2021-2022 Curriculum (re)Design Grants

The Office of Faculty Development is pleased to announce a one-time grant to be used for curriculum design or curriculum redesign in the spring 22 semester. This grant will be awarded to support curriculum efforts for a *group of faculty* that share the same set of project goals. In order to constitute a curriculum design, the project must involve more than three courses, and cannot include work previously done before the spring semester. This grant is intended for faculty that are (re)designing courses that are/will become established courses in the curriculum. These awards are also not intended for courses that may have associated paid fellow programs (e.g., FYS, ASL, Honors). The number of awards will be determined by the scope of proposals submitted and the amount of funds available (estimated $12,000 to be allocated to this fund). Preference will be given to groups that emphasize EDIB goals as part of the proposals. Please see the addendum regarding additional funding provided by the Mulva Library in consideration of textbook/resource affordability.

Project Guidelines

Faculty groups eligible for funding:
- Disciplines redesigning curriculum with Equity, Diversity, Inclusion, and Belonging goals leading the revisions;
- Faculty designing curriculum as new majors, minors, or certificate programs;
- Faculty redesigning courses for the Core Curriculum;
- Faculty creating or adding courses to interdisciplinary programs;
- Faculty creating curriculum assessment measures to align with learning objectives; and
- Faculty redesigning courses in accordance with changes to requirements by a licensing body, state/federal regulations, or an accrediting body.

Use of funds:
- Stipends to support the faculty leading the curriculum (re)design;
- Registration fees for faculty to attend curriculum design seminars, workshops, or programs;
- Registration fees for faculty to attend Equity, Diversity, Inclusion & Belonging seminars/programs;
- Honorariums to retain an external consultant related to the curriculum (re)design;
- Materials (e.g., books, articles, assessments, etc.) related to the curriculum (re)design.

Proposal Requirements:
- A designated lead faculty member for the project
- A 1-2 page proposal narrative that includes:
    - Rationale for creating or revising the curriculum in the spring semester;
    - Scope of the project (e.g., number/names of courses to be (re)designed, number of faculty involved, workload expected per faculty member);
    - 3-5 expected goals of the project;
- A detailed budget that includes:
    - Number of faculty stipends (cannot exceed $1200 per faculty member);

- o   Payment for external consultant (please include qualifications of consultant);
- o   Fees for conferences, webinars, workshops related to curriculum (re)design;
- o   Expenses for materials (excluding course materials)
- o   Projected budget for course materials in consultation with Mulva Library (funds to be paid by Mulva Library)
- A project timeline that must include group meetings (all affiliated faculty must attend) devoted to project-goal assessment:
  - o   A planning meeting for determining measurable benchmarks for goals;
  - o   A mid-project meeting for monitoring goals assessment and group feedback;
  - o   A final meeting to assess the success of meeting project goals (to be attended by a member of the Faculty Development Committee).
- Approval of the appropriate Dean(s).

Applications are due Monday, January 31, 2022. Grants will be awarded by February 14, 2022. Please contact Lisa VanWormer, Dean of Faculty Affairs and Development (lisa.vanwormer@snc.edu), if you have any questions or would like to discuss a project before applying.

2021-2022 Curriculum Grants Application

Please read the project guidelines and be sure to include all of the necessary information for a successful proposal. Contact Lisa VanWormer (lisa.vanwormer@snc.edu) if you have any questions regarding the proposal or the award.

Project Leader (Name, Position, Discipline):

Affiliated Faculty (Names, Positions, Disciplines):

Proposal Narrative. In 1-2 pages, please include the rationale, scope, and goals of the project.

Budget. Please include details regarding the allocation of monies, including the total amount requested. These allocations cannot be changed.

Project Timeline. Please explain how the project will be implemented over the course of the spring semester. You must include at least three group meetings that are specific to project assessment. The final project meeting should be attended by one of the members of the Faculty Development Committee. The timeline cannot exceed May 20, 2022.

Dean Approval. Please attach a memo signed by the Dean of your division (or multiple divisions if the project is interdivisional) that approves the work to be undertaken and the allocation of monies.

Adopting no cost materials:

Programs like this are the next step for our affordability/inclusive access to required materials efforts and, as faculty think about course creation or redesign, a good opportunity to expand them. The Mulva Library has provided additional funding for grant recipients to work with the library in identifying and using no-cost materials for these redesigned courses. No-cost materials can come in one of several forms:

1. **Open Educational Resources (OER):** Library staff will provide support searching and identifying available OER materials that could potentially meet course needs.
2. **Available Unlimited Access e-books:** Library staff will assist faculty in identifying available unlimited access e-books that are already a part of library offerings.
3. **Purchasing Unlimited Access e-books**: Library staff will assist faculty in identifying unlimited access e-books that are not currently a part of the library's collection but necessary for the course. The library will also provide funding to purchase this content.
4. **Kortext e-textbooks:** For courses that require textbooks, the library will assist faculty in adapting a Kortext e-textbook for their course. Kortext e-textbook will be made available to all students in the course. Due to cost, there is a limit on the number of Kortext e-textbooks that are available for grant recipients.
5. **Other licensed library materials:** Library staff will assist faculty in identifying materials available from library licensed content, or available via purchase, to be used in redesigned courses. These materials could include journal articles, primary source content, streaming videos, etc.

*If required, the library will also work with faculty to integrate these materials into Learning Management systems (Moodle and Google Classroom).

When considering your proposal and budget for potential course materials, please email the interim-Director of the Mulva Library, Alaina Morales (alaina.morales@snc.edu) to learn more about collaboration opportunities.