

PROM GUEST PERMISSION FORM
Booker T. Washington High School HIGH SCHOOL



Guests must be between the ages of 15-20. Please print and make

EVENT: Prom

DATE: May 02, 2025

TIME: 7:00 PM – 11:00 PM

WHERE: Grand Affairs

DUE BY: Friday, April 25, 2025

COST: \$140.00 (No Refunds)

BTW PROM GUEST PROCEDURES

- All guests **MUST** present a picture ID at the prom.
- All guests are expected to follow the Norfolk Public Schools and Booker T. Washington High School Student Code of Conduct, dress code and dance protocol.
- The BTW student is responsible for the actions of his/her guest.
- Only one (1) guest per BTW student is allowed.
- A guest must arrive when the BTW host student arrives and leave when the host student leaves.
- A student expelled or suspended from BTW or any other high school is not eligible to be a guest.
 - All prom guests must be at least 15 years of age.
 - Dances are **NOT** open to persons over the age of 20. (Picture ID is required.)
- The guest ticket is valid only for the guest it is assigned to and **MUST** be presented at the door.
- Guest Admission Form must be completed (both sides) and turned in one week before prom.
 - Guests who are not high school students must have their driver's license scanned through NPS's Raptor system prior to entering the prom. The guests may come in to BTW's main office Tuesday, April 26, 2024 – Friday, May 1st, 2024, 8:00am-1:00pm. The driver's license may also be scanned at the door of the prom.

BTW SENIOR INFORMATION

Name:	School Email:
Student Signature:	
Student's Parent/Guardian Signature:	
Parent/Guardian Phone Number:	

BTW GUEST INFORMATION

Name:	Birth Date:	Age:
Current School of Attendance (High School or College)		Grade:
Guest's Parent's/Guardian's Name:		
Parent's/Guardian's Phone #:		
Home Address:		

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Any guest attending that is currently enrolled in a secondary school (public, private, or homeschooled), must have a parent/guardian's signature regardless of age.

By signing below, I give permission for my student to attend the BTW Prom at the **Grand Affairs** on May 17, 2023. My student agrees to follow ALL NPS & BTW rules and regulations. In the event of a rule's violation, I understand that I will be contacted, and I will make arrangements to retrieve my student from the site.

Guest Signature:
Parent/Guardian Signature:

Complete only the option that's appropriate.

Option 1: Guest's High School Administrator Information

The "guest" listed on this form has been invited to Booker T. Washington High School's Prom. Your signature below indicates that the "guest" is in good standing at your school.

School Administrator's Printed Name:	Position:
School Administrator's Signature:	Email:

Option 2: Guest's College Official Information

The "guest" listed on this form has been invited to Booker T. Washington High School's Prom. Your signature below indicates that the "guest" is in good standing at your school.

School Official's Name:	Position:
School Official's Signature:	Email:

Option 3: Guest's Employment Information

The "guest" listed on this form has been invited to Booker T. Washington High School's Prom. Your signature below indicates that the "guest" is in good standing at your place of employment.

Business Name:	
Supervisor's Name:	Email:
Supervisor's Signature:	How long has the guest been employed?

Office Use Only:	Date Received:
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Approval by Principal (Signature):