MASCONOMET REGIONAL DISTRICT

Budget and Capital Improvement Subcommittee

Meeting Minutes **December 8, 2023**

MEMBERS PRESENT:	J. McLean, Chair, Boxford	W. Hodges, Topsfield
	M. Alexander, Middleton	C. Bolzan, Boxford
OTHERS PRESENT:	Jeff Sands, Mike Harvey	

1. Call to Order

J. McLean, Chair, called the Budget and Capital Improvement Subcommittee to order on 12/8/23 at 2:05 PM.

2. Previous meeting minutes reviewed and accepted

3. Discussion of plan priorities

- Team reviewed timing on priority 1 spend topics (Roof and HVAC)
    - Electrification study still not avail… will be final on Tuesday and presented at 12/13 meeting
    - Likely application date for MSBA Jan ‘26
- Timing of Master Planning discussed – expected to start in 2025
- Priority List 3 discussed
    - Limited initial set of projects proposed (elevators, walk-in coolers)
    - General consensus of committee is wish to go faster and address more items – Jeff to present updated thoughts at next meeting.

4. Considerations for next agenda and meeting time

- Early January targeted but specific day TBD

6. Meeting adjourned at 3:47 PM