

Forsyth County Disc Golf Club BYLAWS

ARTICLE I

NAME AND PURPOSE

- I. The name of our organization is the Forsyth County Disc Golf Club (FOCODGC).
- II. The purpose of our club is to support and promote the sport of disc golf in Forsyth County Georgia by:
 - A. serving as a liaison between the disc golf community and the County of Forsyth.
 - B. volunteering time and labor to develop, maintain, and enhance disc golf courses in our area
 - C. running leagues, tournaments, bag tags, and other club events
 - D. organizing and holding educational programs and fund-raisers for worthy charities
 - E. upholding high standards for all competitive disc golf events in accordance with PDGA policy
 - F. promoting the efforts of club members to broaden the awareness of disc golf in the north Georgia and Atlanta area.
 - G. encouraging more players to get involved with our club and other disc golf activities
 - H. setting examples of good sportsmanship and positive attitudes that inspire people to have fun playing disc golf

ARTICLE II

MEMBERSHIP

- I. The success of our club depends on active participation of our members.
- II. Active membership requires a fee of \$25 per year.
- III. Membership provides the following privileges:
 - A. ability to nominate people for the FOCODGC Board of Directors
 - B. ability to vote on FOCODGC Board Directors
 - C. ability to hold a FOCODGC Board Director position
 - D. access to FOCODGC Board meeting minutes and treasury reports upon

request

E. participation in member only events

F. a bag tag and free entry into our annual Bag Tag Challenge Tournament and other member only events

G. a number of additional perks early club tournament entry, trophies, etc...) documented on the FOCODGC web site (FOCODGC.com)

IV. Memberships are annual and run from January 1 through December 31.

V. Membership may be revoked or suspended by the FOCODGC Board of Directors (see Article IX, Section VII).

VI. Payment of the membership fee constitutes an agreement to abide by these Bylaws.

ARTICLE III

BOARD OF DIRECTORS

I. The FOCODGC Board of Directors is the governing body of the FOCODGC Golf Club. It will consist of:

A. 5 Officers:

1. President
2. Vice President
3. Secretary (Chair of Membership Committee)
4. Treasurer (Chair of Finance Committee)
5. Chair of Events Committee

II. Board of Directors will be nominated and elected by club members in accordance with Article VI of these Bylaws.

III. Each Board Member must maintain an active membership status for the full duration of their term.

IV. Any vacancies of Board positions will be replaced within 30 days of the vacancy by the Board.

V. The Board will meet monthly to discuss club business.

VI. A quorum of the Board (majority) is required to constitute an official meeting for transacting business.

VII. Board decisions are made by ballot. To be approved, an action must receive a majority vote of those in attendance, except where otherwise specified by these Bylaws.

- VIII. A Board Member may be considered for impeachment if they miss 3 consecutive scheduled meetings without approval from the Board.
- IX. Board members may be removed by a unanimous vote of the remaining full body of the Board.

ARTICLE IV

ROLES AND RESPONSIBILITIES

I. President

- A. Serve as the Chairman of the Board
- B. Sets the agenda for all club meetings
- C. Act as the tie-breaking vote if a majority is not reached
- D. Meet with the Forsyth County Parks and Rec managers on a quarterly basis to ensure the conditions of the MOU are being met.
- E. Meet with the Forsyth County Parks and Rec directors on a yearly basis to provide status in accordance with the MOU.
- E. Ensure the club board and the club is operating in accordance with these

Bylaws.

II. Vice President

- A. Assist the President with functions of the Board
- B. Assume the responsibilities of the President in the absence of the President
- C. Responsible for running the maintenance committee for all courses.
- D. Responsible for working with County park supervisors to ensure courses

are being maintained.

III. Secretary

- A. Keep record of the minutes of all Club and Board meetings.
- B. Present the meetings for approval and distribute them as appropriate.
- C. Responsible for the Membership Committee to help ensure growth and retention of members.
- D. Ensure all new and existing members have access to the Club FB page and other club information.
- E. Verify that a quorum is present at meetings in order for the Board to take action.

IV. Treasurer

- A. Maintain the financial records for the FOCODGC Golf Club.
- B. Maintain all financial accounts in accordance with club policy.
- C. Collect all club funds and pay all the FOCODGC club bills upon approved action by the Board.
- D. Report all finances via a Treasury Report at every meeting.
- E. Ensure and report annual club financial audit by an independent accountant.
- F. Serve as Chair of the Finance Committee.
- G. Ensure goals of the Finance Committee are being met.

V. Event Committee Chair

- A. Ensure the Club is meeting MOU requirements for community outreach.
- B. Ensure Club events are scheduled in accordance to the MOU.
- C. Act as liaison for TDs for outside events not scheduled by club.

ARTICLE V **COMMITTEES**

- I. Temporary committees will be formed and or dissolved as warranted.
- II. All committees will report to the Board.
- III. Committee decisions and expenditures will require approval from the Board.
- IV. Committee participation and meetings are open to all members.

ARTICLE VI **Bi-Annual ELECTION PROCESS**

- I. The nomination process will be begin December 1st and run until December 31st.
Nominations will accepted thru email. Nominations for all positions will be accepted from any active member in good standing.
- III. Any person nominated for more than one position will have to choose their preferred position no later than January 10th.
- IV. Each nominee must accept or decline their nomination prior to January 10th.
- VI. Elections will take place starting January 15th, ending January 31st.
- VII. New board members will be announced and installed on February 1st.

- IX. The term of office is two years, starting February 1st.
- X. No person may hold more than one position on the Board at a time.
- XI. The Board is responsible for filling vacancies until the next election.
- XII. There is no limit to the number of terms an Officer may hold a position.
- XIII. In the event of a vacancy at President, the Vice President will become the President and the Board will fill the Vice President vacancy until next election.

ARTICLE VII

FINANCIAL

- I. The fiscal year for FOCODGC begins on January 1 and ends on December 31.
- II. FOCODGC is a volunteer organization. No fees, loans, reimbursements, donations, investments, or payments of any kind will be paid without Board approval.
- III. A checking account will be maintained to pay all expenses. Any drafts on the account will require the signature of the Treasurer and one additional Officer.
- IV. Club Paypal and Venmo accounts will be linked to the Club checking account and used to facilitate club events and payments. Use of electronic accounts requires the acceptance of the Treasurer.
- V. In the event that FOCODGC is dissolved for any reason, all of its assets will be dispersed as follows:
 - A. All debts and claims will be paid from cash on hand.
 - B. Material assets will be sold if cash on hand is insufficient to pay all debts and claims.
 - C. Any remaining assets will be given to The Forsyth Parks Foundation.

ARTICLE VIII

AMENDING THE BYLAWS

- I. Amendments to these Bylaws may be submitted to the Board, in writing, by any active member.
- II. The Board will consider all proposals and vote for approval or denial at the next Board meeting.

- III. Proposed Amendments require a majority vote of present Board members in order to be approved.
- IV. The Board will inform members of their decision as follows:
 - A. approve the proposal as presented
 - B. approve the proposal with suggested changes
 - C. denial the proposal with reasons for opposition
- V. The Bylaws are ratified by a 2/3 majority vote of club members (of those who cast a vote and or are present at the annual FOCODGC “All Hands” Club meeting). Members that are unable to attend may submit a vote by written proxy (text or email) through a board member prior to the meeting.
- VI. Amendments are effective once they have been approved by the board, and ratified by the club.

ARTICLE IX

DISCIPLINE OF MEMBERS

- I. Disciplinary action against any member may be requested through a written petition signed by at least five active members.
- II. The petition should be submitted to the board and should include a list of causes for the proposed discipline.
- III. The Board will review any petitions and decide whether disciplinary action is warranted.
- IV. If the Board decides that disciplinary action is warranted, a hearing date will be set. The petitioners and the accused will be notified and invited to attend. All parties will have equal opportunity to present their case.
- V. If the Board decides that disciplinary action is not warranted, they will provide the reasons, in writing, for the non-action.
- VI. The details of any disciplinary action (up to and including suspension and or removal from FOCODGC) will be determined by the Board.
- VII. The Board can suspend a member from the club for a specified amount of time, or permanently, by a 75% majority vote of the full Board. In this case, membership fees could be refunded at the discretion of the Board.

ARTICLE X

FOCODGC CLUB MEETINGS

- I. All meetings of FOCODGC will be conducted in accordance with Robert's Rules of Order, with the President acting as the Chair.

- II. Board of Directors meetings will be held monthly.
- III. A quorum must be present to consider motions, and a majority of the quorum is required to pass all motions in accordance with Robert's Rules of Order.
- IV. Motions and resulting voting will be documented in the meeting minutes.
- V. Active members, as well as guests (non-members), may petition the Board to attend a regularly scheduled Board meeting.
- VI. The Board reserves the right to executive sessions when needed.
- VII. FOCODGC will hold an "All Hands" meeting for all club members at least once per year. Club members must be given at least three weeks notice prior to the meeting.
- VIII. Club members are allowed to bring up any topic for the good and welfare of the club at each of the "All Hands" meetings.
- IX. Votes at the All Hands meetings are decided by a simple majority vote of attending active members, except Bylaws changes, which need a 2/3 majority vote.