TEACHERS COLLEGE
of SAN JOAQUIN
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Directions for Project Presentation

After you have received the next steps email from TCSJGradStudies@sjcoe.net for scheduling your master's project presentation, you will then begin to prepare your presentation. You will have a ***MAXIMUM of 20 minutes*** for the presentation of your project. Please keep that in mind as you thoughtfully prepare and carefully choose what critical information to share. There will be a chance for questions and comments after your presentation. Finally, there will be time allotted for the committee to discuss your project for a final decision of approval. Your presentation may be conducted in person or virtually. You may invite as many people as possible to your presentation – you **MUST** have the following people in attendance:

- project advisor
- program advisor,
- a colleague (peer from TCSJ)
- community member (ex: family, friend, coworker)

Please follow these guidelines:

- Prepare a professional presentation. Ensure the text is without spelling or grammatical errors, is correctly formatted to the *APA Publication Manual, 7th Edition*, and the information is comprehensible.
- A creative presentation is highly engaging; however, you can also create a simple one. You may include graphics, pictures, use slide templates, and designs to engage your audience. If you are using graphics from the internet, remember to give credit for the images.
- Minimize wording on slides. Avoid including paragraphs. Use key points, bulleted statements, or short summary sentences.
    - When presenting your slides, you should be able to demonstrate knowledge of your topic, and slides should be used as a guiding point. Think of it as a conversation with colleagues and you are sharing your research with them.
- Slides should include:
    - **A. Title of Project**
    - **B. Purpose Statement –** What was the purpose of your project? Why is it relevant?
    - **C. Previous Research –** Share key points of the research you reviewed and synthesized (from your literature review). Cite the author(s) in APA format and use no more than 4 slides.
    - **D. Research Question (if available) –** State your overarching question(s) and all sub-questions.
    - **E. Description of Project –** Keep these slides simple and brief!
        - **a. Research** - Describe who were the participants, what did you study and what methods did you use, where did the research take place, when, and how you conducted the research.
        - **b. Non-research** - Describe for whom the project was created, what was developed, and how it is to be used. Share your product (curriculum, professional development, etc.).
    - **F. Results (for research studies) –** Describe your analysis of data and present your results by using tables, charts, and/or graphs.
    - **G. Conclusion –** Summarize your conclusions. Answer your research question(s). How does your project contribute to the literature you reviewed? Are there any implications of your work or your findings? What are your recommendations?
    - **H. Reflection –** Include each bullet below on your last slide(s):

a. **What's next …** *for this study, for you as an educator, and as a graduate student;*
b. **Important Lessons…** *from your experiences in your graduate studies at TCSJ*

I. References – Cite only the references you used within your presentation. Include all research references and image credits.