



### **37208 Community Building Policies & Agreement Overview**

The 37208 Community Building, developed by Urban Housing Solutions, aims to cultivate relationships and provide resources to enrich North Nashville. To maintain a safe, inclusive, and functional space for all, the following building policies and community partnership agreement should be followed. Urban Housing Solutions will begin requiring a **\$150 deposit** for all building reservations. This deposit must be submitted **at least one business day prior to your scheduled access**. Payment can be made by check or money order. Checks will be returned if no damages are found after use of the building.

Please note that **any damages**—including but not limited to plumbing issues, damage to the interior or exterior of the building, or failure to properly dispose of food and trash—will result in your deposit being withheld or additional fees being charged.

#### **Key Building Policies & Rules**

1. **Maximum Occupancy:** The building can accommodate up to 89 people.
2. **Community Agreement:** All Community Curators and Partners must sign an agreement ensuring their commitment to providing high-quality service.
3. **Prohibited Items:**
  - Alcohol, drugs, and weapons are strictly prohibited.
  - Smoking is not allowed within the building but can occur 25 feet away from the premises.
4. **Furniture:** The building provides basic tables and chairs. Additional furniture or amenities must be approved by the Community Curator.
5. **Reservation Time:** Set-up, break-down, and clean-up time must be included in the reserved period and needs prior approval.
6. **Return Condition:** All areas must be restored to their original condition, and any personal items brought into the space must be removed at the end of the event.

7. **Liability:** Community Partners are responsible for any damages, and a refundable \$150 security deposit is required to ensure this.
  8. **Authority:** The Community Curator holds the authority to stop any activities that violate policies, compromise safety, or are otherwise disruptive.
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## **Core Principles of Community Partnership**

### **1. Mutual Respect:**

- All individuals must treat each other with kindness, respect, and compassion.
- Verbal or physical abuse, as well as aggressive behavior, will not be tolerated. Respecting schedules and policies is key to maintaining a positive environment.

### **2. Accessibility:**

- The building should be fully accessible, including for individuals with mobility limitations. If any accommodations are needed, the Community Curator should be informed.

### **3. Safety:**

- The building is equipped with security features, including locks and cameras, to ensure a safe environment. Urban Housing Solutions is not responsible for items stored in the building.
- Any suspicious activity or incidents are monitored and addressed promptly.

### **4. Community Partnership:**

- Open and honest communication is crucial for effective collaboration. We believe in learning from differences and providing feedback that prioritizes the community's best interests.
- Partners are encouraged to work transparently and responsibly to foster positive, collective impact.

### **5. Outreach & Programming:**

- The Community Curator oversees the building's wellness and programming.
- Community Partners are responsible for creating and promoting programming that benefits the local community. Outreach should be continuous, and programs should be accessible to all.

### **6. Information Sharing:**

- Clear, transparent communication is essential. Partners should share plans and updates to ensure mutual understanding.

- If issues arise, they should be addressed openly, with the aim of improving future efforts.

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### Next Steps

Please sign \_\_\_\_\_ Date \_\_\_\_\_

If you're interested in becoming a Community Partner, please contact [connisha@urban housingsolutions.org](mailto:connisha@urban housingsolutions.org) for more information.

