

Roll No.....

Total No. of Printed Pages: 2

Total No. of Questions: [09]

B.Sc. (Forensic Science) (Semester – 2nd)
ENGLISH/MIL COMMUNICATION
Subject Code: BHFSS1203
Paper ID: [21132207]

Time: 03 Hours

Maximum Marks: 60

Instruction for candidates:

1. Section A is compulsory. It consists of 10 parts of two marks each.
2. Section B consist of 5 questions of 5 marks each. The student has to attempt any 4 questions out of it.
3. Section C consist of 3 questions of 10 marks each. The student has to attempt any 2 questions.

Section – A

(2 marks each)

Q1. Attempt the following:

- a. Aman bought a cheap suit for his wedding. (Rewrite the sentence using euphemism)
- b. Open: Closed: : Free: _____ (Fill the blank with the appropriate analogy)
- c. Which techniques can be used for newspaper reading?
- d. Draft a memo for the employees of a hospital, emphasising the importance of polite behaviour towards the patients and their attendants.
- e. Point out the differences between vowels and consonants.
- f. What are the semantic barriers to effective communication?
- g. What do you understand by the term Voice Culture?
- h. Write a brief note on the importance of feedback in the process of communication.
- i. What can one do to improve concentration while reading?
- j. How important is Optometry Practice in communication?

Section – B

(5 marks each)

Q2. Do as directed:

- i. Friendly (add Prefix); Emotion (add Suffix) (.5+.5 Marks)
- ii. Enough (give Synonym); Agreement (give Antonym) (.5+.5 Marks)
- iii. Mark Antony delivered an impressive speech. (Change into Passive) (1 Mark)
- iv. The science teacher said to the students, " Have you all prepared your practical files?" (Change into Indirect Speech) (1 Mark)
- v. My brother deals ___ electronic goods. (Fill in the appropriate preposition) (1 Mark)

Q3. Do as directed:

- i. Draft an email to your college, requesting for an urgent declaration of your result of an undergraduate class. (2 Marks)
- ii. I eat ___ apple for breakfast every day. (Fill in an Article) (1 Mark)
- iii A place where bread and cookies are made (Give one word substitute) (1 Mark)
- iv A person who sells flowers (Give one word substitute) (1 Mark)

- Q4. What are the essential elements of effective communication?
- Q5. Write a note on effective public speaking. What aspects must be kept in mind while preparing and delivering a speech?
- Q6. Write a note on non-verbal communication.

Section – C

(10 marks each)

- Q7. As the office superintendent of a school, write a letter to the owner of a stationery manufacturing company, ordering the purchase of items for your office. Include all details regarding the things you require.
- Q8. What are the barriers to effective communication at a work place? What would you do to overcome the barriers to improve the quality of communication?
- Q9. Write a detailed note on the importance of listening in overall communication. How can effective listening lead to effective speaking?