

## **Olivet Community Schools Food Service Charging Policy**

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All students, parents or guardians are expected to keep a sufficient amount of money in their Food Service Accounts to cover all meal purchases. This policy prohibits the following:

- o prohibits the requiring of students who cannot pay for a school meal or who owe a negative balance to wear a wristband or handstamp
- o prohibits the requiring of students who cannot pay for a school meal or who owe a negative balance to perform chores or other work to pay for school meals
- o prohibits the requiring of students to dispose of a meal after it has been served because the student is unable to pay for the meal or has a negative balance
- o prohibits the direct communication with a student about a negative balance unless your district has unsuccessfully attempted to contact the student's parent or legal guardian first through telephone, mail, and electronic mail
- o prohibits discussing a negative balance with a student in the presence of other students

**Elementary students:** No charges are allowed for extras or a la carte foods on any negative accounts or accounts with a zero balance. Families are encouraged to pre-pay for extras and money is accepted in the school office, on your child's Meal Magic account, or in the school cafeteria every day. An overdue email will be sent daily when his/her account becomes negative.

**Middle School students:** No charges are allowed for extras or a la carte foods on any negative accounts or accounts with a zero balance. Families are encouraged to pre-pay for extras and money is accepted in the school office, on your child's Meal Magic account, or in the school cafeteria every day. An overdue email will be sent daily when his/her account becomes negative.

**High School students:** No charges are allowed for extras or a la carte foods on any negative accounts or accounts with a zero balance. Families are encouraged to pre-pay for extras and money is accepted in the school office, on your child's Meal Magic account, or in the school cafeteria every day. An overdue email will be sent daily when his/her account becomes negative.

**Please contact Marj Wade, Director of Dining Services ([wadem@olivetschools.org](mailto:wadem@olivetschools.org)) with questions or comments at 269-749-4281.**