17. LOVE AND SERVICE GROUP'S QUALIFICATIONS AND RESPONSIBILITIES FOR: ACCESSIBILITIES COORDINATOR

Elections for this position are held at the September business meeting.

- Thank you for accepting this *one year and one month commitment*, from the day you accepted the position through the first meeting in October. If possible, you will shadow your predecessor, and train your successor when you leave the position.
- If you are filling in for a vacated position, the Commitment Chair will find someone who has done the position before to train you. You are still eligible to make yourself available for one full term of that position. We discourage making yourself available for any position that you have previously served a full term.
- It is suggested that you attend the 2nd Sunday monthly business meeting and become familiar with the Love and Service Group's History and Objectives.

If you are unable to fulfill your commitment at any meeting, please find someone from our group to cover for you (preferably *someone who has done the job before*) **AND** let the Commitment Coordinator know. Or, if you need to discontinue your commitment altogether, please contact the Commitment Coordinator.

The suggested **qualifications** and sobriety for this position are:

1. One year sobriety
2. Willingness to serve.

Your responsibilities are:

1. When a home group member becomes homebound and is unable to attend AA meetings
   a.) Arrange for a meeting at their location (home or hospital).
   b.) Put the word out to other home group members for support of the meetings.You can utilize SLACK, email or texting as well as having a sign-up sheet for members who are available.
   c.) Have the meeting format template available at a member's home (EG: You may use Daily Reflections as topic)
2. Review the Accessibilities Checklist service piece available on aa.org. Make changes or bring any points for discussion to improve accessibilities at our in-person or hybrid meetings to the business meeting as appropriate.
3. Coordinate ASL by securing ASL interpreter for the fourth Sunday of the month.
4. Record video and audio of ASL interpreter for L&S YouTube channel.
   a.) In order to facilitate an ASL meeting, you must have the following:

   -Mac or PC
   - Downloaded Zoom Desktop Client (Version 5.11.3 or Higher)

b.) login as co-host to spotlight the ASL interpreter and record the audio and video

5. It is suggested to attend the Area 06 Accesibilities Committee meeting on the 4th Saturday of the month at 10am Hybrid (in person in Petaluma).

Prior Chairs: 2024, Anjana G, 2026 Robert