



MAST Parent Student Teacher Association (PTSA)

Membership Meeting Minutes

Tuesday, October 5, 2021

In Person

CALL TO ORDER - 6:36pm

46 Members in attendance

Pledge of Allegiance

MAST PTSA MISSION STATEMENT

The MAST PTSA's mission is to assist the Marine Academy of Science and Technologys' faculty, staff and students in achieving their academic goals, while promoting a spirit of excellence, camaraderie and leadership.

Roll Call

Frank Nolan, President (2022)	<u> X </u>
Bree Arhanic, Vice President (2024)	<u> X </u>
Sharon Ackerman, Treasurer (2024)	<u> X </u>
Trish Welch, Corresponding/Recording Secretary (2024)	<u> X </u>

Approval of General Meeting Minutes from June 2021 and September 2021 Meetings - all members approved

MAST PTSA Officers' Reports

- President's Report -
 - Turned the floor over to Bree for committee reports
- Vice President's Report –

- Sign-up geniuses will be created for all committee chairs
- Beautification is done for fall, but the committee asked for a budget increase to replace cracked pots
- We are in need of volunteers to run the glassware sale
- It looks like the Gift Auction will be held March 4, 2022. This is a Friday and the date is tentative, depending on covid and other hurdles. The Gift Auction is our largest fundraiser of the year and much of what the PTSA supports depends on it, so all are encouraged to attend
- Tent City Parking Lot - looking into who is responsible for it so it can be regraded. If the county is responsible they could come out in about a week
- Treasurer's Report –
 - Transferred \$40,000 to a CD to get some interest, as approved at the September 2021 meeting
 - At the last meeting, Senior Chief spoke about the books for Boater Safety. The PTSA will cover the cost of the books, which will be \$898
 - The PTSA had additional funds last year because of reduced expenses, so it was agreed to give \$2500 to the Senior and Junior classes and \$1500 to the Sophomore class to help offset their inability to fundraise. Those expenses are now on the budget
 - The expense for the waders will be reclassified to come out of reserves as opposed to regular expenses
 - At this point we have a projected net loss of \$1200
 - At this time no budgets are expected to increase, and some may decrease. For example, Sharon will do the tax return, so the PTSA will not have to pay an outside resource
 - Finalizing the cost and inventory for apparel was a huge task. Sharon and Alyssa Walker worked through all of that and apparel is now in a good place
 - Alyssa spoke about the spiritwear order from Back to School. There was a lot of interest and while some items were delayed due to supply chain issues, all orders should go out soon
 - Sharon made sure that our suppliers had a copy of our sales tax exemption certificate so that we would not be charged tax, and that alone saved hundreds on the apparel orders
 - Anyone who wants to donate to the PTSA can do so and can take a regular deduction
 - A question came up regarding why the budget for Scholarships had decreased while Hospitality increased. Sharon explained that the school did not receive the \$5000 scholarship from Investors Bank that the bank had given in the past, which resulted in the decreased Scholarship budget. There are still five \$1500 scholarships (one each for Math, Science, History, Tech and English) and one \$1000 Principal's Scholarship from the PTSA. Sharon will reach out to Investors Bank to see if they will provide the scholarship money again, and will add it to the budget if they agree. Hospitality was increased to offer gifts to teachers, not for food
 - Sharon discussed dedicated funds. Anyone can donate to the PTSA and dedicate the donation to a certain item, such as Scholarships. Similarly, any fundraising done can be for a dedicated purpose. Money raised this way must be spent on the item it was raised for
- Corresponding Secretary's Report –

- We held a car wash at the Wendy's in Middletown and raised a little over \$1000 for the PTSA. We had great support from both parents and students. All parents are asked to donate any towels they no longer need to the school so the PTSA can build up their own car wash supplies (as the supplies used at the car wash were borrowed from Middletown South), and there is a bin in 77
- A clothing drive is another way to raise money for the school, and it would be at no expense to the families. Trish will look into scheduling a clothing drive for January

Principal's Report - Mr. Moore

- There is a District-wide parent meeting on October 27, 2021 at Communications High School in Wall
- The new website was launched after a great deal of work and it looks great
- The Information Session went well. Approximately 80 families toured the school so far, and more are signed up for future sessions
- Beautification did a great job and the campus looks wonderful
- Some students have been sent home due to close contact with a presumed covid-positive person. Only unvaccinated students are required to quarantine
- By 18 October, all faculty is required to be vaccinated
- Respect Week and Violence Prevention Week are both coming up
- The Principal's Breakfast will be held 18 October
- SAT prep has started
- PSATs will be held 26 October

Update from Naval Science Instructors

- Senior Chief Vaccarella presented and spoke on a variety of subjects including:
 - Freshmen played Capture the Flag and made posters
 - Class officer elections were held last week
 - Quarter-zip shirt designs are ongoing
 - Club Day was today and all students are encouraged to get involved. There is a lot to do both at school and outside
 - The Coast Guard briefing was held yesterday via Zoom. The entry requirements for all of the Academies are similar and all students are encouraged to investigate them. No appointment is required to attend the Coast Guard Academy
 - Our second Information Session will be held 9 October and all students are encouraged to volunteer. The students really run these events, so even Freshmen are encouraged to attend if only to listen to what is presented by older students
 - If your child volunteers for an Information Session, please be sure to pick them up as soon as it is over. Teachers are required to wait until all students have been picked up
 - AMI will be held 15 October.
 - If you plan to attend, arrive well in advance of the march in at 8:10. Parking is in Tent City or the main lot and everyone should be parked by 7:45 at the latest
 - Parents may line up along Magruder to take pictures
 - Bleacher seating will be available and parents are encouraged to bring folding chairs or towels to sit on as well

- All are asked to remain seated during the presentation
 - Once the students leave the field, parents will leave; the part of the day parents can watch is about 45 minutes long
- Orienteering will have an event on 23 October at French Creek in PA. Students are encouraged to attend. The drive is approximately 2 hours. Concessions will not be offered due to covid. The event is open to all and everyone must have the Green Light on the health screening form to attend
- The first Drill meet will take place 4 December at Manchester High School. Transportation is not provided and there is no word yet whether spectators will be allowed
- The Blue & Gold Meeting will be held in December. Our Blue & Gold Liaison will visit the school for a briefing, and both students and parents may attend. An update will be sent with additional information as the event nears. Any students who are seriously interested in attending the Naval Academy should attend in uniform
- The trip to the Count Basie to see the Nutcracker has been cancelled due to covid restrictions within the District
- Naval Ball will be held 17 December at Jumping Brook Country Club in Tinton Falls. No outside guests will be permitted. The Sword Arch will be held at Naval Ball, and another Sword Arch will be held at school in the spring so guests can attend. Service dress is required for all students for the receiving line and the ceremony, and students may change into party attire afterward. The event ends at 11:00 pm and parents are asked to pick up students promptly
- There was great support for the garment bag sale, and funds go to NJROTC to support the trip to Navy Nationals. We hope to have the items in hand the first week of December
- Hoping to attend Navy Nationals 1-2 April in Pensacola. Buses would leave 29 March and return 4 April. Parent(s) will be recruited to chaperone. To keep costs down, 4 students will share a room. At this point, all details are to be confirmed
- Please use Facebook to coordinate carpools for pickup from after-school activities. Park in Tent City for pickup. Teachers may not leave until all students have been picked up
- Please make sure all pink and blue forms have been returned to the school; if they are not, students will not be able to go on trips
- If students are going to an interview for one of the Academies, such as at a Senator's office, be sure they are in uniform
- When students are fundraising they may not be in uniform, with the exception of when they go to Barnes & Noble for gift wrapping
- PT gear came in piecemeal and is being sorted now, and will be distributed after AMI. Distribution may wait until Supply moves to the new building
- The new Supply building should be finished late November and move-in should be early December
- Work on the large building went to bid in January and work began in March 2021. Anticipated move-in is Summer/Fall 2023

Mrs. Carolyn Kaiser gave several updates

- Early sign-out rules - the office needs to be contacted each time early sign-out is needed, with the time of dismissal and reason for leaving early. Students may leave early for games at their home schools, but not for practices. Seniors may sign themselves out, and parents may sign out students in other grades in 305
- If a student will be late, please call the office and leave a message for the secretaries or send an email to MASTOFFICE@CTEMC.ORG. Teachers may be emailed as well. Messages should indicate why the student will be late and the expected time of arrival
- Picture Day is Thursday, 7 October, with make-ups on 18 November. Senior make-ups have been moved to 15 November
- Yearbooks are on sale for \$100 each, and the price will increase to \$110 in January
- The sophomore class Tupperware fundraising sales totaled over \$2000
- The Gertrude Hawk chocolate sale is ongoing
- 54 students attended the sophomore camp-out
- There will be a Freshman & Sophomore semi-formal on 6 May 2022 at the North Centerville Firehouse
- On Tuesday, 26 October there will be a coffeehouse arts & crafts pumpkin painting activity
- There will be a fundraiser at Chipotle in Eatontown on 2 November
- Barnes & Noble has stopped doing the book fairs and gift wrapping events, but we're looking into whether we can wrap gifts at the mall or hold a book sale to help raise funds. We would need to donate the wrapping paper and it would need to be of good quality

Committee Updates

Fishing Tournament

- Fliers for the fishing tournament are on the website. It is open to students, parents and alumni. Participants fish on the beach. Everyone who participates must be licensed, and Park Rangers will check for licenses. The event will run through all of November

Gift Auction

- Deserae will need a co-chair as she has never run the Gift Auction herself
- The proposed date is March 4 or March 11. Most important at this point is to get donations. Donations are tax deductible and all donations can be acknowledged in writing. Students can't solicit donations in uniform, but they can wear MAST gear. Please feel free to ask for any donations you can as all is welcome
- It is undecided at this point where donations can be stored. Is there any possibility of storing anything at school?
- Last year there were approximately 180 baskets; help will be needed to coordinate and wrap baskets and transport them to the even location
- This is our largest fundraiser and a lot of what the PTSA does depends on it
- A Sign-Up Genius will be created to ask for support for the event and also to ask for shadows for the event chairs
- Mr. Moore has the school's logo in a file and can send it out if needed

Hospitality

- Hospitality is running a little differently this year, because we can't get donations of home-made items. All food must be outsourced
- In September there was a breakfast with food and a gift for each teacher, but the new food vendor donated the food
- The May lunch is budgeted at \$1800
- No refreshments will be served at Information Sessions
- No food was served at Back to School Night
- There will be a winter event with thank you gift cards for the teachers

Membership - contact Juana Monteleone with any questions on Membership

Pavers - orders due 27 October, and a second sale will be held in the spring

PTSA Website - the website was just updated and looks great. Contact Valery Green on anything that needs to be added

Frank motioned to adjourn at 8:20 pm, and Sharon seconded