

Instructions for creating a PowerSchool Parent Portal Account

1. Click on the following link: <https://lake.ps.nwoca.org/public/>
2. Click on the Create Account tab
3. Click Create Account on the bottom right of the page.

Learn more.'. At the bottom right, there is a blue 'Create Account' button. A red arrow points to this button." data-bbox="194 210 800 470"/>

PowerSchool SIS

Student and Parent Sign In

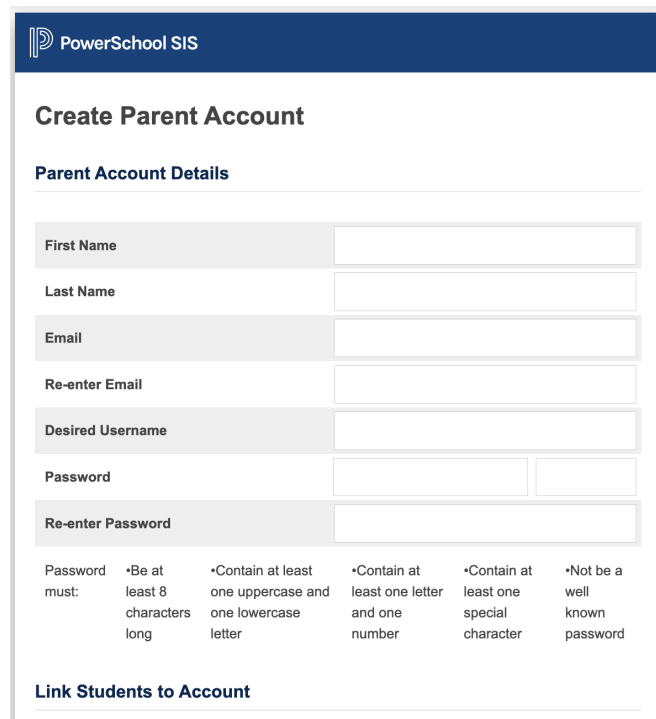
Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

4. Enter the information requested on the page.



PowerSchool SIS

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Re-enter Email

Desired Username

Password

Re-enter Password

Password must:

- *Be at least 8 characters long
- *Contain at least one uppercase and one lowercase letter
- *Contain at least one letter and one number
- *Contain at least one special character
- *Not be a well known password

Link Students to Account

5. Next enter the information about your child.

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

1

Student Name	
Access ID	
Access Password	

Student Name

Access ID **(given to you by the school)**

Access Password **(given to you by the school)**

The access ID and password is not the same access ID and password that your child uses to log into the computers at school. The access ID and password is given to you by the office. If you do not have the access ID and access password information, you can request it here:

<https://forms.gle/ZNXCitiFfHtgWc8k9>

6. At the bottom of the page click Enter

You can add all of your children to one account. They will appear as different tabs in the parent portal.

If you need help or have questions, please call your child's school or contact the Tech Office. If you are requesting access ID and password information, please fill out the following form: <https://forms.gle/ZNXCitiFfHtgWc8k9>