

# D2R GM Melee Ladder: Match Reporting User Guide

Welcome to the D2R GM Melee Duels Match Reporting Guide! This guide is designed to streamline the process of recording your duel results while fueling an engaging and competitive environment for our community. By following these simple steps, you'll contribute to a dynamic leaderboard that showcases your achievements and empowers you with data-driven insights to enhance your future duels. Your participation fuels the excitement, so let's get started and elevate the D2R GM Melee Duels experience together!

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## Step 1: D2M Registration

- Before your first duel, register using the "Registration" Google Form.
- Proper registration ensures your information is in the system for tracking results.

## Step 2: Dueling (First-to-Fifteen)

- ZPK, BPK, RARE - Engage in your [ft15](#) duel, adhering to the good-mannered guidelines of the community.

## Step 3: D2M Match Results Form (Winner's Responsibility)

- Access the Form
  - All users must log in to their Google account before accessing any forms.
  - The winner of the duel should access the "Match Results" Google Form.
  - The losing player can do so with the winner's consent.
- Select Participants:
  - Carefully choose both your name (the winner) and your opponent's name.

- The dropdown lists will provide the character names of all registered duelers.
  - Accuracy is crucial for proper record-keeping.
- Report Opponent's Rounds Won:
  - Enter the exact number of rounds your opponent won during the entire duel.
  - e.g., 3 if they won 3 out of the total number of rounds played.
- Notes
  - This field is optional but highly encouraged.
  - Use this field to provide constructive feedback to your opponent.
  - Be specific and focus on aspects of their build that could be improved.
  - This promotes a positive learning environment.
  - The winning dueler can optionally share their **Maxroll** build link along with other build details

## Step 4: Form Submission and Data Update

- Submit the Form
  - After completing all fields, submit the form.
  - The data will be automatically sent to our database.
- Dashboard Update
  - The Dashboard in Looker Studio will be then updated in near real-time
  - The Dashboard will be calibrated to reflect the new results.
- Email Receipt
  - The user who completes the form will receive an email receipt of their submission.
  - The user can edit the form inputs by accessing the email receipt.
  - The user must edit their inputs as necessary, without moderator support.

## Step 5: Verification

- Check the Dashboard
  - Both duelers should check the "D2M Dashboard."
  - Verify that the match is correctly listed.
  - Make sure the round results are accurate.
  - Ensure that the winner's notes, if provided, are fair and constructive.

## Important Notes

- Accurate Reporting

- It's essential for the integrity of the system that winners report results accurately and in good faith.
- Feedback Etiquette
  - While notes are optional, we encourage winners to provide helpful feedback.
  - Keep comments respectful and focused on improving the dueling experience for everyone.
- Dashboard Updates
  - The Dashboard may take a few moments to update after form submission.
  - Be patient if you don't see the results immediately.
  - If the dashboard is running slow, clear all cookies from your browsing history.
  - If there are unknown issues with the dashboard, please contact a moderator on the Discord channel.
- Disputes
  - If there are any disputes or concerns about the reported results, please contact a moderator on the Discord channel.

## **Additional Tips**

- Bookmark the Forms
  - Save the links to the "D2M Registration" and "D2M Match Results" forms for easy access.
- Regularly Check the Dashboard
  - Keep track of your progress and the overall competition by checking the dashboard periodically.

**We hope this guide helps you smoothly report your D2R GM Melee Duel results! Happy dueling!**