

Date & time 6/13/2022 9:00 AM Location | Zoom

Meeting called at 9:02 by	Tom Rink	Attendees: Tom, Adrienne, Beth, Vicki, Frank, Kimberly, Emily, Mirah, Camille, Lisa, Romina Note Taker: Adrienne
Type of meeting	Executive Board Meeting	
Facilitators	Tom Rink	

Agenda Topics

Approve agenda for this meeting – Approved

Approve minutes for May meeting – Approved

President

- Please send head shots by this Friday for annual meeting
- Email Tom about attendance at ALA in person or virtual.

Treasurer

- Vicki is working with Mina on clear budget reports. Tom has a form he built.
- Tom, Adrienne, Vicki, and Romina will meet to put together a budget for next year before July 1.

Administrative Assistant

- We have approved one professional membership application. Still have one more to decide on. GPA is a major factor in why some are voting no. Vicki pointed out that the candidate's story of her experience during grad school made her change her mind and approve her. Lisa pointed to her 10 years in the field and all the great things she's done. Emily stated that the board has the power to override our rules. The board voted to approve the professional membership.
- The Pipeline article went out, but it didn't include information about the raffle. Romina will send out info on how to buy raffle tickets.

Membership

- Camille sent out drafts of emails regarding renewal reminders and completed approved changes. Approved by the board.

Communication

- Jack will be sending out ALA meeting reminders and will include information about the raffle.

Scholarship

- The Garfield scholarship situation is done for the year. There were 6 clear winners. The committee had trouble finding reviewers, so members of the scholarship committee stepped in to review. They will be formally announcing the winners at the annual meeting, but will alert the winners beforehand.

Programming

- Kimberly sent out a prospective draft of the website to the board to get feedback. She will meet with Romina to organize that info.
- Re: Digital Archiving Project – People want more information about digital archiving i.e. what it is, why we need it, how to do it.
- Kimberly is putting out feelers for people who would be interested in participating in a mentorship program.
- Wants to put together a list of "Experts in the Field" related to various parts of library work.

Fundraising

- Emily sent a letter to Katherine Henderson (past President) about the Legacy Society. Waiting for a response

Unfinished Business

- Romina fixed the ballot glitch where voters could not choose more than one option.
- Camille mentioned that we have 3 directors leaving the board, but the ballot says to select 2. Romina will change that on the ballot.
- Also, we need to have a space for a write in vote according to our bylaws. Romina will update the ballot and ask everyone to vote again so everyone has the option to write in a candidate.

New Business

- Budget needed so Tom, Vicki, Adrienne, and Romina will meet to settle budget.
- Next year is Beta Phi Mu's 75th anniversary. We may need a committee to handle celebrations, etc.
- Website ownership transfer – Emily strongly recommends switching to square space because it is easier to operate. She will work with Romina and Alison to ease the transfer. Tom said we need to make sure none of our peripheral programs are tied to Alison's email anymore.

- New Pipeline Editor – Our pipeline editor has stepped down. Tom suggested involving a grad student. The board felt we needed a more committed person. Lisa suggested a doctoral student and offer them a nominal stipend. Kimberly suggested keeping it in-house to the board and having a committee.

Announcements/Reminders

- Check the timeline to make sure you've done all your to-dos.
- Annual conference is coming soon!

Tom adjourned the meeting at 10:13