



Embassy of the Philippines
Migrant Workers Office
Vienna, Austria



Contract Verification Application for Registration/ Vacationing/ Balik Manggagawa:

Here are the requirements:

1. Passport
2. Temporary Residency Card (TRC)
3. Latest Employment Contract with English Translation

Please submit your documents at the link below:

<https://forms.gle/YpedN5tsiEhPXLo7A>

For OWWA membership application and renewal at MWO-OWWA Austria

(covering jurisdictions of Austria, Croatia, Slovenia and Slovak Republic), kindly follow the steps provided below:

Step 1: Log-on to link provided: <https://forms.gle/XGE1eNAVKrTcNYf79>

Step 2: Accomplish the OWWA Online Membership Application. Incomplete application documents will not be processed.

Step 3: Wait for confirmation and acceptance of your application through your registered email.

Step 4: Pay the OWWA membership fee of 22 Euro or depending on the \$US 25.00 monthly equivalent rate through the MWO-OWWA Austria Welfare Fund bank details provided at your email address.

Step 5: Immediately email a copy of your membership bank payment/transfer reference at austria@owwa.gov.ph with subject name, LAST NAME, GIVEN NAME_MEMBERSHIP_DATE OF PAYMENT (MM/DD/YEAR), e.g DELA CRUZ, JUAN_MEMBERSHIP_8/11/2025 . Please wait for confirmation and official receipt through your registered email.

You may log-on at OWWA Mobile App for viewing of your membership record and availment of OWWA's programs and services, Link: [Mobile App | OWWA - Overseas Workers Welfare Administration](#)

For more details and further inquiries, please do not hesitate to email us.

Accreditation and Additional Job Order:

Please visit <https://sites.google.com/dfa.gov.ph/mwo-vienna/home> for the requirements and guidelines.

For submission of documents:
Please scan the documents in one pdf file.

Please submit your documents at the link below:
<https://forms.gle/vvAzfSNdHqydjBgF8>

If your matter is urgent or requires immediate assistance, please don't hesitate to call us at the following numbers:

For verification and onsite accreditation	+436766642512
For request for assistance on labor and welfare	+436764808886

Email Addresses:

For Austria	mwo_vienna@dmw.gov.ph
For Croatia	mwo_vienna.croatia@dmw.gov.ph
For Slovakia	mwo_vienna.slovakia@dmw.gov.ph
For Slovenia	mwo_vienna.slovenia@dmw.gov.ph