

Electronic Device Policy

Personal communication devices (**cell phones**, tablets, electronic readers, **earbuds**, **headphones**, **smart watches**, **smart glasses**, or other web-enabled devices) are prohibited during normal instructional school hours (including study halls). Instructional hours are from the time you enter the building until the 2:30 p.m. dismissal.

These devices, if brought to school, must be powered off and concealed, and secured in a student's book bag to prevent distraction of the learning environment.

Electronic devices may be permitted outside of instructional time, such as after school, and during after-school activities. While using electronic devices during these times, any distracting behavior that creates an unsafe environment will not be tolerated.

- Students are prohibited from using electronic devices to capture, record, or transmit the words (i.e., audio) and/or images of any student, staff member, or other people in the school or while attending a school-related event without express prior notice and explicit consent.
- Students are prohibited from using an electronic device in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated.

Any violation of these rules can result in disciplinary action.

Any calls made by students during school hours must be made on a school phone with staff member approval. Parents should continue to call the school if they need to reach their child.

Nothing in this policy prohibits a student from using a cell phone for a purpose documented in the student's individualized education program developed under Chapter 3323 of the Ohio Revised Code, the student's plan developed under section 504 of the "Rehabilitation Act of 1973," 29 U.S.C. 794; student learning; monitoring or addressing health concerns; or as permitted under the building's comprehensive emergency management plan adopted under section 5502.262 of the Revised Code.

Violation of the Electronic Device Policy will result in the following actions:

1st offense- Confiscation of the item, Verbal warning, Item returned at the end of the day to student, Parent notified.

2nd offense- Confiscation of the item, Friday detention, Item must be picked up by parent or guardian.

3rd offense- Confiscation of item, 2-day In-School Suspension, Item must be picked up by parent or guardian.

4th offense- Confiscation of item, 3-day Out of School Suspension, Item must be picked up by parent or guardian.

5th offense- Confiscation of item, 5-day Out of School Suspension, Student loses privilege to bring electronic devices to school, Item must be picked up by parent or guardian.

6th offense- Confiscation of item, 10-day out-of-school suspension with recommendation for expulsion. The item must be picked up by the parent or guardian.

It is possible to have more than one offense a day.

The school reserves the right to access information on a confiscated device in accordance with board-approved policies on search and seizure.

**FAILURE TO GIVE THE DEVICE TO AN ADULT WILL RESULT IN A MINIMUM
3-DAY OUT-OF-SCHOOL SUSPENSION**