<u>"Real time" meeting minutes for ESIP DS cluster monthly telecon, 18 Sep 2017 at 2 pm EST/12 pm MT</u>

Make edits/additions/corrections directly in this document, or email them to student fellow: Jamie Collins, james.r.collins@aya.yale.edu

Agenda:
http://wiki.esipfed.org/index.php/Interagency_Data_Stewardship/LifeCycle/Preservation_Forum/TeleconNotes/2017-09-18

Attendees: Nancy Richey, Shannon Leslie, Aaron Sweeney, Heather Brown, Philip Jones, Corinna Gries, Justin Goldstein, Bruce Caron, Matt Mayernik, Sophie Hou

---

1. ESIP Program Committee update / budget request update
    a. Budget requests have not yet been approved yet; they are likely be additional updates by the end of September.
    b. The Data Stewardship Committee as well as other committees/clusters have asked for travel support.
        i. ESIP is looking for ways that attendees who are supported by ESIP would be able to provide reports back to the community.
    c. ESIP Lab's call for proposals is currently open.
        i. Data Stewardship Committee members are welcome and encouraged to share ideas via the listserv.
    d. Call for Sessions for ESIP Winter Meeting 2018 is also open.
2. Summer 2017 meeting recap
    a. Matt - Data Rescue
        i. The session invited panelists to discuss their experiences/activities, and suggestions for additional coordination/collaboration.
        ii. For example, the definition of "data" and "at risk" could be further defined/clarified.
        iii. If we (the Data Stewardship Committee) were able to define/clarify some of the key terms, we might also be able to help in prioritizing the "data" that might need rescuing.

      iv.   From the trusted repository standards/criteria's perspectives, "risk" is often defined as technical/security challenges (e.g. migration, backup, recovery through nature disasters).

      v.   There are different types of "risks". Different types of rescue efforts might be needed accordingly.

        1. Ambiguity in ownership/stewardship

        2. Deterioration of physical media

        3. Loss of access points

        4. Lack of documentation/metadata

        5. Intentional removal/deletion of data

b. Sophie - Usability Cluster

    i.   Did a working session, worked through the usability testing framework.

    ii.   Asked a cluster member to go through the framework, tested the RMap technology.

    iii.   Emily Law - helped the cluster connect with other groups in JPL to use the framework

      1. JPL is developing portals for public to learn more about JPL research areas (e.g. Mars)

      2. JPL hasn't done much usability testing in past, so this requires some new workflows, define key areas of the technology to test, define personas, tasks

      3. Did a test run during the last Usability cluster call

c. Bruce - Feedback on the plenary talk?

    i.   https://2017esipsummermeeting.sched.com/event/AtKj/plenary

    ii.   Additional Notes for the plenary talks: https://docs.google.com/document/d/1_eBcaggVvzAI-3jY5EYyYTmSzUD3s6QXVhbN-N5A_SQ/edit?usp=sharing

    iii.   Trust is still a very important aspect of a decentralized web.

3. ESIP 2018 winter meeting ideas

a. Idea 1: (Based on the experience with viewing the "Chasing Coral" film) What data and level stewardship would be conducive to outreach?

4. Update from Rama on ISO standard development

a. Postponed to the next meeting.

5. Discussion of new AGU grant
    a. How to connect data to journal articles that are published?
    b. ESIP will be helping in facilitating/supporting some of the meetings for this grant.
6. Sessions of interest / news on December 2017 AGU meeting
    a. Ignite at AGU - the call for talks is not yet available, but people are encouraged to start thinking about potential topics.

7. Additional topics:

- Meeting agenda for next month will include Rama's talk on ISO standard and a talk from USGS CDI coordinator.
- Call for ESIP nominations will be available soon; please feel welcome to self-nominate for the available positions. For questions or further information, please contact nominations@esipfed.org