PM15**
8. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval to appoint **Melvin Moore** to serve a one-year unexpired term on the Board of Education, effective February 16, 2022 through December 31, 2022, pending criminal background check clearance (*Reaffirmed - Item originally approved February 16, 2022*).
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

D. BUSINESS

1. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of payment of the [February Bill List](#).
Roll Call Vote: 7 Ayes, 0 Nays, motion carried. **Appendix PM16**
2. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of the following business reports:
 - a. [Treasurer's Report - January 2022](#) **Appendix PM17**
 - b. [Board Secretary's Report - January 2022](#) **Appendix PM18**
 - c. [Cafeteria Report - January 2022](#) **Appendix PM19**
 - d. [Transfer Report - January 2022](#) **Appendix PM20**
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
3. Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of January 31, 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
4. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval to accept the following reports on Tuition:
 - a. Tuition Contracts Billed - January - none
 - b. Tuition Contracts Paid - [January 2022](#) **Appendix PM21**
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
5. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval to authorize the Qualified Purchasing Agent to solicit proposals for annual **Professional Services and Extraordinary Unspecifiable Services** for the period July 1, 2022 through June 30, 2023.
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
6. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval to authorize submission of an alternate revenue projection for the Special Education Medicaid Initiative (SEMI) program for the 2022-2023 school year, based on revisions to SEMI data, with a decrease in District projected revenues from \$80,602.16 to \$53,059.72.
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

D. BUSINESS (Continued)

7. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval to accept the school security grant award for the **Securing Our Children's Future Bond Act** in the amount of \$208,877.00 (*Note: Submission of the grant application was authorized by the Board on November 18, 2020 but the NJDOE requires separate approval to accept the award*).
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.
8. On the motion by Mrs. Riggi, seconded by Mrs. Bungarden, to recommend approval of a shared services agreement for Technology Services with **Ocean County Vocational Technical School District**, for the period March 1, 2022 to June 30, 2022, assigning rights from the Pitt Bull Secure Technologies competitive contract, in the amount of \$22,740.36, which includes a service fee of \$1,082.87.
Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

XVI. OPEN TO THE PUBLIC FOR COMMENT

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

Melvin Moore, asked a question regarding student demographics reports that are included in the Miscellaneous section of the agenda. Mrs. Bell responded.

Joanne Contratti asked a question regarding the later start time at the high school. Has there been any feedback or follow-up about traffic in the morning or any issues with the shortened academic day? Mrs. Bell responded.

Pete Green, Township Mayor, wanted to show support for the school system and the Board of Education. He previously met with Mrs. Bell regarding the opening of the municipal building.

XVII. NEW BUSINESS

Mrs. Minors-Ferguson congratulated Mr. Moore on being appointed to the Board.

Mr. Bice gave an update on the budget regarding the deadline for submission to the county which changed from March 21 to March 28, 2022 due to the delay of the Governor's Budget Address. As a result of these changes the Board decided to cancel the March 2 and 9 Budget meetings, keep March 14, and schedule tentative meetings for March 16 and 21, 2022.

The Curriculum Meeting scheduled for March 16 has been changed to April 4, 2022.

Mrs. Custard sent congratulations to Mr. Leak's daughter who earned Superior Award in duet acting at the Thespian Troupe State Festival.

1. On the motion by Mrs. Custard, seconded by Mr. Leak, to recommend approval to engage in litigation to hold companies accountable for targeting our children by enticing vaping and promoting vapes:
 - a. authorize a professional services agreement for special counsel Frantz Law Group and grant them authorization to file a complaint against various defendants.
 - b. authorize the execution of the contingency agreement which provides for fees in the amount of 25% of the fiscal settlement and no upfront costs to the District. (*Pending presentation by Frantz Law Group.*)

Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

XVIII. EXECUTIVE SESSION**XIX. ADJOURNMENT**

On the motion of Mrs. Riggi, seconded by Mrs. Eichmann, approval was made to adjourn at 8:13 PM.

Roll Call Vote: 7 Ayes, 0 Nays, motion carried.

Respectfully submitted,



Nicholas Bice
Business Administrator/Board Secretary