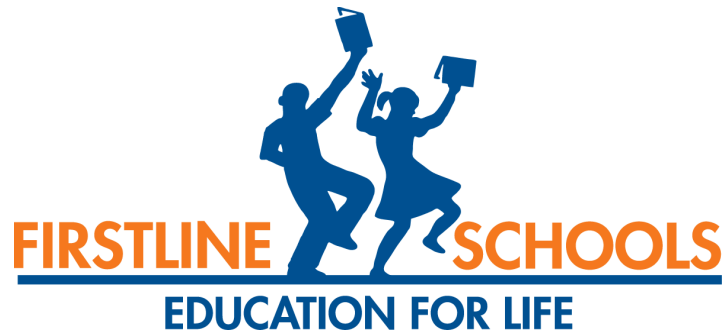




FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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FirstLine Schools, Inc.  
Request for Proposal – HVAC Preventative Maintenance  
& Repair Services  
(Including Water Treatment and Filter changes)

300 North Broad St – Suite 207  
New Orleans, LA 70119

RFP Attachments

RFP Solicitation Number: 2024-002



FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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**ATTACHMENT D**  
**Page 1 of 6**

**PRICING AND SERVICE PROPOSAL – SAMUEL J. GREEN CHARTER SCHOOL**

**Preventative Maintenance & Repair Service** as given in the Scope of Work above:

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**OPTIONAL: Full Coverage Service** (Repair and/or replacement of all equipment at no capped costs)

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**Filter Change Service (Quarterly)** as given in the Scope of Work above (Please include Type of Filter in pricing)

Filter Change Price:		Filter Type: <b>MERV13 (Preferred)</b>
Filter Change Price:		Filter Type:

**Water Treatment Service** as given in the Scope of Work above:

Water Treatment Price:	
Frequency of Water Treatment:	



FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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**ATTACHMENT D**  
**Page 2 of 6**

**PRICING AND SERVICE PROPOSAL – Arthur Ashe Charter School**

**Preventative Maintenance & Repair Service** as given in the Scope of Work above:

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**OPTIONAL: Full Coverage Service** (Repair and/or replacement of all equipment at no capped costs)

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**Filter Change Service (Quarterly)** as given in the Scope of Work above (Please include Type of Filter in pricing)

Filter Change Price:		Filter Type: <b>MERV13 (Preferred)</b>
Filter Change Price:		Filter Type:

**Water Treatment Service** as given in the Scope of Work above:

Water Treatment Price:	
Frequency of Water Treatment:	



FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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**ATTACHMENT D**  
**Page 3 of 6**

**PRICING AND SERVICE PROPOSAL – Phillis Wheatley Community School**

**Preventative Maintenance & Repair Service** as given in the Scope of Work above:

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**OPTIONAL: Full Coverage Service** (Repair and/or replacement of all equipment at no capped costs)

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**Filter Change Service (Quarterly)** as given in the Scope of Work above (Please include Type of Filter in pricing)

Filter Change Price:		Filter Type: <b>MERV13 (Preferred)</b>
Filter Change Price:		Filter Type:

**Water Treatment Service** as given in the Scope of Work above:

Water Treatment Price:	
Frequency of Water Treatment:	



FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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**ATTACHMENT D**  
**Page 4 of 6**

**PRICING AND SERVICE PROPOSAL – Langston Hughes Academy**

**Preventative Maintenance & Repair Service** as given in the Scope of Work above:

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**OPTIONAL: Full Coverage Service** (Repair and/or replacement of all equipment at no capped costs)

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**Filter Change Service (Quarterly)** as given in the Scope of Work above (Please include Type of Filter in pricing)

Filter Change Price:		Filter Type: <b>MERV13 (Preferred)</b>
Filter Change Price:		Filter Type:

**Water Treatment Service** as given in the Scope of Work above:

Water Treatment Price:	
Frequency of Water Treatment:	



FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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**ATTACHMENT D**  
**Page 5 of 6**

**PRICING AND SERVICE PROPOSAL – FirstLine Schools Central Office**

**Preventative Maintenance & Repair Service** as given in the Scope of Work above:

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**OPTIONAL: Full Coverage Service** (Repair and/or replacement of all equipment at no capped costs)

Base Price for Service: (Please specify if pricing is monthly/annual)	
Frequency of Inspections:	

**Filter Change Service (Quarterly)** as given in the Scope of Work above (Please include Type of Filter in pricing)

Filter Change Price:		Filter Type: <b>MERV13 (Preferred)</b>
Filter Change Price:		Filter Type:

**Water Treatment Service** as given in the Scope of Work above:

Water Treatment Price:	
Frequency of Water Treatment:	

**ATTACHMENT D**  
**Page 6 of 6 – UPDATED**

**PRICING AND SERVICE PROPOSAL – SERVICE CALL RATE**

Full Service Contracts shall include all labor charges, including for Emergency Service and Urgent Service Calls, and whether during regular hours, after hours/weekends, or holidays, in the base contract price. Test-Inspection or Preventative-Maintenance contracts shall specify the following PER-PERSON HOURLY RATE SCHEDULE and MINIMUM CHARGE/SERVICE CHARGE to be applied to all Emergency Service and Urgent Service calls. The Proposer shall work to minimize these costs, sending only the necessary staff to correct the issue or investigate further action needed. Corrective Maintenance Service Calls shall be quoted and approved in advance and will not be subject to these rates.

Standard Hours	After Hours / Weekends	Holidays

<b>Standard Hourly Rate per Service Technician:</b>	
<b>After Hours/Weekend Hourly Rate per Service Technician:</b>	
<b>Holiday Hourly Rate per Service Technician:</b>	
<b>Service Charge per Service Call:</b>	



FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

ATTACHMENT E  
Page 1 of 1

CONTACT INFORMATION/BID AUTHORIZATION

Primary Contact Name  
Primary Contact Phone Number  
Primary Contact Email Address

Company Legal Name  
Company Address  
Company Phone Number


Company Website

Year Company Founded

Years Operating in New Orleans

Number of Clients

Number of Employees

Certified SLDBE (yes/no)  
If YES, Year Certified


<input type="checkbox"/>	Samuel Green Charter School
<input type="checkbox"/>	Arthur Ashe Charter School
<input type="checkbox"/>	Phillis Wheatley Community School
<input type="checkbox"/>	Langston Hughes Academy
<input type="checkbox"/>	FirstLine Schools Central Office

By signing the box below I am submitting my bids for the following facilities (check all that apply):

Authorized Representative Name

Authorized Representative Signature




FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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Date of RFP Bid Submittal



FirstLine Schools, Inc. (2024-2027)  
Request for Proposal – HVAC PM & Repair Services

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**ATTACHMENT I**  
**Page 1 of 1**

**CHECKLIST OF REQUIRED ELEMENTS**

ITEM	PAGE	INCLUDED (y/n)	INITIALS
Executive Summary			
Company Overview and Strategies			
Organization Policies and Operational Procedures			
Company Financials			
Performance History & Preparedness for FirstLine			
Customer Service Proposal			
Service Implementation Plan			
Insurance Ability or Certificates			
Pricing Proposals – Attachment D			
Company Information/Bid Authorization – Attachment E			
Non-Collusion Affidavit - Attachment G			
Responsibility Disclosures - Attachment H			
Checklist (This Document) – Attachment I			
Electronic Copy	n/a		

**END OF RFP DOCUMENT**