# Frequently Asked Questions

How do I properly submit an assignment online?

- Please submit assignments through Google Classroom for full credit (unless you're told otherwise).  Detailed instructions can be found by visiting this link:  [How to turn in an assignment via Google Classroom](#)

Can I submit late work?

- Yes. If you submit your assignment after its original due date, you will receive a 20% late penalty on your score. All late assignments must be submitted at least one week prior to the end of the current quarter.

Why hasn't Mrs. Hruby responded to my comment on Google Classroom?

- It is best to EMAIL me directly with questions, concerns, or for any information.  Sometimes I do not see comments made on posts or assignments in Google Classroom (especially in a timely manner).  It is best to email me directly for a quicker response.

I'm having trouble when I have to view multiple screens at the same time.

- There is a Google Chrome Extension that allows you to have 2 or more windows open at once and it splits the windows nice and evenly.  Feel free to download the [Split Screen Chrome Extension](#).  To use the extension after it's added, click on the icon for it in the top right corner of your Google Chrome window, then select the layout you prefer.

Help!  I'm having technical issues with Google Classroom.

- If you are having issues with Google Classroom please visit this link: [Google Classroom Help](#)

How do I use Kami in Google Classroom?

- If you are having issues using Kami within Google Classroom, please visit this link:  [Kami Help](#)