

Timpanogos Academy School Board Meeting
Thursday January 13th, 2022 7:00pm
Timpanogos Academy Elementary
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PRESENT:

Board members Kim Seager, Minta Valentine, Rachel Thacker, Paul Johnson, and Jennie Bruce are in attendance at 7:00pm, and this constitutes a full quorum.

Principal Errol Porter is also in attendance, and Board Members Phil Cardon and Amy Tressler are excused.

1 - Agenda Approval

Paul Johnson made a motion to approve the agenda. The motion was seconded by Minta Valentine and passed unanimously.

2 – Review of Last Meeting’s Business

The Board asked Mr. Porter some follow-up informational questions while reviewing the minutes from last month.

3 – Approval of Minutes/Next Board Meeting

Jennie Bruce made a motion to approve the November 2021 minutes as amended. The motion was seconded by Minta Valentine and passed unanimously.

4 – Confirm Next Board Meeting

The Board confirmed that the next Board meeting will be on February 10th, 2022.

5 – Public Input

None at this time.

6 – PTO Report – Alli Fields

Mrs. Bellon reported that Mrs. Fields was not able to attend the meeting, and that she (Mrs. Bellon) had no information to report to the Board at this time.

7 – Budget Update – Karyl Montgomery

Karyl Montgomery reported on the status of the budget to date and that revenue and expenses were both in line with expectations and on-track for the year as of December 31st of 2021. The Board asked about and received clarification on a couple of specific line items.

8 – Retirement Contribution Schedule Amendment – Karyl Montgomery –Action Item

Karyl Montgomery led a discussion about a change in payment procedures for the school’s employee retirement contributions. Up until now, contributions had been made on an annual basis to Mass Mutual; but the new management company (Empower) required monthly contributions rather than annual. After discussion of the change, Jennie Bruce made a motion to approve amended payment procedures to make monthly contributions to employee retirement accounts rather than annual payments. The motion was seconded by Paul Johnson and passed unanimously.

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9 – Sale of used laptops to staff – Frank Anderson

Mr. Anderson reported that, with the purchase of new laptops for the staff, the school now possessed several laptops that no longer worked with newer technologies but still would have value for non-school uses. Because many teachers had inquired into the possibility of purchasing these older laptops, the Board discussed the pros and cons of selling the computers to the teachers. After discussion, the consensus was that the Board would be ok with the sales provided teachers understood that the laptops would be sold “as is”; and that school was not guaranteeing the functionality or future worth of the laptops. Further, the board consensus was that the laptops should be priced inexpensively and should not include licensed software; i.e. teachers would have to obtain their own operating systems and program licenses.

10 – Infrastructure / Smart Panel Installation update – Frank Anderson

Mr. Anderson updated the Board on the installation of new Cat6 cables and Aquos Smart Panels that were installed over the Christmas Break and the first week after returning from the break.

11 – Principal’s Report – Errol Porter

* A) COVID case counts: There are currently 9 students who are home quarantining or reporting that they have COVID at this time.

* B) The school had received new COVID guidelines from the Utah County Health Department that specified that Quarantines had been reduced to 5 days after a positive lab test. In addition, testing for COVID was strictly a function of parental choice, and that the wearing of masks could not be mandated by the school. (i.e. masks could be recommended but not mandated.)

* C) Mr. Porter reported that Lindon City had discussed sharing the cost of an automated crosswalk system with Timpanogos Academy and Lindon Elementary. The schools portion of this proposal would be a one-time cost of \$5,000.00 and that installation and future maintenance expenses would be covered by the city. After discussion, the Board consensus was that this plan was worth pursuing, especially as it addressed a safety issue.

* D) Mr. Porter reported that the “Child Abuse Prevention” training for students – i.e. “Keeping your Body Safe & Stranger Danger” – to be administered by Lauren Davis is scheduled to be held sometime in March of this year. This training had already been approved by the Board, but had been canceled due to the COVID shutdown that occurred in 2020.

A staff training version of this program is required by the state, and has been scheduled to be given to the staff on January 21st. In addition, a parent training session would also be scheduled.

The Board clarified that their previous approval for this student training was contingent on an “Opt-IN permission slip being signed by parents.

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12 – Board Member Reports:

- a) **PTO/Curriculum, Jennie Bruce:** None at this time.
- b) **Publicity, Minta Valentine:** None at this time.
- c) **Uniforms, Amy Tressler:** None at this time. (Mrs. Tressler is not present).
- d) **Facilities & Risk Control, Paul Johnson:** None at this time.
- e) **CFO, Rachel Thacker:** Mrs. Thacker reported that she is working on updating the school's Crisis Plan.
- f) **Human Resources & Website, Phil Cardon:** None at this time (Mr. Cardon is not present).
- g) **Board Chair, Kim Seager:** Mrs. Seager reported that she was still pursuing options for our students to participate in the "UVU Prep" programs which currently are not being offered to charter schools.

13 – Board Training – Errol Porter

The Board listened to another episode from the "Board Wiser" training program, titled "Revolving Doors Lead to Dead Ends."

14 – Closed Session

Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees. A roll call vote was called for and all present board members individually voted "aye" when asked.

22 - Adjournment:

Kim Seager moved to adjourn without objection.