

BMS PTO Meeting

September 7, 2023 7:00pm – BMS Library

Heather Turman – President
Mandy Tew – Co-President
Julia Burgos – Vice President
Megan Dickhans – Treasurer
Wendy Chinn – Secretary
Caroline Mora - Hospitality

Dr. Robert Johnson – BMS Principal
Sharon Kurtz – BMS Teacher Rep

**20 members in attendance for this meeting*

Call to Order, Welcome, and Introductions

Heather

Minutes Review

Wendy

- May Minutes: [May 2023 Minutes](#)
- July Board Meeting Review: PTO Board Meeting with New Principal

Financial Review

Megan

Current Financial Statement: [FY23-24 PTO Finances](#)

Balances as of September 7: \$5621.08

23-24 PTO Budget Approval

Megan gave a thorough review of our current finances as well as the rationale behind budget updates from the previous fiscal year. Some highlights of the discussion included:

- Fundraising was discussed and several discussions were had about restaurant nights, t-shirts, and a school store.
- Blacksburg Pharmacy has agreed to supply all that the nurse needs for feminine and other self-care products, so the nurse fund was decreased from \$200 to \$400 in the budget.
- It was announced Amazon Smile has gone away and therefore that fundraising option is no longer possible.
- Kroger Community Rewards was emphasized and many parents commented they had not heard of this. Mrs. Kurtz volunteered her 3rd period 'make it your business' class to help promote the Kroger Community Rewards campaign.

Budget was approved with all of the stated changes with no objections.

Staff Reports

Principal

Dr. Robert Johnson

*Dr. J was unable to attend meeting due to illness, so these items were added on his behalf:

- Principal's newsletter - He's going to keep it to bi-weekly, but will send out information weekly as needed (if we need him to make announcements for us, he will)
- Shelor Motor fundraiser - He signed the papers and Amy will put the discount cards in the office after PTO board prints them.
- Incentives for student attendance - In an effort to keep attendance high, Dr. J asked if the PTO could fund a competition where the winners would earn an incentive such as ice cream or popsicles. His suggestions for how it would work: one pod would "win" for best attendance in each grade (115/pod, so ~345 students total/competition). There would be a new competition every 9 weeks.
 - This could be covered using popsicles from Wal-Mart (\$6 per 80) and would cost about \$250 in the budget which we can use from Principal's discretionary money and not need to make budget adjustment.

Teacher

Sharon Kurtz

Ms. Kurtz relayed that the faculty was very appreciative of the welcome back lunch and the PTO in general for all of their support. Many teachers were also asking about if the wish list would continue this year, as they would like it to. A decision was announced to move it to the fall this year to better support the teachers earlier in the year with classroom needs.

Business

- **Website:** Heather
 - hosting due for renewal was due Aug.26.2023, has not been paid as it was being decided if website was a need. Group discussed options regarding only using social media or also keeping a website. Decision was made to explore other options for website hosting but there was a desire to have an active and updated website alongside using social media. There was a suggestion to explore the possibility of having a dedicated volunteer for social media (possibly board position as some local elementary schools have done).
- **Hospitality Update and Planning** Caroline
 - August: Opening day Luncheon & Back to School Snacks
 - September: Bus Driver Appreciation
 - October: Treats

- November: Potluck
- December: Coffee Cart

- **VP Updates**

Julia

- **Calendar of Events**

- August: Staff luncheon and Back to School Night (Aug. 14)
- September: Curriculum Night (Sep. 7)
- November: International Night (TBD) - **Debbie, Mandy –**
 - **Need to finalize a date with Dr. J**
 - **Potential options November 2 or November 6 or 8/9**
- December - Staff Catered Lunch (TBD) - **Caroline**
- Community Event (suggested by Dr. J - TBD) *
- Family Bingo: Spring and Fall (TBD) - **Debbie McDowell**
 - **Suggestion for February date**
- 8th Grade Dance - Spring - March/Apr (TBD) - **Heather & Caroline**
- Ice Cream for 8th Grade Study Halls (May) - **Danielle Williams**
- Year End Frozen Treat for all students & staff (coordinate with principal) - **Caroline**
- 8th Grade Promotion May (TBD) - **OPEN**

- **Year-long Initiatives**

Heather/Julia

A few coordinators/volunteers still needed:

**Coordinators will create and manage signups, coordinate with BMS staff and administration, and contact Mandy or Heather if questions or Board votes are needed*

- Staff Appreciation Monthly - **Caroline Mora**
- Bus Driver Appreciation - **Caroline & Amy Kovach**
- Dinner for Custodians - **Caroline & Danielle Williams**
- Volunteers for Flu Clinics (Nurse Ginny) - **Ericka Leer**
- Volunteers for Book Fairs (Dr Passek) - **Ericka Leer**
- Volunteers for Library (Dr. Passek) - **Wendy Chinn**
- Volunteers to work football games - **Julia**
- Copy Shop (year-long, minimum 4 volunteers for T/TH every other week) - **Julia**
- T-Shirt Orders (Fall) - **Wendy**
- Teacher Wish List (Fall) - **Amy Kovach &**
- Teacher's Favorite Items List - **Julia**

- Monthly Staff Meeting Raffle / 3-4 \$15 gift cards per month - **Julia**
- Staff Birthday Cards - **Sarah Weithman**
- School Store for BMS gear (suggested by Dr. J and Mr. Hurd)

- **School Store for BMS gear** Board

Questions to explore:

- Is it online or in-person or some version of both?
- Online option: BSN Sports - My Team Shop
- Does PTO handle the finances of the store or does it go through the school?
- What products to start with? Ideas: T-shirts, hoodies, socks, car magnet
- Ms. Kurtz again volunteered her business class to work on the in-person option as part of class project. Will follow-up with Dr. J and administration more on this.

- **23/24 BMS T-Shirt Designs** Wendy

Some design options were shown, feedback was given, and board will continue to work with administration on getting a t-shirt fundraiser together for this fall.

- **Program Updates** Board

Current Needs

- Volunteers needed for upcoming Health Screening Clinic: Sept 20. 8:30 am-noon **E. Leer**

- **Fundraising Updates (chair needed)** Board

- Electronic sign
- Outdoor classroom/patio revitalization

Other Business

Meeting Adjourned

Comments/Suggestions? Please email us! blacksburgmiddlepto@gmail.com

| | | | | | | | | | | | | | |
|---|---------------|---------------|---------------|---------------|-----------------|-----------------|---------------|---------------|-----------------|---------------|-----------------|--------------|------------------|
| Website | 0.00 | 0.00 | 275.76 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 275.76 |
| Total Administrative | 171.80 | 16.80 | 292.56 | 16.80 | 16.80 | 16.80 | 16.80 | 16.80 | 16.80 | 16.80 | 16.80 | 16.80 | 632.36 |
| School-wide Initiatives | | | | | | | | | | | | | |
| Principal's Discretion | 0.00 | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 167.66 | 0.00 | 1,367.66 |
| Support for Nurse | 0.00 | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 0.00 | 0.00 | 400.00 |
| Total School-wide Initiatives | 0.00 | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 167.66 | 0.00 | 1,767.66 |
| Staff | | | | | | | | | | | | | |
| Non-Food Teacher Appreciation | 0.00 | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | 0.00 | 0.00 | 400.00 |
| Staff Gifts (Birthdays, Holidays) | 0.00 | 0.00 | 50.00 | 50.00 | 50.00 | 350.00 | 50.00 | 50.00 | 50.00 | 50.00 | 0.00 | 0.00 | 700.00 |
| Staff Luncheons, Breakfasts, Snacks, etc. | 0.00 | 450.00 | 0.00 | 500.00 | 450.00 | 0.00 | 0.00 | 0.00 | 0.00 | 400.00 | 400.00 | 0.00 | 2,200.00 |
| Staff Meeting Raffle Gifts | 0.00 | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 0.00 | 0.00 | 800.00 |
| Total Staff | 0.00 | 450.00 | 200.00 | 700.00 | 650.00 | 500.00 | 200.00 | 200.00 | 200.00 | 600.00 | 400.00 | 0.00 | 4,100.00 |
| Students & Parents | | | | | | | | | | | | | |
| Bruin Time | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 0.00 | 300.00 | 0.00 | 300.00 | 0.00 | 0.00 | 0.00 | 1,200.00 |
| Community Nights | 0.00 | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 0.00 | 450.00 |
| Eighth Grade Dance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 |
| T-Shirt Expense | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| PTO At-School Activities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 |
| Christmas Programs | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,500.00 |
| Total Students & Parents | 0.00 | 0.00 | 300.00 | 650.00 | 2,300.00 | 3,150.00 | 300.00 | 0.00 | 1,950.00 | 0.00 | 1,500.00 | 0.00 | 10,150.00 |
| The PTO Discretionary Fund | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 272.26 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 | 1,272.26 |
| xCarry Forward for next year | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 |

| | | | | | | | | | | | | | |
|------------------------------|-----------------|-----------------|-----------------|------------------|------------------|-----------------|---------------|---------------|-----------------|------------------|------------------|------------------|------------------|
| Total Expenditures | 171.80 | 466.80 | 992.56 | 2,066.80 | 3,166.80 | 4,139.06 | 716.80 | 416.80 | 2,366.80 | 1,316.80 | 2,084.46 | 2,016.80 | 19,922.28 |
| Net Operating Revenue | 6,299.38 | 1,183.30 | 1,507.54 | -1,916.70 | -1,316.70 | -988.96 | 283.30 | 266.70 | - | -1,166.70 | -1,084.36 | 2,016.70 | \$ 0.00 |
| Net Revenue | 6,299.38 | 1,183.30 | 1,507.54 | -1,916.70 | -1,316.70 | -988.96 | 283.30 | 266.70 | - | 1,166.70 | -1,084.36 | -2,016.70 | \$ 0.00 |