

# Community Advisory Council By-Laws

## Mission and Vision

The Mission of Northwest Arkansas Classical Academy is to provide young people with a rigorous classical education in the liberal arts and sciences that cultivates intellectual excellence, wisdom and virtue.

NWA Classical Academy is committed to:

- Providing our future leaders with a college preparatory education focused on the Classical Liberal Arts.
- Promoting a rigorous academic program fostering intellectual curiosity, critical thinking, virtuous character building and a lifelong passion for learning.
- Working with parents to instill in students a strong sense of personal responsibility and the moral courage to contribute to our global community.

## Concepts and Roles

The Community Advisory Council functions under the direction of the ResponsiveEd Arkansas Board of Directors. This council's function is advisory, except in those areas that have been specified by the Board of Directors.

The Community Advisory Council, hereafter referred to as the CAC, serves as a site-based participant in assisting the Principal to conduct an effective and appropriate learning program for each student in NWACA. The CAC also serves as a sounding board to help solve local issues before they are brought forward to the ResponsiveEd Arkansas Board for final resolution. CAC has no official authority in the operation or administration of NWACA, but serves as a council of invaluable problem-solving advisors in assisting the Principal and the Board in conducting a high-quality and appropriate learning program for the students.

The CAC shall develop an effective working relationship with the school district personnel, particularly the superintendent, principal or designee. The campus director or designee shall serve as the executive officer of the CAC. The campus director or designee shall supervise the selection of CAC members, oversee the operation of the CAC and report to the ResponsiveEd Arkansas Board regarding actions, resolutions or requests put forth by the CAC.

## Council Membership

The CAC will seek to have two student volunteers, two volunteer parents/guardians of NWACA students, two staff members, and two community leaders. Total number of council members are at the discretion of the Superintendent with approval from the ResponsiveEd Arkansas Board of Directors but have at least one member from each category.

## **Officers**

The CAC shall annually elect a chairperson, vice-chairperson and secretary from among their members. Members may serve a maximum of two consecutive one year terms as a CAC officer. The duties of the chairperson are to preside at the CAC meetings, recommend agenda items to the principal for all CAC meetings. The vice-chairperson shall serve as chairperson in the absence of the chairperson. The duties of the secretary are to ensure that an accurate record of the proceedings of the CAC is kept and that a copy of this record is presented to each CAC member. The Superintendent or designee will make these records available to the ResponsiveEd Arkansas Board.

## **Powers and Duties**

1. Providing ongoing input and participation in the operation of NWACA;
2. Reviewing Northwest Arkansas Classical Academy policies to ensure consistency with the school's mission;
3. Making recommendations on policy issues to the ResponsiveEd Arkansas Board;
4. Assisting in developing long-range strategic plans for Northwest Arkansas Classical Academy; and
5. Reviewing and making recommendations for performance standards to measure NWACA's success.

## **Meetings**

The CAC will meet monthly and will provide input to the ResponsiveEd Arkansas Board.

## **Vacancies**

If a member of the CAC resigns, withdraws their student from school, no longer meets qualifications or is absent for more than three consecutive regular meetings, the Superintendent or designee will, within 30 days of the vacancy, select a replacement to serve out the remaining term of the vacancy.

## **Code of Ethics**

1. I will strive to treat all students and school employees fairly and equally.
2. I respect the importance of education for every student.
3. I will be honest and forthright with parents and community members regarding information concerning the school.
4. I will fulfill my duties to the best of my ability.
5. It shall be my constant endeavor to:
  - a. Work with my fellow CAC members in a spirit of cooperation despite differences of opinion, background and culture.
  - b. Base my personal decision in the best interest of the operation of the School and its students.

- c. Balance the present needs and long-term sustainability in the programs and business operations of the school.
- d. Guide and advise on policy, procedure and goals rather than day-to-day operations in the school.
- e. Support staff and administration in enriching student experience when family and community participation is requested.
- f. Act within the powers and duties recognized and delegated by the ResponsiveEd Arkansas Board.

**By-Law Review**

These by-laws shall be reviewed annually at the first meeting of the physical year, unless otherwise advertised by the principal or designee. Any recommendations for revision shall be presented to the ResponsiveEd Arkansas Board for consideration and approval.

2020-2021 CAC Members from NWACA

Katie Pan	Administrator
Mandy McDonald	Community Member
Shreya Ramani	Student
Nolan Nosari	Parent
Angie Christiano	Teacher

2020-2021 CAC Members from WLRCA

Kiernan Fiore	Administrator
Kim Meldrum	Community Member
Jessica Pittman	Student
Tony Brown	Parent
Jennifer Baker	Teacher