

Republic of the Philippines
Zamboanga Peninsula
City/Municipality of
BARANGAY ____

ADMINISTRATIVE ORDER NO. ____

TO : ALL BARANGAY OFFICIALS

SUBJECT : WEARING OF UNIFORM

DATE : _____

Pursuant to the provisions of Civil Service Commission Memorandum Circular No. 14 series of 1991, all barangay officials are hereby required to wear the prescribed uniform during the following occasions:

- While performing their official duties from Monday to Friday;
- While attending meetings, conferences or sessions;
- During Saturdays and Sundays they have the option to wear any presentable kind of dress except T-Shirt without collar.

The provisions of CSC MC # 14 s. 1991 (Dress Code) are hereby adopted and made an integral part of this Rule.

Violation of any provisions of this Order shall be penalized in accordance with the following:

- For 1st Offense - Reprimand
- For 2nd Offense - Suspension for one (1) day to thirty (30) days; and
- For 3rd Offense - Dismissal (as per Sec. 23, Rule XIV, Book V, EO 292)

This Order, issued in the interest of public service, shall take effect after ten (10) days from the day of its posting in the bulletin board located inside the barangay hall.

For strict compliance of all concerned.

Punong Barangay