

Viewbook Information and Instructions

Hello WISE RP!

Each year, the WISE RP creates a 'Viewbook' of the cohort of students to refer to throughout the year using Google Sites. This is a great way to get experience using sites for your personal brand**. Please follow the instructions below to customize your page within our Viewbook Site.

First - explore the main page of the [WISE RP Site](#) to learn about our leadership team, resident advisors, and our incoming peer mentors by reading their pages. Then, find the [First Year Cohort section](#) and scroll to find your page.

Requirements

This is an opportunity for you to get creative with your viewbook page with photos and fun facts to introduce yourself to the community! Please customize your page to your personality and share whatever you would like WISE RP to know about you!

- Please remember that this will be shared with the entire WISE RP community, so only share what you are comfortable with (it will not be shared outside of the community).
- We ask that, at a minimum, you share a photo of yourself and some basic information. Keeping the text box standard will help us all get to know each other.
 - This can be the same photo you send us in the Mentor/Mentee Matching Survey. This will help us get to know you and match your face to your name.
- Your site has been started with a basic layout, but please feel free to change it up! Just don't change the "theme", because it will update for the entire site.
- Please update your page, as well as your tile on the "First Year Cohort" page.

Tips and Tricks

To get to your page, go to the right-hand side, click pages, and click each section to learn more, and then click the first year section to find your site!

Here is a link to a video tutorial: [How to Use Google Sites](#) skip to 9:21 in the video to learn about how to change the header image, and then how to add & edit the content on your site.

Don't forget to "Publish" along the way to save your progress!

**Students use this as a springboard for their professional development sites that can be used for resumes and profiles throughout their time at UM.