

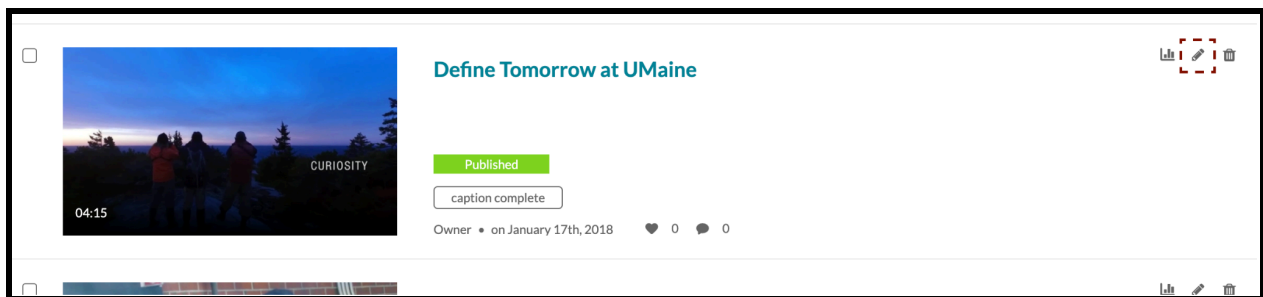
# Editing Kaltura Caption Files Using the Built-in Editor

Reviewed May 2025

Videos uploaded to Kaltura will automatically be machine captioned, typically within 24 hours of posting to My Media. If you wish to edit these files for the accuracy of the language, you can follow the steps below. All images in this tutorial are screenshots of the preceding step(s).

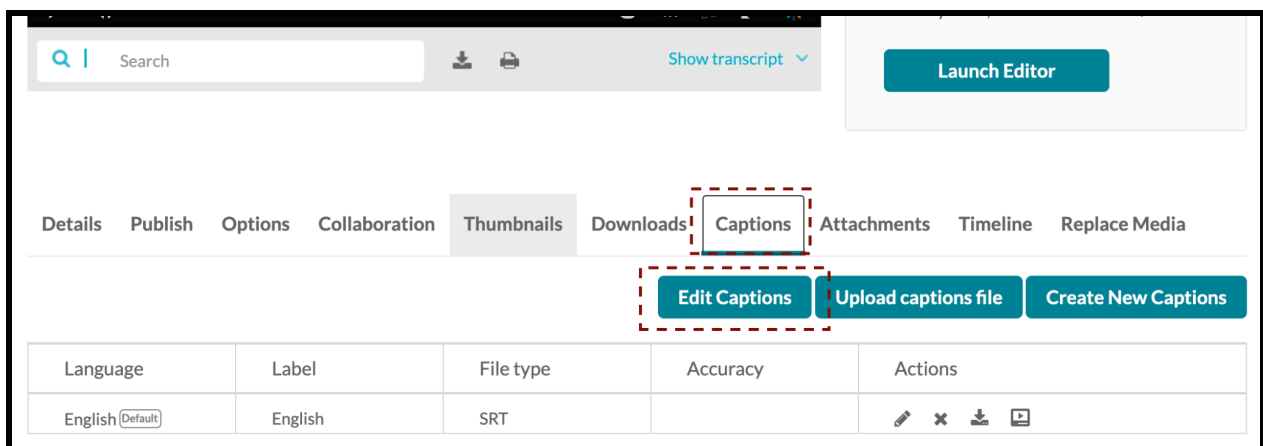
## Step 1: Edit Kaltura Video

Once captioned, the caption files can be edited by **clicking on the edit video button that looks like a pencil icon**.



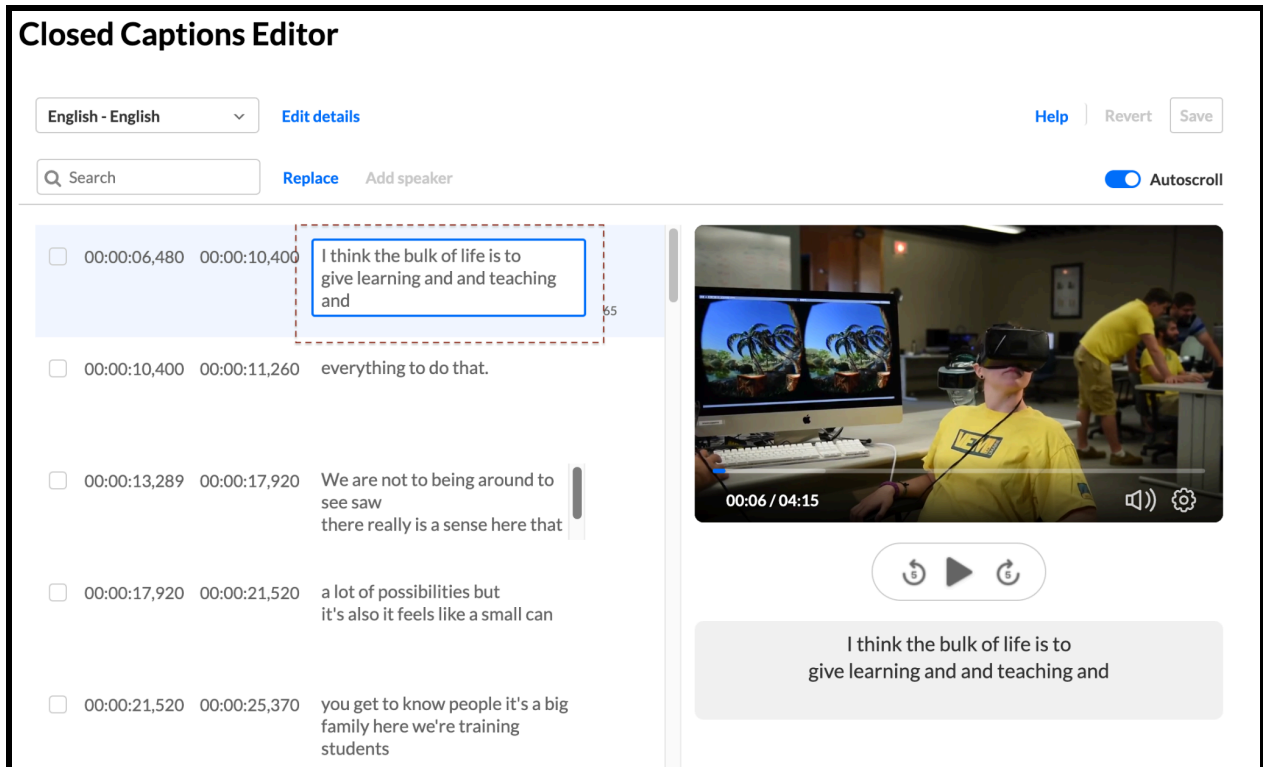
## Step 2: Open Captions

Select **“Captions”** on the options bar under the video. Then, select **“Edit Captions.”**



## Step 3: Edit Captions

Once you have selected “**Edit Captions**,” you will see a screen with the automated captions. From here, you can edit the captions for accuracy by **clicking in the text boxes**.



**Closed Captions Editor**

English - English [Edit details](#) [Help](#) [Revert](#) [Save](#)

[Replace](#) [Add speaker](#) [Autoscroll](#)

Start Time	End Time	Text
00:00:06,480	00:00:10,400	I think the bulk of life is to give learning and and teaching and
00:00:10,400	00:00:11,260	everything to do that.
00:00:13,289	00:00:17,920	We are not to being around to see saw there really is a sense here that
00:00:17,920	00:00:21,520	a lot of possibilities but it's also it feels like a small can
00:00:21,520	00:00:25,370	you get to know people it's a big family here we're training students

Video Player: 00:06 / 04:15

I think the bulk of life is to give learning and and teaching and

## Step 4: Save Captions

Once you are done, remember to “**Save**” the changes you have made before exiting the caption editor.