



## MONTHLY PERFORMANCE OUTPUT REPORT (MPOR)

NAME: \_\_\_\_\_ UNIT/DIVISION: \_\_\_\_\_ MONTH: \_\_\_\_\_

EXPECTED OUTPUT	EFFICIENCY							QUALITY							TIMELINESS								
	WEEK							WEEK							WEEK								
	1	2	3	4	5	Total	1	2	3	4	5	Total	1	2	3	4	5	Total					
<b>I. STRATEGIC FUNCTIONS</b>																							
1.																							
2.																							
3.																							
<b>II. CORE FUNCTIONS</b>																							
1.																							
2.																							
3.																							
4.																							
5.																							
<b>III. SUPPORT FUNCTIONS</b>																							
1.																							
2.																							
3.																							
4.																							
5.																							

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	TOTAL
MAN DAY(S) LOST THRU ABSENCE						
MAN HRS/MINUTES LOST THRU TARDINESS/UNDERTIME						
Observation / Remarks:						
Above entries are true and correct:				CONFIRMED:		
_____				_____		
Ratee				Rater		