

Date: Tuesday, January 17, 2023

Time: 5:15 pm

Location: Moab Charter School's Art/Music Room, 358 E. 300 S., Moab, UT 84532

Zoom Link:

<https://moabcharterschool-org.zoom.us/j/86495867068?pwd=K3ZReVlrVHJhaFR5UWVMVExGRIFGZz09>

Agenda Item	Purpose	Who	Materials	Time
Welcome and Call to order	Input	BC/Dir	MCS Mission	5 min
Roll Call	Input	BC/Dir	Attendance Sheet	5 min
Staff Input & Community Comment	Input	BC/Dir		3 min each
Approval of Previous Meeting Minutes	VOTE	BC/Dir	See meeting packet	5 min
Reports				
Financial Report	Discussion	BA/Dir	See meeting packet	10 min
Director's Report	Discussion	Dir	See meeting packet	10 min
Committee Reports	Discussion	Com. Chair		5 min each
Unfinished Business				
Policy Update	Information	Dir.		5 min
New Business				
Board Development				
Training: Charter School Structure and Functions of the School Board	Development			

Closed Session				
Housekeeping				
9/20 meeting recording	Request	Dir.	Who has? Need for website/state accountability	5 min.
Next meeting	Information	BC/Dir.	Topics to discuss - make list	5 min.
Adjournment				
Adjourn		BC/Dir.		1 min.

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Carrie Ann opened the meeting at 5:26.

Board Members in attendance: [Jane Stoner](#), [Mike Duncan](#), [Lori Hunsaker](#)

Additional Attendees: Carrie Ann Smith, Director, Marie Steffensen, Royce Van Tassel, Liz Bunker, Jeff Biesinger, Miranda Kloos, Candice, Jessie, Eric Pratt.

Staff Input - Candice - School currently has a remote OT which sets us apart from the District. Has 2 paras, 3 students to 1 an adult, many times 1:1. Jessie - have PE inventory back up to speed after fire from last year. Risk Management reimbursed for the shed. Couple of payouts for things that aren't being replaced and submitted another reimbursement.

Royce Van Tassel and Eric Pratt - interested in submitting an application for the open Board positions. Both gave brief introductions.

Member Hunsaker motioned to approve the Nov 15th, 2022, meeting minutes, Member Duncan second. Lori Hunsaker - aye. Mike Duncan - aye. Jane Stoner - aye.

Finance Report - Jeff Biesinger - Current budget looks great with the ERC (Employee Retention Credit). Need to take that into consideration for next year's budget as we will not receive those funds.

Director's Report - Carrie Ann - Strategic Plan meeting with the Board did not happen in December. Staff and Carrie Ann have been working on it. Enrollment - have gained new students. Participated in the Electric Light Parade and handed out pencils. Data will be shared next month. In February will be offering 1 day a week Spanish classes.

No committee reports.

Policy Update - Carrie Ann is cleaning up what is required versus what we have, some redundancies and will be streamlined. Ongoing efforts to get all policies in place and updated as required.

Charter School Training - Carrie Ann handed out organizational structure, facts on Charter Schools, and Robert's Rules of Order, Board Job Descriptions, and the Board Meeting Policy.

Member Stoner motioned to move into closed session to discuss the character/competence of an individual, school finances, and potential litigation strategies. Member Duncan Second.

Roll Call - [Lori Hunsaker](#) - aye, Jane Stoner - aye, Mike Duncan - aye.

Invited to attend: [Carrie Ann Smith](#), Royce Van Tassell, Marie Steffensen, Liz Bunker, Jeff Biesinger.