

## Outdoor Maintenance- External Contractor

Reviewed 2021-11

### Outdoor Maintenance: May to September 30

Duties To Include:

**1 Time per Week**

**As needed**

- Trim/prune shrubs/trees as needed.
- Remove weeds/cultivate flower beds.
- Water shrubs/flower beds/grass.
- Remove and dispose of any debris in tree or shrub areas
- Tend compost as needed

### Outdoor Maintenance: November to March 31

**As needed**

- Ensure all exterior stairs and walkways are clear of snow and ice, including the courtyard, front sidewalk and area around the garbage bins, as per City of Edmonton Bylaws
- Sand all walkways and garbage area as needed.
- Ensure garbage bins can be rolled into the alley as needed.