

MASCONOMET REGIONAL DISTRICT
Budget and Capital Improvement Subcommittee
Meeting Minutes **December 8, 2023**

MEMBERS PRESENT: J. McLean, Chair, Boxford W. Hodges, Topsfield
 M. Alexander, Middleton C. Bolzan, Boxford
OTHERS PRESENT: Jeff Sands, Mike Harvey

1. Call to Order

J. McLean, Chair, called the Budget and Capital Improvement Subcommittee to order on 12/8/23 at 2:05 PM.

2. Previous meeting minutes reviewed and accepted

3. Discussion of plan priorities

- Team reviewed timing on priority 1 spend topics (Roof and HVAC)
 - Electrification study still not avail... will be final on Tuesday and presented at 12/13 meeting
 - Likely application date for MSBA Jan '26
- Timing of Master Planning discussed – expected to start in 2025
- Priority List 3 discussed
 - Limited initial set of projects proposed (elevators, walk-in coolers)
 - General consensus of committee is wish to go faster and address more items – Jeff to present updated thoughts at next meeting.

4. Considerations for next agenda and meeting time

- Early January targeted but specific day TBD

6. Meeting adjourned at 3:47 PM