

# Reserving Facility Space Instructions

Stateline Sports Group Facility Reservation Policy

All facility requests will be processed **once each morning, Monday through Friday, during normal business hours**.

If weather conditions create the need for a schedule change on the same day **after the morning requests have been processed**, the Stateline Sports Group staff will do their best to monitor and accommodate any additional requests.

Stateline Sports Group provides teams and player members with the opportunity to reserve space at our indoor facility or on the diamonds we manage. While we strive to accommodate each team's unique needs, efficient space utilization is essential to maximize availability for all.

## Facility Usage Policy

All facility usage must be pre-approved for insurance purposes with a documented and approved reservation. Teams and members **cannot use any Stateline Sports Group facilities without an approved reservation.** 

This policy is in place to ensure the safety and proper management of all activities. We kindly ask for your cooperation in adhering to this requirement.

If you have questions or need assistance with reservations, please contact the Stateline Sports Group office.

#### **General Reservation Guidelines**

Teams may reserve **up to two total time slots per week** at either the indoor facility or a diamond.

Teams **cannot reserve space at both** the indoor facility and a diamond at the same time slot.

Additional time requests beyond the two weekly slots may be submitted **24 hours in advance** and will be granted if space is available.

Reservations are **not official** until they appear on your team's official team page schedule.

Stateline Sports Group reserves the right to adjust reservations occasionally to accommodate rentals or events.

### **Stateline Fury Facility Usage Policy (2025–2026 Season)**

#### **Reserved Hours**

Between **September 24, 2025, and March 26, 2026**, the Stateline Fury program has reserved a total of **836 hours** at the Stateline Indoor Facility.

#### **Program Oversight**

During this period, the **Stateline Fury Program Director** will be responsible for assigning all Fury practices, training sessions, and Fury-sponsored events.

#### **Program vs. Team Guarantees**

Reserved time slots are guaranteed to the **program as a whole**, not to individual teams. Team schedules will be managed and assigned at the program level.

### **Additional Requests**

Teams may submit additional facility requests no earlier than **48 hours in advance**. These requests may be approved; however, teams must understand that they are **subject to change** if a paying customer rents the facility during that time.

#### **Diamond Reservation Guidelines**

Diamond reservations are available in **90-minute time slots**, beginning at **8:00 AM** and continuing in 90-minute intervals.

Teams may use **outfield areas for warm-ups and general activities** before moving onto the diamond.

As with the indoor facility, unreserved time or space may be used if available.

## Access and Participation Rules

Only registered team players, officially registered coaches, registered assistant coaches, and registered volunteers are allowed in training areas.

For individual member reservations, only the **registered player** and their **parent or legal guardian** may access the practice area.

## After Hours Facility Access Policy

### **Facility Access Instructions**

- If the facility door is locked, **please reach out to your Head Coach first** before texting the numbers below.
- If your Head Coach is not available, you may text **815-289-4558** or **815-494-1437**.
- Text messages will only be accepted between 6:00 AM and 8:00 PM.
- When requesting access, your text **must include** the following information:
- **Coach's Name** (if requesting on behalf of a team)
- Player's Full Name (if not a team request)
- Team Name
- Reason for needing entry
- Approximate length of stay
- You will also be asked to confirm whether you have received instructions for **securing the building upon exit**.
- If you have **not** received these instructions, we cannot provide you with the entry code.