

Project Plan

You will be expected to complete this project plan and submit it with the initial report to complete assignment one.

Use this Project form to identify key areas for your write-up.

Name/ ID number:	
Project Title:	
What is your project about? (Aim and Objectives)	
Problems expected and action to overcome them [Also, consider the impact of the project scope on time and resources]:	
Potential outcomes of the research project:	

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Project management solution (PERT analysis, CPM analysis, Gantt chart)	Information Needed/ Resources Required	Obtained By:	Reasons for Choosing this Method

Indicative Project Programme (<i>Adjust to suit your tasks</i>)		
Task/Stage	Deadline Date	Complete
Compile research appropriately about construction specification and highlight key info/topics. Type up/compile in suitable format	10 October	✓
Complete project plan	21 November	
Implement all primary and secondary research in to project management solutions	28 November	
Complete initial report	05 December	
Review Assignment one in full. Last minute adjustments. Submit Assignment 1 – Initial report and Project Plan	13 December	

Complete construction programme	30	January	
Review feedback and implement improvements (dependant on when feedback is received)	06	February	
Produce cost estimates	20	February	
Complete the client brief	6	March	
Complete the conclusion/recommendation sections of the final report.	13	March	
Review Assignment two in full. Last minute adjustments. Submit Assignment 2 – Final report and Logbook	20	April	
Produce Presentation PP and notes. Run through a practice presentation.	27	April	
Presentation Submit Assignment 3 – Presentation & Performance Review	01	May	