BOARD MEETING PARTICIPATION

LFCA values appropriate engagement between the Board and the school community. Board meetings are open to the LFCA community to listen. Stakeholders may request an opportunity to address the Board on matters appropriate for Board consideration. Requests must be submitted in writing to the Board Chairperson or designated Board contact in advance.

REQUEST TO ADDRESS THE BOARD

- Submit a written request identifying the topic and, when applicable, the question or desired outcome.
- Requests should ordinarily be received sufficiently in advance for the Chairperson to place the matter on the agenda and provide relevant information to the Board.
- Matters that should first be addressed through LFCA's concern-resolution process may be referred to the appropriate level before Board consideration.
- The Chairperson will acknowledge the request and communicate whether and when the matter will be placed on a Board agenda.

AT THE MEETING

- The stakeholder will ordinarily have up to five uninterrupted minutes to address the Board.
- Board members may ask clarifying questions when appropriate.
- The Board is not required to debate, resolve, or fully respond to the matter at the same meeting.
- The Chairperson will conclude the discussion and, when appropriate, identify the next step or responsible person or group.

FOLLOW-UP

Matters requiring further review may be referred to administration, a Board committee, or the full Board, as appropriate. Material actions and follow-up should be documented and brought to reasonable closure.

CONFIDENTIAL MATTERS

Personnel, student, legal, safety, and other confidential matters will not be discussed publicly and may be redirected to an appropriate private process.

Board meeting participation and the grievance process are distinct. Submitting a formal grievance does not automatically place a matter on a public Board agenda, and requesting to address the Board does not replace the established grievance process.

BOARD CONTACT

board@lfca.com

ALTERNATIVE CONTACTS

Chairperson: Steve Larimore | slarimore@lfca.com

Vice Chairperson: Nicole Cinnamon | ncinnamon@lfca.com

Clear access • Orderly meetings • Thoughtful consideration • Appropriate follow-through