

Partners in Supporting Innovative Learning



The Somerville Educational Foundation and the Branchburg Education Foundation are proud to jointly support Somerville High School through funding of innovative student-oriented programs. Before completing the below application, please be sure to review the guidelines from each foundation.

BRANCBURG EDUCATION FOUNDATION

Guidelines can be found here: <https://branchburgeducationfoundation.org/>

SOMERVILLE EDUCATIONAL FOUNDATION

Guidelines:

When deciding grants to fund, SEF focuses on those that:

- Provide innovative activities, strategies, programs and materials that provide a new process for learning that fall outside the normal budgeting process
- Complement school curriculum
- Benefit as many students as possible with the funds available
- Provide evidence of benefit to students

The SEF typically does not individually fund:

- Curriculum mandated requirements
- Basic materials such as pencils, t-shirts, flags
- School infrastructure items
- Transportation
- Admission fees
- Food

Partners Providing Excellence in Education



Branchburg Education Foundation
INNOVATE • ENRICH • INSPIRE



GRANT APPLICATION FORM

Date:

School:

Applicant's Name:

Applicant's Position:

Applicant's Email Address:

Applicant's Phone:

Project Title:

Total Grant Request (\$):

If full funding is unavailable, will partial funding be beneficial?

Please provide a one-paragraph summary description, including the goals of the project. Be sure to highlight innovative, creative and/or enhanced educational experiences and opportunities (attach further description if needed).

1. When do you plan to implement your project? Please include a timeline. If appropriate, also indicate by when you need to hear a response regarding this grant.
2. How does your request complement the curriculum?
3. Approximately how many pupils will benefit from this project? Explain your number.
4. What is the expected educational outcome of this project? How will the students benefit?
5. Please provide evidence on how this request will be beneficial to the target student population.
6. **DETAIL** your budget request. Include specific information, sources of supply and costs. Be specific, no grant will be considered without this information. (Please add rows as needed)

<u>ITEM</u>	<u>SUPPLIER</u>	<u>COST</u>

7. Has this proposal been submitted to any other funding source? If so, please list source and amount of request.
8. Describe how outcome(s) will be reported (e.g., written summary of results, project, video, etc.). The results of the project should be shared with the SEF and BEF.

Note: For a grant of \$1000 and above, the applicant(s) may be asked to speak on behalf of the program to the BEF or SEF board at the next meeting.

Applicant's Signature	Print name	Date
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Signature of Building Principal or Supervisor	Print name	Date
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Signature of Director of Curriculum	Print name	Date
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After obtaining your Principal's signature, please forward the application to Ms. Tanya Dias, Secretary to the Director of Curriculum, 51 West Cliff Street, Somerville, NJ 08876. Email: tdias@somervilleschools.org